

Campbell County CARE Board
(Community, Advocacy, Resources, Education)
 Date

Present

- | | |
|---|--|
| <input checked="" type="checkbox"/> Commissioner Hamm | <input checked="" type="checkbox"/> Cris Schmitz |
| <input checked="" type="checkbox"/> Lindsay Turgeon | <input type="checkbox"/> Liza Thomson |
| <input checked="" type="checkbox"/> Richard Burton | <input type="checkbox"/> VACANT |
| <input checked="" type="checkbox"/> Michelle Geffre | <input type="checkbox"/> |
| <input type="checkbox"/> VACANT | <input checked="" type="checkbox"/> Kristin Young, Liaison |
| <input checked="" type="checkbox"/> Mikki Pierce | <input type="checkbox"/> |

The meeting was called to order by Richard Burton at **12:08pm** in the Commissioner's Board Room.

Introduction of new members.	All board members introduced themselves. Mikki Pierce and Lindsay Turgeon were welcomed as newly elected 6/30/2022 board members representing the low-income community. Richard Burton renewed his term, which will now expire 1/31/2025. Cris Schmitz moved and Michelle Geffre seconded to approved new and renewed board members as presented. Motion passed.
Treasurer's Report:	Treasurer's Report (CSBG and County 1% Invoices, Review of Special Account, Line Item Adjustment Consideration). Invoices have been reviewed by Kristin Young. The special account has around \$1800 left in it. The Community Needs Assessment has been paid for by a grant from Community Services Network of Wyoming in the amount of \$9,890. The remaining \$5,000 bill was paid for by the CSBG discretionary funding. The remaining amount in the CARE Board CSBG administrative fund after projected expenses for upcoming professional development trainings for Kristin Young will be re-allocated. GARF may also choose to use their funding for the remainder of their travel expenses for the CSNOW conference. Also coming from the administrative budget will be a CARE Board Sign and nametags. This update and spending plan was presented by Kristin Young. Lindsay Turgeon moved and Michelle Geffre seconded to approve the Treasurer's report, motion passed.
Unfinished Business	Open Board positions – Sandy Lenz's position will be appointed by the City of Gillette. There is one open appointed position that can be from the community. Members were encouraged to encourage applications.

<p>New Business:</p>	<p>New Board Members/Position Update: Richard Burton is President, Michelle Geffre is Vice President, Liza Thomson is Treasurer. Mikki Pierce volunteered to fill the open position as Secretary. Cris Schmitz moved and Lindsay Turgeon seconded Mikki Pierce as Secretary, the motion passed.</p> <p>Organizational Standards Overview: Kristin Young detailed that the Community Service Block Grant (CSBG) requires Organizational Standards to be turned in by January 31st of each year. The CARE Board needs to work to improve the Organizational Standards for our CSBG grant. Each agenda for the CARE Board will address documenting Organizational Standards until we have met the requirements. A calendar corresponding with Organizational Standards will be developed so that the CARE Board can meet these requirements in an organized and timely fashion.</p> <p>Bylaws – revision/approval – The bylaws were distributed. CARE Board members were asked to review and submit any updates and revisions to her either via email, can be done pen and ink and scanned as well.</p> <p>Several forms were distributed for update for the organizational standards.</p> <p>The Community Action Plan and Strategic Planning are needed for Organizational Standards. This will be incorporated in the future.</p> <p>The CARE Board has reviewed the Community Needs Assessment and distributed it to the public. The CARE Board accepts the final Community Needs Assessment. Michelle Geffre motioned, Lindsay Turgeon seconded, the motion passed to accept the Community Needs Assessment.</p> <p>As part of the Community Action Plan for the CARE Board, Cris Schmitz and Kristin Young attended the JustServe Luncheon, which is an organization that mobilizes community volunteers. Information about this was sent out to our CARE Board organizations. The CARE Board also suggested that we do all</p>

	<p>agency lunches that were support trainings to support a network and atmosphere of collaboration among agencies. Campbell County also hosts a website, www.campbellcountyresources.com listing community resources, which could be leveraged and promoted in some way.</p> <p>Representatives from the Wyoming Department of Health, Community Service Program will be conducting a site visit on August 2nd and 3rd.</p>
<p>Upcoming Calendar Items:</p>	<p>August 2nd & 3rd – Wyoming Department of Health, Community Service Program Site Visit August 9th, 11am to 1pm The Council of community Services Grand Opening of the new Food Pantry August 2nd & 16th , 9am Commissioner’s Meetings</p>

The meeting was adjourned at **1:20pm**