

**Campbell County CARE Board**  
**(Community, Advocacy, Resources, Education)**  
 July 20th, 2023

**Present**

- |   |  |
|---|--|
| <input type="checkbox"/> Commissioner Ford          | <input checked="" type="checkbox"/> Cris Schmitz           |
| <input checked="" type="checkbox"/> Lindsay Turgeon | <input type="checkbox"/> Liza Thomson                      |
| <input checked="" type="checkbox"/> Richard Burton  | <input checked="" type="checkbox"/> Amanda Muhlbauer       |
| <input checked="" type="checkbox"/> Michelle Geffre | <input type="checkbox"/>                                   |
| <input checked="" type="checkbox"/> Megan Swords    | <input checked="" type="checkbox"/> Kristin Young, Liaison |
| <input checked="" type="checkbox"/> Mikki Pierce    | <input type="checkbox"/>                                   |

The meeting was called to order by Richard Burton at **12:00pm** in the Commissioner's Board Room.

<b>Introductions &amp; Meeting Minutes:</b>	.
<b>Treasurer's Report:</b>	<p>No major updates</p> <ul style="list-style-type: none"> <li>• CSBG Financial Report – spending plans requested from agencies. GARF &amp; PFI are exhausting other funding sources and are confident they will bill the grant fully. All Quarter 3 billings are processing and the Quarter 3 invoice to the state is to be remitted.</li> <li>• County 1% - June 2023 agency bills are processed. Money was spent by external agencies, almost 100%.</li> <li>• TANF-CPI - agency bills coming in and most funds being spent at rate expected. Quarter 2 and Quarter 3 reimbursements were submitted to the state.</li> <li>• CARE Board Special Account – No updates Megan Swords motioned, Mikki Pierce seconded, motion carried.</li> </ul>
<b>Unfinished Business:</b>	<ul style="list-style-type: none"> <li>• Travel Approval – tabled until GARF submits budget projections.</li> </ul>
<b>New Business:</b>	<ul style="list-style-type: none"> <li>• Lindsay Turgeon resigned her board position effective August 18<sup>th</sup>, 2023.</li> <li>• Intern – Lindsay Turgeon will serve as an unpaid intern for 18 months beginning August 21<sup>st</sup>, 2023 for the CARE Board. She is</li> </ul>

completing her Bachelor degree in Social Work and is on a Master degree track. She will assist with CSBG tasks and initiatives like Operation Greenlight, Mental Health Awareness, and assist Kristin Young in capacity building activities to improve the CARE Board's Community Action Network and technical assistance to sub-grantees and other community partners. Cris Schmitz motioned to accept the resignation of Lindsay Turgeon on August 18<sup>th</sup>, 2023, and subsequently accept Lindsay Turgeon as an unpaid CARE Board intern on August 21<sup>st</sup>, 2023 Megan Swords seconded, motion carried.

- NEW Proposed: The State of Wyoming This funding is allocated for the prevention and treatment of problematic gambling behavior as noted in Wyoming Statute 0./1/.S.) § 9-24-104. Online sports wagering must remit 10% of revenues to the Wyoming Gaming Commission up to \$300,000. The State of Wyoming then allocates it to counties. The Campbell County Commissioners voted to accept the Campbell County allocation of \$45,553.22 on June 6<sup>th</sup>, 2023 and suggested the CARE Board have a role in administering this restricted use fund. Next steps are to release a request for proposals and approach county departments such as Adult Treatment Court to see if there is a need for the use of this funding. Public Health/Prevention Council already declined. Michell Geffre motioned for the CARE Board to assist the county in the administration and oversight of these funds, Megan Swords seconded, motion carried.
- Other news: Kristin Young was appointed to the National Community Action Partnership Region 8 board as the Wyoming representative. Kristin also attends Community Service of Wyoming (CSNOW) meetings to give Region 8 reports and stay abreast of education and technical assistance opportunities for our community partners for CSBG. CSNOW has been approached to administer a CSBG diaper grant. The board is currently weighing whether or not they have the capacity to administer this grant or if there is community interest. There are a lot of administrative requirements and no one is sure that CSNOW or our local partners have the capacity to meet the requirements. Kristin has been working with Community Service Network of Wyoming and the State of Wyoming Department of Health, Community Service Division to make changes to improve the administrative burden associated with the administration of this grant and clean up/streamline the data management required to improve our capacity to manage

	<p>federal awards. Heather Ross, the manager at the state, has been forward thinking and wonderful to work with. She has been very receptive to suggestions and welcomes feedback. She has made much needed progress in this area.</p>
<p>Agency/Committee Updates</p>	<ul style="list-style-type: none"> <li>• Next CARE Board meeting August 17<sup>th</sup> at 12pm.</li> </ul> <p>Wright Wyoming Community Assistance has invited the CARE Board to: WCA Back to School event. Friday, August 18<sup>th</sup> at 200 Wright Boulevard</p> <p>9am – Clothes swap begins  10am -School Supply Handout begins  11am – Food Bank of the Rockies truck arrives, food distribution at 1pm</p> <p>Kristin is planning on attending and so is Lindsay. CARE Board was invited by the new director, Gail Lofing</p> <p>Wright Community Assistance is holding an event in partnership with Helping Hands of Wright and Food Bank of the Rockies at 10am on 8/18/2023. Gail said that the clothing exchange opens at 9am, they will begin handing out school supplies at 10am, the food truck from Food Bank of the Rockies will be there at 11am, with food distribution starting at 1pm.</p>

The meeting was adjourned at 12:40pm