

**Campbell County Juvenile and Family Drug Court
Management Committee and Operational Team Meeting
Tuesday, October 19th, 2021
12:00 p.m.-1:00 p.m.
Aspen Room**

Present: Kim Hoff, Jim Lyon Jr., JR Bailey, Char Edwards, Heidi Phipps, Colleen Faber, Rita Jordan, Sheri England, Ryan Anderson, DaNece Day, and Megan Kincaid-Heidel

Meeting Called to Order- 12:04 pm

Approval of Prior Board Minutes

DaNece Day moved to approve the September meeting minutes. Sheri England second. Motion Carried

Program Update

JR Bailey gave the September 2021 program update

YIT: 5 served in September

JFDC: 3 served in September

Court of Origin:

Juvenile Court: 3

Circuit Court: 2

Municipal Court: 2

Circuit and Muni: 1

Step Stone: 5

YES House: 3

Phase I: 5

Phase II: 2

Phase III: 0

Graduated: 0

Terminated: 1

Absconded: 0

Relapses: 2

New Participants: 1

Pending: 0

Referrals: 2

Upcoming Graduations: 0

Coordinators Teleconference

Jim Lyon, Jr. reported that the coordinators call was held October 11th. During the teleconference they discussed the funding panel for the surcharge that met on October 8th. COVID funds have been acquired to cover the loss of slots for programs and the program was awarded 1 juvenile slot (\$14,716.84) to replace the slot that was lost. Some questions will need to be answered regarding the questionnaire that accompanies the federal COVID funds. They also reminded everyone of the deliverables, all of which our program has submitted.

FY22 Surcharge Funds

Jim reminded everyone of the email forwarded on Friday saying we were awarded the entire amount of requested surcharge funds. The amount of the Surcharge amount is \$13,810.00.

CST Monthly Reconciliation Report for August

Jim informed the members that the August reconciliation report had been submitted and no feedback has been received from CST regarding minute discrepancies.

Gift Card Audit Policy and Procedure

There was discussion clarifying points of the new gift card policy. Jim will email out the updated policy for final review and voting. Jim will also contact, Campbell County Grant Specialist, Beth Raab, to request her assistance in counting the Gift Cards by the end of October.

Budget Update

The updated budget was reviewed. There were no questions.

Other Business

No other business was presented. The next meeting is November 16th, 2021.

Meeting Adjourned- 12:31 pm