

## Campbell County Juvenile and Family Drug Court

### Management Committee and Operational Team Meeting

Thursday, July 20, 2023

12:00 p.m.-1:00 p.m.

GAMB Ponderosa Room

**Present:** Judge Kim Hoff, Heidi Phipps, Sally Craig, Ryan Anderson (proxy for DaNece Day), Sheri England, Jim Lyon (proxy for Bonnie Volk), Nathan Henkes, Jamie Hurich, Siobahn Gonzalez

**Meeting Called to Order-** 12:00 pm

#### **Approval of Prior Board Minutes**

Sheri England motioned to approve prior board meeting minutes and Ryan Anderson seconded. Prior board meeting minutes approved.

#### **Program Update**

June 2023 Monthly Report

YIT: 7 served in June

JFDC: 3 served in June

Court of Origin:

Juvenile Court: 3 (CL, RM, AO)

Circuit Court: 4 (LS, CR, KC, GG)

Municipal Court: 2 (TH, KK)

Circuit & Municipal Court: 1 (MS)

Step Stone: 4 (MS, LS, CR, GG) served in June

YES House: 6 (TH, RM, AO, KK, CL, KC) served in June

Residential Treatment: 0

Phase I: 3 (TH, LS, GG)

Phase II: 3 (CL, KK, RM)

Phase III: 2 (AO, CR)

Graduated: 1 (MS)

Terminated: 1 (KC)

Absconded: 0

Relapses: 0

New Participants: 2 (KC- Circuit Court, GG- Circuit Court)

Pending: 0

Referrals: 3 (AF- Juvenile Court/DFS, KM- Juvenile Court/DFS, AT- Circuit Court)

Upcoming Graduations: August 2<sup>nd</sup> (AO)

#### **Coordinators Teleconference:**

The coordinators call took place on July 10, 2023. There has been discussion about the new data system that is replacing FivePoints. Chad Beeman is on the committee to look over the system. The data transfer happened by June 30th, 2023 with a potential of a two month gap with data entering. With FamCare still in place there will be no gap in addition to having the treatment providers letting Jim Lyon and assistant Siobahn Gonzalez know when they have met with the participants. In comparison with other drug courts, we have our other system to where others relied on FivePoints. The

new company for data is Ganite Peak. The budgets were approved and the start here budget was sent back to the State. In August we can start the July invoices.

### **Behavioral Health Management System**

Ganite Peak is managing this system and they are holding trainings for the system and they will be held on two different days next week to introduce us to the new management system. Chad stated that this new system will be better and easy to use.

### **Drug Testing and Laboratory Updates**

There is still yet to be any response from Abbott Redwood Toxicology. DaNece, while at the NADCP conference, spoke with company in Houston. Abbott emailed Jim and he responded. However, they are going back and forth with emails at this moment. There are two different coordinators in the State that utilize Abbott Redwood Toxicology. The next step is to set up a team's meeting. Regarding the North Louisiana Crime Lab, based on the conversation at the last board meeting, it has been decided to not pursue them further. Cordant has been getting results to the Juvenile Probation Office but the dates are not consistent as they come back from May, April, July. It is like they just grab a batch and not pay attention.

### **Training**

Jim emailed a training for treatment provider training yesterday. It is a free 2-day training online. Some of it is ethics training.

### **Budget Update**

Attached is the end of the fiscal year invoice. For the trainings in May that have taken place with the State for the past 3 fiscal years, there have been stipends provided to the programs. The stipend amounts have been sitting there for this time. The grant specialist, Kristin Young, transferred this into an own account that can be utilized for whatever is needed related to CST expenses only. There is an increased amount for Quality of Life this Fiscal Year and the participants will be encouraged to ask for anything that they may and/or will need. The stipends do not have to be reported to the State. There are no questions regarding the budget.

### **Other Business**

Regarding the policy and procedure manual, it is due to the State September 29, 2023. For the past couple of weeks, Jim Lyon, has been taking the prior manual and new manual, doing a comparison, and transferring information to the new manual that pertains to what is required by the State. The team that worked on this previously did a really good job ensuring the manual was to a "Tee". Right now, it is more updating and tweaking of the previous manual to bring back to 2023. There are no major changes needing to be done but if there are, Jim will bring this up to the board. He will also reach out for help to the necessary people of the board when time comes. It is unknown if the State will be working alongside the Judiciary with this policy and procedure manual due to the Judiciary taking over next fiscal year.

End of Board Meeting. 12:30PM