



## Permit to Construct Part 1 of 3: **Application**

Project name \_\_\_\_\_

**Project Location and Description**  
(include approximate lengths of roads and pipelines and volumes for excavation and embankment)

*Check the box for the type of permit being applied for. General requirements are listed below each permit type.*

**Grading Only**

- Scaled Site Plan showing limits of construction, property lines, existing and proposed contours, existing utilities and locations, north arrow and location and name of access road or street)
- Basic information related to Wyoming DEQ SWPPP (storm water pollution prevention plan) and the BMP's (best management practices) proposed for the site, including re-vegetation plan
- Other project specific information as requested from Campbell County Public Works

**Rural Local (Subdivision) Roads and/or Drainage Improvements**

- Drainage report by Wyoming PE, using appendix of Campbell County Chapter 6 Subdivision Regulation as an outline
- Road design by Wyoming PE per Campbell County Chapter 6 Subdivision Regulations
- Testing Document that lists materials testing requirements (frequency and tolerances) for the project. Testing requirements may come from current City of Gillette, WYDOT, or Wyoming Public Works specifications, or may be established by the design engineer and approved by Public Works)
- Construction drawings and specifications for the project. Drawings to be at a legible scale and shall include plan, profile, and cross section view of the proposed improvements. Existing utilities and property lines shall also be shown. Submit 3 copies
- Basic information related to Wyoming DEQ SWPPP (storm water pollution prevention plan) and the BMP's (best management practices) proposed for the site, including re-vegetation plan
- Other project specific information as requested from Campbell County Public Works

Rural Arterial System (State Highway), Major Collector (Paved County Highways), and Minor Collector (gravel county Highways)

- Road design per Campbell County Road Manual
- Follow all requirements and processes identified in the Campbell County Road Manual
- Other project specific information as requested from Campbell County Public Works

Publicly Owned Public Water System/Community Water System

- Water system design must be completed by a Wyoming PE
- Public Water systems- Design must meet all current Wyoming DEQ Regulations
- Community Water systems- Design must meet all current Wyoming DEQ Regulations except as modified by Campbell County Chapter 4 Rules Regulating Construction
- Engineering design report as described in Wyoming DEQ chapter 12 section 6
- Plans and Specifications as described in Wyoming DEQ chapter 12 section 7
- Copies of SEO well permit(s) or documentation from water supplier that permits are current
- Testing Document that lists materials (soils, concrete, etc)/infrastructure (pressure, bacteria, etc) testing requirements (frequency and tolerances) for the project. Testing requirements may come from current City of Gillette, WYDOT, or Wyoming Public Works specifications, or may be established by the design engineer and approved by Public Works
- Basic information related to Wyoming DEQ SWPPP (storm water pollution prevention plan) and the BMP's (best management practices) proposed for the site, including re-vegetation plan
- Other project specific information as requested from Campbell County Public Works

Publicly Owned Sewage Collection Facility

- Sewage Collection system design must be completed by a Wyoming PE and must meet all current Wyoming DEQ Regulations
- Engineering design report as described in Wyoming DEQ chapter 11 section 6
- Plans and Specifications as described in Wyoming DEQ chapter 11 section 7
- Testing Document that lists materials (soil compaction, concrete, etc)/infrastructure (pressure, light, mandrel, etc) testing requirements (frequency and tolerances) Testing requirements may come from current City of Gillette, WYDOT, or Wyoming Public Works Specifications, or may be derived by the design engineer and approved by Public Works
- Basic information related to Wyoming DEQ SWPPP (storm water pollution prevention plan) and the BMP's (best management practices) proposed for the site, including re-vegetation plan
- Other project specific information as requested from Campbell County Public Works

## Project Owner

Name \_\_\_\_\_

Contact  
Information  
(address, phone  
numbers, email)

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I am the Owner of this project (if Owner is a corporation or public entity I certify that I have authority to sign for the Owner and submit this application). I authorize the Engineer identified below to act on my behalf during the design and construction project and to give and receive correspondence. As Owner I have reviewed the project documents, am familiar with the design. I understand that as the permit applicant I should remain involved during the permitting and construction process as I am ultimately responsible for the project and meeting any and all requirements of the permit.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Project Engineer

Name \_\_\_\_\_

Contact  
Information  
(address, phone  
numbers, email,  
Wyo PE #)

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I certify that I am a licensed professional engineer in the state of Wyoming and have prepared these documents according to local and state regulations. I understand that I am responsible to follow through with all requirements of this permit.

Signature \_\_\_\_\_ Date \_\_\_\_\_