

Office of County Commissioners
October 18, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, October 18, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Ron Merritt led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Del Shelstad, Rusty Bell, Bob Maul, Don Hamm, Colleen Faber, Commissioners; Michelle Leiker, Deputy County Clerk; Denton Knapp, Commissioners Executive Director and Mitch Damsky, County Attorney.

The following consent agenda was presented:

MONTHLY REPORTS

Clerk of District Court – September 2022
County Clerk – September 2022
Sheriff's Office – September 2022
Treasurer's Office – September 2022
Campbell County Clerk – 2022 Abstract Statement
Campbell County Treasurer – 2022 Abstract Statement

PAYROLL PAYMENTS

September 30, 2022

CANCELLATION/REBATE OF TAXES

#2021-96

CREDIT CARD REQUESTS

Road & Bridge – Increase Credit Limit to \$5,000

POSITION VACANCY JUSTIFICATIONS

Clerk of District Court – Part Time File Clerk
Parks & Recreation – Parks Supervisor
Sheriff's Office – Communications Technician
Sheriff's Office – Detention Officer

PUBLIC OFFICIAL POSITION SCHEDULE BOND

Gillette Community College District

HAND WARRANTS

Campco Federal Credit Union	\$950.00
Campbell County Clerk Tax Account	19,496.64
Campbell County Treasurer – FLX/HSA	2,335.83
Great West Trust Company	4,555.00
Campco Federal Credit Union	150.00
Circuit Court of Campbell County	966.55
Campbell County Clerk Tax Account	299,610.71
Campbell County Treasurer – FLX/HSA	39,893.30
Great West Trust Company	28,950.00
Wyoming Child Support Enforcement	1,407.36
CCEHBTA – Health & Dental	714,582.76
Delta Dental Plan of Wyoming	1,660.60

Gallagher Benefit Services – Reliance	18,591.94
VSP of Wyoming	7,684.51
Campbell County Treasurer	3,593.18
U.S. Postmaster	15,000.00
Wex Bank	489.36
Techna-Flo Engineering Associates Inc.	4,758.80

Commissioner Bell moved to approve all items of the Consent Agenda as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm presented the Commissioners upcoming calendar of events.

Denton Knapp presented the Veterans’ update.

Commissioner Bell moved to approve Resolution Number 3027 to rescind the Open Burning Restriction, Resolution Number 3023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve Resolution Number 3028 for the display of fireworks at the Veterans Day Ceremony, at Lasting Legacy Park from 11:00 AM to 1:00 PM on Thursday, November 11, 2022, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve Resolution Number 3029 lifting the ban on the sale and use of fireworks for the period from and after 12:01 AM, December 26, 2022, to 12:01 AM January 2, 2023, in Campbell County outside of the corporate city limits of Gillette, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Contract for Services between the Board of County Commissioners and Gillette Community College District, in the amount not to exceed \$20,800 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Contract for Services between the Board of County Commissioners and Youth Emergency Services, Inc., in the amount not to exceed \$287,824.25 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to approve the Contract for Services between the Board of County Commissioners and Second Chance Ministries, in the amount not to exceed \$20,000 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Contract for Services between the Board of County Commissioners and Personal Frontiers Inc., in the amount not to exceed \$38,324.25 from the

Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to approve the Contract for Services between the Board of County Commissioners and CLIMB Wyoming in the amount not to exceed \$24,324.25 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Contract for Services between the Board of County Commissioners and Wright Community Assistance, in the amount not to exceed \$8,000 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Contract for Services between the Board of County Commissioners and The Salvation Army, in the amount not to exceed \$9,600 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Contract for Services between the Board of County Commissioners and Edible Prairie Project, in the amount not to exceed \$3,000 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Contract for Services between the Board of County Commissioners and Gillette Main Street, in the amount not to exceed \$1,000 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

The Contract for Services between the Board of County Commissioners and Council of Community Services will be presented at the November 1, 2022, Commissioner’s Meeting.

Commissioner Bell moved to approve the Contract for Services between the Board of County Commissioners and Gillette Abuse Refuge Foundation (GARF), in the amount not to exceed \$83,160 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Contract for Services between the Board of County Commissioners and American Legion Post 42 Baseball, in the amount not to exceed \$5,000 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved to approve the Contract for Services between the Board of County Commissioners and Campbell County Conservation District, in the amount not to exceed \$275,000 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Contract for Services between the Board of County Commissioners and Energy Capital Economic Development, in the amount not to exceed \$134,250 from the Optional One Percent Sale Tax, for the period of July 1, 2022, to June 30, 2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Contract between the Wyoming Department of Health Division and Campbell County for funding and oversight of the Community Services Block Grant (CSBG), in the amount of \$224,290 for the period of October 1, 2022, to November 15, 2023, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Subaward Agreements between Campbell County and the following agencies to receive funding for the Community Services Block Grant (CSBG) Program: Council Community Services, in the amount of \$111,419; Gillette Abuse Refuge Foundation, in the amount of \$30,752; Gillette Reproductive Health, in the amount of \$34,664; Personal Frontiers, Inc., in the amount of \$40,495, for the service period of October 1, 2022, to September 30, 2023, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the following American Rescue Plan Act (ARPA) Funding: Wyoming Child Care Stabilization Grant Funding for the Children’s Developmental Services of Campbell County, in the amount of \$353,300; U.S. Treasury State and Local Fiscal Recovery Funds (SLFRF) Program, in the total amount of \$9,001,196 (with the first tranche received August 17, 2021, in the amount of \$4,500,598 and the second tranche received September 29, 2022, in the amount of 4,500,598); U.S. Treasury Local Assistance and Tribal Consistency (LATC) Fund, in the amount of \$588,225.48, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to amend the agenda to add an executive session to discuss land acquisitions upon completion of regular business. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve Memorandum of Understanding between Incite! Consulting and Campbell County for two (2) board training sessions to be held on December 13- and 14, 2022, in the amount of \$4,500 plus reimbursement for travel costs, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Sole Source Purchase Request for the Commissioner’s Office to purchase NextRequest software to assist with management of public record requests and approve the use of Contingency funds; transferring \$4,194 from Capital Contingency to ITS Capital Outlay Software account, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve Resolution Number 3030 Establishing all Malt Beverage and Catering Permit Fees to \$10, effective October 18, 2022, as presented. Commissioner Maul seconded the motion. Commissioner Bell recused himself from the discussion and abstained from voting due to a conflict of interest. All Voted – Aye. Carried.

Commissioner Bell moved to award the North Landfill Dozer to Komatsu Equipment Company for the purchase of a D155AXi-8 Dozer, in the amount of \$962,591 and authorize the execution of all documents to complete the purchase, as presented. Commissioner Faber seconded the motion.

Commissioner Faber moved to amend the motion to purchase the D155AXi-8 Dozer to include the cost of the maintenance agreement making the total amount \$971,391. Commissioner Bell seconded the amended motion. Commissioner Faber – Aye. Commissioner Maul – Nay. Commissioner Hamm – Aye. Commissioner Bell – Nay. Chairman Shelstad – Aye. Carried.


Commissioner Faber moved to approve the Centennial Subdivision Request, Case Number 22.04. COSP, to divide approximately 120-acre area (north side of Northern Drive between Highway 14-16 and Hannum Road) into a distinct 3-block, 5-lot subdivision and approve the Final Plat, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

No Public Comment was given.

Commissioner Faber moved to convene into an executive session for property acquisition. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

The Board reconvened into regular session at 1:15 PM.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 1:15 PM. The next regular meeting of the Commissioners will be held Tuesday, November 1, 2022, at 9:00 AM in the Commissioners Chambers in the Courthouse.


Michelle L. Leiker, Deputy County Clerk
Board of County Commissioners


Del Shelstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net