

Office of County Commissioners
October 17, 2023
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, October 17, 2023. Chairman Faber called the meeting to order at 9:00 AM. George Keralis led the Invocation and the Pledge of Allegiance.

Present were Colleen Faber, Jim Ford, Butch Knutson, Kelley McCreery, Del Shelstad, Commissioners; Cindy Lovelace, County Clerk; Denton Knapp, Executive Director of Administration; Sandra Beeman, Deputy Director of Administration.

The following Consent Agenda was presented:

MINUTES

Board of Commissioners, Directors Meeting, October 2, 2023
Board of Commissioners Regular Meeting, October 3, 2023
Board of Commissioners Special Meeting CAM-PLEX Master Plan Presentation, October 10, 2023
Board of Commissioners Special Meeting Fire Department Master Plan Presentation, October 11, 2023
Board of Commissioners Special Meeting Camporee Meet and Greet, October 12, 2023

MONTHLY REPORTS

Clerk of District Court – September 2023
Clerk's Office – September 2023
Sheriff's Office – September 2023
Treasurer's Office – September 2023
941 Tax Report – 3rd Quarter 2023

CANCELLATION/REBATE OF TAXES

#2021-249, 2021-250

COMMENT LETTER

Comment Letter Requesting to Withdraw the Bureau of Land Management (BLM) Draft Resource Management Plan (RMP) and Environmental Impact Statement (DEIS) for Rock Springs RMP Revision, Wyoming

GRANTS

Sheriff's Office – Acceptance of grant award for the Bureau of Justice Assistance (BJA) Fiscal Year 2023 Patrick Leahy Bulletproof Vest Partnership (BVP) Program, in the amount of \$4,089.15.

LINE ITEM TRANSFERS

Attorney
Transfer \$595.35 from 100061-62260 Professional Services to 100061-62720 Software Cost

Extension Office
Transfer \$200.00 from 100106-62450 EE Dev Meet Trav Meal Lodge to 100106-64150
Gasoline

Public Health

Transfer \$1,717.86 from 310406-67040 Fed Op Grant Hlth We/Cult Rec Project
406G23PMO to 310406-68220 Cap Outlay-Computer/Tech Equip Project 406G23PMO-
CAPEQUIP
Transfer 1,717.86 from 310401-67040 Fed Op Grant Hlth We/Cult Rec Project
401GF23VAC to 310401-68220 Cap Outlay-Computer/Tech Equip Project 401GF23VAC-
CAPEQUIP

POSITION VACANCY JUSTIFICATIONS

Coroner – Assistant to Coroner’s Office
Road & Bridge – Senior Equipment Operator

HAND WARRANTS

WAG - Division of Criminal Investigations	\$15.00
Campo Federal Credit Union	\$150.00
Campbell Cnty Clerk Tax Acct	\$301,997.25
Campbell Cnty Treasurer - FLX/HSA	\$40,580.77
Great West Trust Company	\$28,213.00
Sheridan Cnty Circuit Court	\$321.96
Wyoming Child Support	\$882.83
Black Hills Energy	\$3,525.63
CenturyLink	\$128.51
Charter Communications - IT	\$800.00
Charter Communications - Sheriff	\$64.98
Charter Communications - Sheriff	\$231.72
City of Gillette	\$20,073.66
Verizon Wireless - Adult Drug Court	\$146.00
Verizon Wireless - Public Works	\$396.78
Waste Connections of Wyoming	\$1,554.69
Wright Water & Sewer District	\$566.40
Tyler Technologies	\$2,400.00
CDW Government	\$3,401.62
TD Investments - Rainlocker	\$150.00
WCBO	\$50.00
First National Bank	\$605.20
Utah State Treasurer Unclaimed Property	\$60.00
Wyoming State Treasurer Unclaimed Property	\$3,738.10

Commissioner Shelstad moved the Board approve all items of the Consent Agenda as presented.
Commissioner Ford seconded the motion. All voted Aye. Motion Carried.

Commissioner McCreery presented the Commission Calendar of Events.

The following employees were recognized for their years of service with Campbell County.

Susan Goff – 10 Years
Marie Coleman – 10 Years
David Kelsay – 15 Years
Natalie Linneman – 15 Years

Commissioner Ford moved the Board approve the Contract for Services between the Board of County Commissioners and Gabriel Project of Wyoming in the amount not to exceed \$5,000 from the Optional One Percent Sale Tax, for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve the Contract for Services between the Board of County Commissioners and Gillette Main Street, in the amount not to exceed \$1,000 from the Optional One Percent Sale Tax, for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved the Board approve Resolution Number 3054 Supporting Operation Green Light for Veterans by lighting County buildings green from October 17, 2023 through November 11, 2023, to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approved the Contract for Services between the Board of County Commissioners and VFW Post #7756, in the amount not to exceed \$10,600 from the Optional One Percent Sales Tax, for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the Contract for Services between the Board of County Commissioners and American Legion Post #42, in the amount not to exceed \$7,543 from the Optional One Percent Sales Tax, for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Lee Yake provided a Veterans update.

Commissioner Shelstad moved the Board approve the Contract for Services between the Board of County Commissioners and Campbell County Veterans Council, in the amount not to exceed \$5,000 from the Optional One Percent Sales Tax, for the period of July 1, 2023, to June 30, 2024, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved to table discussion on the Contract for Services between the Board of County Commissioners and Powder River Composite Squadron. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Campbell County Community Public

Recreation District Grant Application for the Storyland Traveling Exhibition at the Rockpile Museum, in the amount of \$40,000 to cover the exhibit rental fee, as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Public Hearing for the Roads and District Incentive Program (RoadS) Incentive Program was held.

Commissioner Ford moved the Board approve the Roads and District Support “RoadS” Incentive Program, Resolution 3055 to promote forming, merging, and enlarging areas covered by Improvement and Service Districts for the purposes of maintenance of subdivision infrastructure, as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve the Software Hosting agreements between Noble Software Group, LLC and Campbell County Juvenile Services for the use of the Positive Achievement Change Tool (PACT) Assessment Platform, for the following contract amounts: Juvenile Diversion \$1,341.20, Juvenile and Family Drug Court \$6,411.80, and Juvenile Probation \$2,682.40, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the District Support Grant for People’s Improvement & Service District in the amount of \$25,000 from Optional One Percent Sales Tax fund for ditch work, culverts, and crushed concrete/asphalt, as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved the Board approve the District Support Grant for Prairieview Champion Ventures Improvement & Service District in the amount of \$11,700.00 from Optional One Percent Sales Tax fund for crack fill of asphalt pavement, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Campbell County Conflict of Interest Policy, Policy Number 1.003, effective October 17, 2023, as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the Campbell County Property Management Policy, Policy Number 2.009, effective October 17, 2023, as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

An opportunity for Public Comment was provided. No Public Comment was given.

Workshop was held on county owned properties.

There being no further business to come before the Board of Commissioners, the regular meeting was adjourned at 12:27 AM. The next regular meeting of the Commissioners will be held Tuesday, November 7, 2023, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Cindy Foxelace, County Clerk
Board of County Commissioners



Colleen Faber, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on
the County's Website at: www.campbellcountywy.gov

