

# Final Budget

Wright Water & Sewer District	
Budget Hearing Information	
P O Box 549	Location: Wright, WY 82732
Wright, WY 82732	Date: 7/15/2021
307-464-0491	Time: 8:00 p.m.
Campbell County	Budget Prepared by: Juli DePoorter

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

In 2011, the voters of Campbell County approved a temporary 1% Capital Facilities Tax for the purpose of funding several capital facilities and improvement projects in Campbell County, Wyoming. A portion of this tax was ear-marked for projects specifically for the Wright Water & Sewer District. The completion of these capital projects will provide a reliable, long-term water supply system for the Town of Wright and surrounding areas through the year 2030.

Collection of the 1% Capital Facilities Tax was completed in March of 2015. Distribution of the 1% Capital Facilities Tax Excess began in March of 2016.

The 2020 Lagoon Improvements Project (\$2,160,000) is currently in progress and is expected to be completed in Budget Year 2021/2022. One-half of this project (\$1,080,000) will be paid with Capital Facilities Tax monies and the other half (\$1,080,000) will be paid from General Funds as shown in the Capital Outlay portion of the Budget. The District was recently awarded a Mineral Royalty Grant in the amount of \$1,080,000 administered by the Office of State Lands and Investments.

Additional Capital outlays include the purchase of a new pickup (\$45,000).

The RJ-9 Well Completion Project (\$3,162,260) and the North Highway 59 Waterline Loop Project (\$799,165) have been put on hold.

The District's Sewer Upgrades Loan is a Principal Only Loan.

**S-B RESERVE DESCRIPTION**

\$100,000 are required to be separately invested under a funding agreement with the Wyoming Water Development Commission. These monies may only be used for the repairs and maintenance of certain infrastructure. Approx. \$7,200,000 in Reserve were separated from General Funds in 2019/2020. These monies are restricted and may only be used for the Capital Projects listed in the original Memorandum of Understanding and the maintenance of those projects. Deposits from the Capital Facilities Tax Excess and Interest on the WYO-STAR

**S-C**

Names of Board Members	Date of End of Term
John Bissey	5/8/25
Justin Dooley	5/11/23
Logan Duff	5/11/23
Steve Grose	5/11/23
Scott A. Wilson	5/8/25

Does the district have regular office hours exceeding 20 hours per week?  Yes

**If Yes, enter**

Address of office: 15009 Hwy. 387

City, State, Zip: Wright, WY 82732

Phone Number: 307-464-0491

Hours Open: 8:00 a.m. - 4:30 p.m.

Where are the minutes of your board meeting available for public review?  
 Office (15009 Hwy. 387, Wright, WY 82732); Website (wrightwaterandsewer.com)

How and where are the notices of meeting posted for the public?  
 Gillette News Record (Official Newspaper); Website (wrightwaterandsewer.com); Bulletin Boards

Where are the public meetings held?  
 Office (15009 Hwy. 387, Wright, WY 82732)

## FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$1,485,856	\$1,300,238	\$3,335,618	\$3,584,564
S-2	<b>Total Principal to Pay on Debt</b>	\$8,618	\$8,618	\$8,618	\$8,618
S-3	<b>Total Change to Restricted Funds</b>	-\$48,670	-\$473,122	-\$843,118	-\$679,764
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$5,428,429	\$5,155,966	\$5,861,440	\$5,839,940
S-5	<i>Amount requested from County Commissioners</i>	\$162,361	\$173,912	\$150,000	\$150,000
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$1,096,871	\$803,943	\$738,565	\$713,565
S-8	<b>Tax levy (From the County Treasurer)</b>	\$162,361	\$173,912	\$150,000	\$150,000
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$122,579	\$150,000	\$930,000	\$930,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$55,693	\$37,186	\$17,700	\$21,200
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$1,437,504	\$1,165,041	\$1,836,265	\$1,814,765
FY 7/1/21-6/30/22		Wright Water & Sewer District			

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$244,064	\$2,987	\$1,290,000	\$1,449,300
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$221,024	\$167,810	\$245,000	\$245,000
S-18	<b>Operations</b>	\$657,123	\$472,494	\$729,000	\$982,000
S-19	<b>Indirect Costs</b>	\$195,532	\$149,421	\$203,000	\$203,000
S-20R	<b>Expenditures paid by Reserves</b>	\$168,113	\$507,526	\$868,618	\$705,264
S-20	<b>Total Expenditures</b>	\$1,485,856	\$1,300,238	\$3,335,618	\$3,584,564

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$8,618	\$8,618	\$8,618	\$8,618

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$3,990,925	\$3,990,925	\$4,025,175	\$4,025,175

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$7,351,068	\$7,302,398	\$6,829,276	\$6,829,276
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$7,351,068	\$7,302,398	\$6,829,276	\$6,829,276
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$119,443	\$34,404	\$25,500	\$25,500
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$119,443	\$34,404	\$25,500	\$25,500
S-31	<b>Subtotal</b>	\$7,470,511	\$7,336,802	\$6,854,776	\$6,854,776
S-32	<b>Less Total to be spent</b>	\$168,113	\$507,526	\$868,618	\$705,264
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$7,302,398	\$6,829,276	\$5,986,158	\$6,149,512

*End of Summary*

Date adopted by Special District 7/15/2021

\_\_\_\_\_  
*Budget Officer / District Official (if not same as "Submitted by")*

**DISTRICT ADDRESS:** P O Box 549  
Wright, WY 82732

**PREPARED BY:** Juli DePoorter

**DISTRICT PHONE:** 307-464-0491

# Final Budget

Wright Water & Sewer District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2022

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$162,361	\$173,912	\$150,000	\$150,000
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$1,096,871	\$803,943	\$738,565	\$713,565
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$1,096,871	\$803,943	\$738,565	\$713,565
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$122,579	\$150,000	\$930,000	\$930,000
R-4.4 Total Grants		\$122,579	\$150,000	\$930,000	\$930,000
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$51,177	\$17,624	\$16,200	\$16,200
R-5.2 Other: Specify _____	4500				
R-5.3 Other: See Additional _____		\$4,516	\$19,562	\$1,500	\$5,000
R-5.4 Total Miscellaneous		\$55,693	\$37,186	\$17,700	\$21,200
R-5.5 Total Forecasted Revenue		\$1,275,143	\$991,129	\$1,686,265	\$1,664,765
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Final Budget

Wright Water & Sewer District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$0	\$0	\$50,000	\$50,000
E-1.2	Vehicles	\$0	\$0	\$70,000	\$70,000
E-1.3	Office Equipment	\$0	\$0	\$20,000	\$20,000
E-1.4	Other (Specify)				
E-1.5	Capital Projects	\$244,064	\$2,987	\$900,000	\$1,059,300
E-1.6	Contingency/Reserves	\$0	\$0	\$250,000	\$250,000
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$244,064	\$2,987	\$1,290,000	\$1,449,300

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical	\$94,958	\$86,759	\$120,000	\$120,000
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Professional Services	\$65,815	\$30,072	\$50,000	\$50,000
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$16,592	\$11,590	\$15,000	\$15,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$2,490	\$2,203	\$7,500	\$7,500
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Safety/Utilities/Mtnc.	\$40,365	\$35,608	\$43,000	\$43,000
E-5.7	Bad Debts	\$804	\$1,578	\$9,500	\$9,500
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$221,024	\$167,810	\$245,000	\$245,000

# Final Budget

Wright Water & Sewer District

FYE 6/30/2022

<b>OPERATIONS BUDGET</b>
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		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-7 Personnel Services</b>					
E-7.1	Wages--Operations	7202 \$261,195	\$184,560	\$200,000	\$200,000
E-7.2	Service Contracts	7203 \$9,412	\$6,680	\$16,000	\$24,000
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
<b>E-8 Travel</b>					
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
<b>E-9 Operating supplies (List)</b>					
E-9.1	Materials/Clean Up Old Ponds/Replace Pump	7220 \$108,639	\$67,554	\$218,000	\$458,000
E-9.2	_____	7220			
E-9.3	_____	7220			
E-9.4	_____	7220			
E-9.5	_____				
<b>E-10 Program Services (List)</b>					
E-10.1	_____	7230			
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
<b>E-11 Contractual Arrangements (List)</b>					
E-11.1	Water Royalty Pymt.	7400 \$68,713	\$24,852	\$50,000	\$50,000
E-11.2	_____	7400			
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
<b>E-12 Other operations (Specify)</b>					
E-12.1	Utilities	7450 \$188,869	\$178,400	\$215,000	\$220,000
E-12.2	Vehicle Expense	7450 \$20,295	\$10,448	\$30,000	\$30,000
E-12.3	_____	7450			
E-12.4	_____	7450			
E-12.5	_____				
<b>E-13 TOTAL OPERATIONS</b>		\$657,123	\$472,494	\$729,000	\$982,000

# Final Budget

Wright Water & Sewer District

FYE 6/30/2022

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Insurance - Total	7505	\$18,547	\$18,918	\$25,000	\$25,000
E-14.6	7505				
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511	\$28,975	\$21,772	\$35,000	\$35,000
E-15.2 Workers Compensation	7512	\$2,553	\$1,428	\$3,000	\$3,000
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 Benefits - Total	7516	\$145,457	\$107,303	\$140,000	\$140,000
E-15.8	7516				
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$195,532</b>	<b>\$149,421</b>	<b>\$203,000</b>	<b>\$203,000</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401	\$8,618	\$8,618	\$8,618	\$8,618
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$8,618</b>	<b>\$8,618</b>	<b>\$8,618</b>	<b>\$8,618</b>

# Final Budget

Wright Water & Sewer District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	1010 \$3,990,925	\$3,990,925	\$4,025,175	\$4,025,175
C-1.2	Savings and Investments	1040	\$0		
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)	\$7,302,398	\$7,302,398	\$5,986,158	\$6,149,512
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	\$11,293,323	\$11,293,323	\$10,011,333	\$10,174,687
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	2010 \$187,882	\$200,000	\$200,000	\$200,000
C-2.2	b. Reserves	\$7,302,398	\$6,829,276	\$5,986,158	\$6,149,512
C-2.3	<b>Total Deductions (a+b)</b>	\$7,490,280	\$7,029,276	\$6,186,158	\$6,349,512
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	\$3,803,043	\$4,264,047	\$3,825,175	\$3,825,175

		DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>		1070

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
<b>RESERVES</b>		1090

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$7,351,068	\$7,302,398	\$6,829,276	\$6,829,276
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve	\$119,443	\$34,404	\$25,500	\$25,500
C-4.4	<i>Date of Reserve Approval in Minutes:</i> 5/13/2021				
C-4.5	<b>SUB-TOTAL</b>	\$7,470,511	\$7,336,802	\$6,854,776	\$6,854,776
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. See Additional Details	\$168,113	\$507,526	\$868,618	\$705,264
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$168,113	\$507,526	\$868,618	\$705,264
C-4.12	Balance to be retained	\$7,302,398	\$6,829,276	\$5,986,158	\$6,149,512

		DOA Chart of Accounts
<b>BOND FUNDS</b>		1060

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$168,113	\$507,526	\$868,618	\$705,264