

Campbell County Juvenile and Family Drug Court

Management Committee and Operational Team Meeting

Tuesday, December 20, 2022

12:00 p.m.-1:00 p.m.

Aspen Room

Present: Judge Kim Hoff, Defense Attorney DaNece Day, Substance Use Treatment Rep Sally Craig, CC School District Rep Heidi Phipps, Counseling Connections Jamie Hurich, YES House Ryan Anderson (Proxy for Bonnie Volk), Youth Advocate Sheri England, Commissioner Don Hamm, CC Sheriff's Dawn Rech, JFDC Probation Officer JR Bailey.

Meeting Called to Order- 12:00 pm

Approval of Prior Board Minutes

Heidi Phipps moved to approve the December meeting minutes. Dawn Rech seconded. Motion carried; minutes approved.

Program Update

November 2022 Monthly Report

YIT: 5 served in November

JFDC: 2 served in November

Court of Origin:

Juvenile Court: 2 (RM, AO)

Circuit Court: 3 (DA, CP, CR)

Municipal Court: 1 (RH)

Circuit & Municipal Court: 1 (MS)

Step Stone: 5 (MS, DA, CR, CP, RH) served in November

YES House: 2 (RM, AO) served in November

Residential Treatment: 0

Phase I: 5 (RM, AO, DA, CR, MS)

Phase II: 2 (CP, RH)

Phase III: 0

Graduated: 0

Terminated: 0

Absconded: 0

Relapses: 4 (CP- alcohol & THC, CR- meth, AO- THC, RM- THC)

New Participants: 2 (RM, AO)

Pending: 0

Referrals: 4 (WN- Municipal Court- declined to screen; KK- Municipal Court- moved to Crook County, DR- Juvenile Court- declined to screen, MS- Municipal Court- scheduled to screen)

Upcoming Graduations: None

Coordinators Teleconference: There was no coordinators teleconference held for December 2022.

CST FY24 Application:

The board team was informed that the draft application was completed, forwarded, & reviewed by Judge Hoff & Char Edwards. There were recommendations for edits sent by Char via email regarding this draft. Char's recommendations are being added, edited, and completed. Judge Hoff mentioned also seeing this and would like for the grammar and

spelling errors to be corrected. The due date for this application is due by January 3, 2023 which will be in time for the JFDC meeting on January 17, 2023. The goal is to have this completed and turned in by the end of this month. The due date to have the application turned in to CST is February 1, 2023.

Budget Update- The board was provided the FY23 November Budget invoice. The team was also informed that there is an expense string being added under the CST project to pay Judge Erb out of. It will be labeled “professional services”. Money will be transferred from the “office supplies” funding string into the “professional services” string in the amount of \$550. This expense string has been built and is in the approval process.

Other Business- The board was made aware that there are reconstruction projects happening upstairs on the second floor that will affect the monthly JFDC meetings, the CJSB meeting in March, and the weekly court hearings this upcoming year from January 2023 to May 2023. The Aspen meeting room will be occupied by employees from the second floor and the Courtroom C will be unavailable for use. Information was provided as to where the monthly meetings will be held and options for JFDC weekly court sessions/staffings will be held as well. 2023 Board Meetings from January 2023-May 2023 will be held at GAMB in the Ponderosa Room. The meetings will return to the Aspen room approximately in June 2023. Staffing and Court hearing location options are Judge Castano’s court room, Commissioners Chambers, or in GAMB. As of right now, there is no set schedule as to where these courts will be. Judge Hoff will try to help get a schedule set to make it easier for the team and the participants. Regarding Tall Cop, in extensive conversations and emails with the Tall Cop, Officer Galloway, it was found that he is booked out for all of 2023. Officer Galloway will have to be scheduled in 2024 and as of right now the dates are undetermined for when he will be booked to come to Campbell County. Regarding the PACT Assessment from Noble, this is being reviewed currently. There was a demonstration held for this assessment on December 16, 2022. This PACT Assessment will be sued by all Juvenile Services in Campbell County such as JFDC, Probation, and Diversion. It will cost \$5, 364 a year for 8 users and a onetime 2-day training will cost \$4,400. It was explained that there is a concern for this assessment being outdated but it is more closely related to what JPO is looking for. Per JR Bailey, he mentioned this assessment also having questions that were there when he had worked for the Department of Family Services. It was explained that there will need to be information regarding the assessment added to the policy manual. It was found that there are other programs in Wyoming that utilize this same assessment as well and it will meet all of the requirements. JR Bailey mentioned that he learned of another assessment when at NADCP. Jim Lyon found someone in Powell that was familiar with this assessment and understands that Jim made contact with that person, but JR doesn’t know what came out of it. Jim has made an effort to reach out to FamCare in regard to seeing if they have an assessment but there hasn’t been any response as of yet. In Jim’s absence, he asked that the team vote for approval on moving forward to secure funding to obtain this assessment. The cost could be put in Juvenile Services budget for FY24 so Probation and Diversion can use it also. Plan B would be having the funds come from CST and use it only for JFDC. If that was the case, the cost amount would be significantly cheaper. It costs \$670.50 per user per year. It would be for two users (JR and Jim) for the yearly total of \$1, 341. The 2-day PACT training will still cost \$4,400. This training will take place here in the Courthouse building, possibly in the IT training center. Jim has reached out to the coordinator in Albany County to see how they pay for the assessment but have not heard back yet. It was voted that this request be added into the CST application just in case all other options fall through. Sally motioned, DaNece seconded, request approved. The board was reminded that board training is mandatory for all members at least one time during their term. The reschedule date is to be determined and will be sent out via email once the dates are known. Code of Ethics is part of what will be presented, and Jim anticipates that the board will be asked to sign a Code of Ethics. It was asked if this board training is done once per term or if members are required to do it once through out their stay on the board. Siobahn Gonzalez will speak with Jim Lyon, JFDC Coordinator or Sandra Beeman about this and an email will be sent out to the board.

Meeting Adjourned-12:30PM