

## Campbell County Juvenile and Family Drug Court

### Management Committee and Operational Team Meeting

Tuesday, November 15, 2022

12:00 p.m.-1:00 p.m.

Aspen Room

**Present:** Judge Kim Hoff, Char Edwards, DaNece Day, Heidi Phipps, Bonnie Volk, Ryan Anderson, JR Bailey, and Jim Lyon (proxy for Sheri England)

**Meeting Called to Order-** 12:02 pm

#### **Approval of Prior Board Minutes**

Char Edwards moved to approve the October meeting minutes. Bonnie Volk seconded. Motion carried; minutes approved.

#### **Program Update**

October 2022 Monthly Report

YIT: 7 served in September

JFDC: 0 served in September

Court of Origin:

Juvenile Court: 0

Circuit Court: 4 (DA, AC, CP, CR)

Municipal Court: 3 (MSch, CL, RH)

Step Stone: 7 (MSch, DA, CR, CP, AC, CL, RH) served in October

YES House: 0 served in October

Residential Treatment: 1 (CR through October 30<sup>th</sup>)

Phase I: 3 (DA, CR, MSch)

Phase II: 2 (RH, CP)

Phase III: 0

Graduated: 1 (AC)

Terminated: 1 (CL)

Absconded: 0

Relapses: 3 (CP- THC, DA- Alcohol, RH- cocaine)

New Participants: 1 (DA)

Pending: 1 (RM- Juvenile Court)

Referrals: 4 (KM- Juvenile Court, RM- Juvenile Court, AO- Juvenile Court, SB- Juvenile Court)

Upcoming Graduations: None

#### **Coordinators Teleconference**

Jim reported that the coordinators call occurred on 11/14/22. The first topic discussed was the FY24 CST Grant Application. The application is due to CST on February 1, 2023, by 5pm. The completed application needs to be to the Commissioner's office by January 3, 2023, for presentation at the January 17, 2023, meeting for approval. Jim shared that each section of the application was gone over. A new section is Section 13, the Surcharge, was included. Campbell County has **\$28,305.23** available to be shared between JFDC and the Adult Treatment Court. Jim said that he and Chad will discuss how to appropriate the amount to each Court. Jim shared those prior discussions were a 75/25% split, with JFDC received 25%. Char Edwards posed the question about how ATC would use their Surcharge money. Jim responded

that he thought, historically they use those for participant slots. The discussion continued that if that was the case, we would need to rethink our requested amount. Jim then informed the board members that they will be receiving an email to provide their “match letters” for the application process.

The Manual was next on the agenda. The plan is to get the final outline to the coordinators by early January with a September date for completion. Jim reported that during the call, the CST Program Manager, praised JR Bailey for his participating in last month’s call and for the feedback he provided regarding Juvenile best practices.

**Budget Update-**There were no significant budget updates made other than being informed that all is going well. We have been utilizing COVID funds and City 1% to pay for participant treatment and services. DaNece Day questioned about the remaining money that was budgeted for drug testing. DaNece and the rest of the Board were informed that once the JFDC drug testing money is used up, the money budgeted from the JPO drug testing will be used.

Jim then shared a discussion he had with Councilwoman Trish Simonson in September. Trish told Jim that she and City Administrator Kim decided to give the JFDC the City of Gillette’s portion of the Opioid lawsuit funds. Trish thought the money would be between \$15,000 and \$20,000 and be available after the first of the year. Char Edwards responded that she has been involved in discussions with county officials about the County share of the Opioid funds.

**Other Business-** Judge Hoff brought up a self-assessment, called the BeST Assessment, from NADCP that she researched. A commitment letter will be completed and the JFDC will begin the process of data collection and answering questions. Jim then discussed the assessments that he has researched. He will send out an email to the board identifying the different assessments he has found. The need for an assessment is important as it has been a point of discussion with the funding panel and in the application process as to how we identify high risk/high need participants.

**Meeting Adjourned-12:40PM**