

Office of County Commissioners
August 2, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, August 2, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Ed Sisti led in prayer and the Pledge of Allegiance.

Present were Del Shelstad, Rusty Bell, Bob Maul, Collen Faber, Don Hamm, Commissioners; Kendra Anderson, Deputy County Clerk and Char Edwards, Deputy County Attorney. Denton Knapp, Commissioners Administrative Director, was absent from the meeting.

The following consent agenda was presented:

MINUTES

Board of Commissioners Executive Session, July 5, 2022
Board of Commissioners Special Meeting, July 13, 2022
Board of Commissioners Managers Meeting, July 18, 2022
Board of Commissioners Executive Session, July 18, 2022
Board of Commissioners Regular Meeting, July 19, 2022
Board of Commissioners Airport Board Meeting, July 20, 2022

MONTHLY REPORTS

Sheriff's Office – July 2022

PAYROLL PAYMENTS

July 14, 2022

CANCELLATION/REBATE OF TAXES

#2021-81

CORRECTIONS

Open Burning Restriction Resolution – Change Resolution Number from 3022 to 3023. Order Levying Requisite Taxes – Change dates in first paragraph from June 15, 2021 to June 21, 2022 and June 30, 2022 to June 30, 2023

CREDIT CARD REQUESTS

Emergency Management – Michael Phipps, Credit Limit \$3,000

LINE-ITEM TRANSFERS - FY2021-2022

Clerk of District Court - Transfer \$3,350.28 from 100113-62280 Legal and Court Costs to 100113-62520 Jurors and Witness Fees; transfer \$1,273.15 from 100113-62280 Legal and Court Costs to 100113-62520 Jurors and Witness Fees; transfer \$803.98 from 100113-62280 Legal and Court Costs to 100113-62520 Jurors and Witness Fees

Juvenile Services - Transfer \$5.84 from 100451-62450 Travel-Employees to 100451-62240 Medical Services; transfer \$2,200.00 from 100451-62450 Travel-Employees to 100451-62240 Medical Services

Parks & Recreation - Transfer \$2,090.00 from 100776-64000 Supplies to 100776-62200 Assn Dues, transfer \$125.00 from 100771-62450 Dev Trav Meal Lodg to 100771-64050 Office Computer Supplies; transfer \$3,900.00 from 100776-65060 Grounds Maint to 100776-62220 Utilities; transfer \$575.00 from 100772-60200 Part Time Regular to 100772-62220 Utilities; transfer \$5,910.00 from 100774-60200 Part Time Regular to 100774-62220 Utilities; transfer \$1,765.00 from 100778-60200 Part Time Regular to

100778-62220 Utilities; transfer \$11,376.00 from 100773-60200 Part Time Regular to 100773-62220 Utilities; transfer \$3,280.00 from 100773-60005 Full Time Regular to 100773-62220 Utilities; transfer \$100.00 from 100777-60200 Part Time Regular to 100777-62020 Comm/Net Expense; transfer \$200.00 from 100775-62060 Printing and Forms to 100775-62020 Comm/Net Expense; transfer \$54,400.00 from 100775-60200 Part Time Regular to 100771-62220 Utilities; transfer \$21,200.00 from 100776-60005 Full Time Regular to 100771-62220 Utilities; transfer \$810.00 from 100773-60005 Full Time Regular to 100773-62220 Utilities

Public Works - Transfer \$28,000 from 100083-61500 Insurance Benefits to 100083-62220 Utilities

Sheriff - Transfer \$1,400.00 from 100052-64600 Inmate Supplies to 100052-65080 Building Maintenance; transfer \$1,100.00 from 100052-64600 Inmate Supplies to 100052-62220 Utilities; transfer \$25,000.00 100052-62240 from Medical Services/Claims to 100052-62220 Utilities

LINE ITEM TRANSFERS – FY2022-2023

Juvenile & Family Drug Court - Transfer \$1,000.00 from 100452-62240 Medical Services/Claims to 100452-62020 Communication/Network Expense

MILL LEVY REPORT 2022

Submission of the 2022 Report of Valuations, Levies and Taxes for Campbell County

POSITION VACANCY JUSTIFICATIONS

Children’s Developmental Services – Early Childhood Instructor

Children’s Developmental Services – Instructional Assistant

Library – Branch Services Specialist

Public Works/Facilities Maintenance – Maintenance Tech, Senior

Sheriff’s Office – Detention Officer (2 Positions)

SCHOLARSHIPS

Approval of Jasmin Mahoney, Raegin Palmer, Caden Randall for the University of Wyoming 2022-2023 County Commissioners Scholarship and approval of up to \$3,000 (\$500 per semester, per student) for scholarships for Hanna Allen, Paige Jaramillo and Nina Shober.

Approval of Alexis Porter for the University of Wyoming 2022-2023 County Commissioners Renewal Scholarship and approval of up to \$6,000 (\$500 per semester, per student) for scholarships for Emily Acord, Jessica Reyes-Castro, Emanuel Diaz, Keeli Marker, Coy Morris and Dezerac Cortez

HAND WARRANTS

IRS – Department of Treasury	\$3,485.46
Wyoming Department of Revenue & Taxation	1,076.44
Campbell County Clerk Tax Account	337,090.66
Campbell County Clerk Tax Account	217.67
Campbell County Treasurer - Landfill Credit Card Account	5,000.00

Commissioner Bell moved to approve all items of the Consent Agenda as presented.
Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Vouchers will be published in future minutes due to reporting in our new system

Commissioner Maul moved to approve the vouchers as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Faber presented the Commissioners upcoming calendar of events.

The Public Library was presented the Star Worthy Award.

Commissioner Faber moved to accept the resignation of Aspen Rech from the Employee Recognition Committee and appoint Shannon Ireland to serve an unexpired term ending June 30, 2024. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

The Wyoming Department of Transportation provided an annual STIP presentation.

Commissioner Bell moved to approve the contract between the Wyoming Department of Health, Public Health Division and Campbell County for the Wyoming Women, Infants, and Children (WIC) Program, in the amount of \$333, 868 for the period of July 1, 2022 to December 31, 2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved to approve the District Support Grant Application for Eight Mile Improvement and Service District in the amount of \$7,174.50 from Optional One Percent Sales Tax fund to pull the water well and replace the pump, motor, and other items as needed, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved approve the District Support Grant Application for Small Buttes Improvement and Service District in the amount of \$3,125.25 from Optional One Percent Sales Tax fund for approximately 450 tons of blended crushed asphalt and crushed concrete on Antelope Valley Street, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to approve the Cooperative Agreement between Prairie Eagle Mining, LLC and Campbell County to establish responsibilities and funding to construct and reconstruct the Campbell County Road named Bishop Road, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to accept the resignation of Mandy Steward and appoint Darcie Lyon to serve an unexpired term ending June 30, 2024. Commissioner Faber seconded the motion. All voted – Aye. Carried.

Commissioner Bell moved to remove County appointed board member Charles Butler from the Joint Powers Fire Board, effective immediately, in accordance with the amended terms in the Fire Protection Joint Powers Agreement Fourth Amendment – May 2022, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve to retitle the Information Technology Manager position to Information Technology Director, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

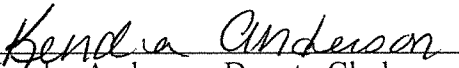
Commissioner Faber moved to approve the creation of the Maintenance Technician, Master of Record position for the Public Works Department, Pay Grade 111, and approve the job description, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to Board approve to reappoint the following positions:

- Maintenance Supervisor – change pay grade from 111 to 112
- Facilities Manager – change pay grade from 112 to 113
- Director, Rockpile Museum – pay grade from 112 to 113

Commissioner Faber seconded the motion. All Voted – Aye. Carried.

There being no further business to come before the Commissioners the meeting was adjourned at 10:20 AM. The next regular meeting of the Commissioners will be held Tuesday, August 16, 2022, at 9:00 AM, in the Commissioners Chambers in the Courthouse.


Kendra Anderson, Deputy Clerk
Board of County Commissioners


Del Shelstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net