

Proposed Budget

Fox Park Improvement & Service District	
Budget Hearing Information	
P.O. Box 4027	Location: 2509 Cheryl
Gillette, WY 82717	Date: 7/20/2021
307-684-4818	Time: 5:00pm
Campbell County	Budget Prepared by: Noamie Niemitalo

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Most costs stay the same with minor increases. The most major increase is to the sewer budget line item, based upon an error from the city calculating last years fees and the increase the City started for May for the next 12 months and the proposal for another increase starting May 2022, the sewer costs to the city increased by over \$39,000. The board of Directors hopes to have a report from Engineer between now and the final budget meeting in July. That report should indicate if a new roof for the tank will fix all issues, if there are other major issues to fix within the take and/or the potential of needing to put in a new tank and how soon any of those things may need to happen. Based upon those findings there may be the need to use the majority of the reserves that have been saved. HOA fees will be raised \$5/month to cover the increase in Sewer rates from the City.

S-B RESERVE DESCRIPTION

The reserves we have are for emergencies and any tank and well mainence that we may need

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Jerry Martinez	Mar-24	<input checked="" type="checkbox"/> Yes
Lee Broyles	Mar-22	
Loretta Hardy	Mar-22	

If Yes, enter

Address of office:	625 Par Dr
City, State, Zip:	Gillette, WY 82718
Phone Number:	307-687-4818
Hours Open:	Mon - Thurs 9am - 2 pm

Where are the minutes of your board meeting available for public review?
 625 Par Dr

How and where are the notices of meeting posted for the public?
 Individual Letters mailed to resident & posted in Newspaper when required

Where are the public meetings held?
 2509 Cheryl

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$197,125	\$158,037	\$449,161	\$449,161
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$43,837	-\$265,000	-\$285,000
S-4	Total General Fund and Forecasted Revenues Available	\$237,294	\$216,590	\$211,600	\$211,600
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$203,840	\$183,539	\$195,300	\$195,300
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$887	\$484	\$300	\$300
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$204,727	\$184,023	\$195,600	\$195,600
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FY 7/1/21-6/30/22

Fox Park Improvement & Service District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$62,255	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$14,797	\$16,470	\$16,040	\$16,040
S-18	Operations	\$114,263	\$119,801	\$161,305	\$161,305
S-19	Indirect Costs	\$5,810	\$5,603	\$6,816	\$6,816
S-20R	Expenditures paid by Reserves	\$0	\$16,163	\$265,000	\$265,000
S-20	Total Expenditures	\$197,125	\$158,037	\$449,161	\$449,161

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$32,567	\$32,567	\$16,000	\$16,000
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$244,394	\$244,394	\$288,231	\$288,231
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$244,394	\$244,394	\$288,231	\$288,231
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$60,000	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$60,000	\$0	\$0
S-31	Subtotal	\$244,394	\$304,394	\$288,231	\$288,231
S-32	Less Total to be spent	\$0	\$16,163	\$265,000	\$265,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$244,394	\$288,231	\$23,231	\$23,231

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 4027
Gillette, WY 82717

PREPARED BY: Noamie Niemitalo

DISTRICT PHONE: 307-684-4818

Proposed Budget

Fox Park Improvement & Service District _____

FYE 6/30/2022 _____

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$199,266	\$179,539	\$191,300	\$191,300
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503	\$4,574	\$4,000	\$4,000	\$4,000
R-3.4 Total Operating Revenues		\$203,840	\$183,539	\$195,300	\$195,300
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$887	\$484	\$300	\$300
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$887	\$484	\$300	\$300
R-5.5 Total Forecasted Revenue		\$204,727	\$184,023	\$195,600	\$195,600
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Fox Park Improvement & Service District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210			
E-1.3	Office Equipment	6211			
E-1.4	Other (Specify)				
E-1.5	pump & street work	6200	\$62,255		
E-1.6		6200			
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY		\$62,255	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5		7005			
E-2.6		7005			
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	7011			
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4		7013			
E-3.5		7013			
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	7021			
E-4.2	Accounting/Auditing	7022	\$12,370	\$12,370	\$12,370
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031	\$1,036	\$1,612	\$1,650
E-5.2	Office equipment, rent & repair	7032		\$530	
E-5.3	Education	7033			
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	postage	7035	\$1,375	\$1,946	\$2,000
E-5.7	bank charges	7035	\$16	\$12	\$20
E-5.8					
E-6	TOTAL ADMINISTRATION		\$14,797	\$16,470	\$16,040

Proposed Budget

Fox Park Improvement & Service District

FYE 6/30/2022

OPERATIONS BUDGET

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Chlorine for well	\$3,278	\$3,666	\$3,700	\$3,700
E-9.2	Well Repairs	\$880	\$925	\$2,000	\$2,000
E-9.3	Meter Repairs	\$81	\$547	\$1,500	\$1,500
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Electricity-Well	\$21,560	\$20,925	\$21,000	\$21,000
E-10.2	City Sewer Payment	\$67,510	\$69,535	\$108,567	\$108,567
E-10.3	Electricity-Hall	\$624	\$664	\$670	\$670
E-10.4	Gas-Hall	\$847	\$934	\$950	\$950
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Water Operator	\$15,345	\$17,687	\$18,000	\$18,000
E-11.2	Meter Reading	\$3,384	\$3,384	\$3,384	\$3,384
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Compliance Testing	\$754	\$1,534	\$1,534	\$1,534
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$114,263	\$119,801	\$161,305	\$161,305

Proposed Budget

Fox Park Improvement & Service District

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$2,972	\$3,125	\$4,000	\$4,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Communication Service	7505	\$2,244	\$2,244	\$2,316	\$2,316
E-14.6 Lien & Newspaper Ad	7505	\$594	\$234	\$500	\$500
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$5,810	\$5,603	\$6,816	\$5,816

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Fox Park Improvement & Service District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS				
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		End of Year	Beginning	Beginning	
		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	\$32,567	\$32,567	\$16,000	\$16,000
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$244,394	\$244,394	\$23,231	\$23,231
C-1.6	Total Estimated Cash and Investments on Hand	\$276,961	\$276,961	\$39,231	\$39,231
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$244,394	\$288,231	\$23,231	\$23,231
C-2.3	Total Deductions (a+b)	\$244,394	\$288,231	\$23,231	\$23,231
C-2.4	Estimated Non-Restricted Funds Available	\$32,567	-\$11,270	\$16,000	\$16,000

	DOA Chart of Accounts	
	1070	

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	<i>Date of Reserve Approval in Minutes:</i>				
C-3.2	Amount to be added to the reserve				
C-3.3	<i>Date of Reserve Approval in Minutes:</i>				
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent				
C-3.6	a. _____				
C-3.7	b. _____				
C-3.8	c. _____				
C-3.9	<i>Date of Reserve Approval in Minutes:</i>				
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0

	RESERVES	
	1090	

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$244,394	\$244,394	\$288,231	\$288,231
C-4.1	<i>Date of Reserve Approval in Minutes:</i> 5/19/2020				
C-4.2	Amount to be added to the reserve		\$60,000		
C-4.3	<i>Date of Reserve Approval in Minutes:</i> 5/18/2021				
C-4.4	SUB-TOTAL	\$244,394	\$304,394	\$288,231	\$288,231
C-4.5	Identify the amount and project to be spent				
C-4.6	a. Well Project		\$3,342	\$250,000	\$250,000
C-4.7	b. emergencies		\$4,821	\$15,000	\$15,000
C-4.8	c. see description		\$8,000		
C-4.9	<i>Date of Reserve Approval in Minutes:</i> 5/18/2021				
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$16,163	\$265,000	\$265,000
C-4.11	Balance to be retained	\$244,394	\$288,231	\$23,231	\$23,231

	BOND FUNDS	
	1060	

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	<i>Date of Reserve Approval in Minutes:</i>				
C-5.2	Amount to be added to the reserve				
C-5.3	<i>Date of Reserve Approval in Minutes:</i>				
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.5	Identify the amount and project to be spent				
C-5.6	<i>Date of Reserve Approval in Minutes:</i>				
C-5.7	Balance to be retained	\$0	\$0	\$0	\$0
C-5.8					
C-5.9	TOTAL TO BE SPENT	\$0	\$16,163	\$265,000	\$265,000

