

Office of County Commissioners
July 6, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, July 6, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Scott Clem led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Del Shelstad, Rusty Bell, Bob Maul, Collen Faber, Don Hamm, Commissioners; Susan F. Saunders, County Clerk; Mitch Damsky County Attorney, and Denton Knapp, Commissioners Administrative Director.

The following consent agenda was presented:

PAYROLL PAYMENTS

June 11, 2022; June 30, 2022

CANCELLATION/REBATE OF TAXES

#2021-78

AGREEMENTS

Contract for Services Agreement between the City of Gillette and Campbell County in the amount of \$10,895 to provide drug testing services to aid the Municipal Court from July 1, 2022, to June 30, 2023.

Grant Agreement between the City of Gillette and Campbell County Juvenile & Family Drug Court in the amount of \$10,000 to provide intensive and supervised substance abuse treatment from July 1, 2022, to June 30, 2023.

Grant Agreement between the City of Gillette and Campbell County Adult Treatment Court in the amount of \$10,500 to provide intensive and supervised substance abuse treatment from July 1, 2022, to June 30, 2023.

CATERING REQUEST

Approval of catering request for Tyler software implementation celebration for Campbell County Employees on July 20, 2022.

LINE-ITEM TRANSFERS FY 2021-22

Children's Center - Transfer \$72.00 from 704.6071 Postage and Freight to 704.6102 Assoc. Comm. Dues and Fees; transfer \$321.01 from 704.6181.02 Other Parent Services/Child Care to 704.6102 Associate Dues; transfer \$683.67 from 702.6665 Kitchen Maintenance to 702.6690 Kitchen Supplies; transfer \$550.00 from 704.6181.02 Other Parent Services/Child Care to 704.6111 Utilities; transfer \$544.44 from 701.7214 Technology/Phone/Pro Care Software to 701.6102 Collection Agency; transfer \$396.94 from 703.6093.01 Recruitment Relocation to 703.6554 School Supplies; transfer \$22.50 from 702.6665 Assoc., Committee Dues to 702.6072 Background Check; transfer \$71.72 from 701.6111 Electricity, Water & Sewer to 701.6114 Propane & Natural Gas; transfer \$94.30 from 703.6111 Utilities to 701.6114 Propane & Natural Gas; transfer \$223.20 from 703.6111 Utilities to 704.6111 Utilities

Clerk - Transfer \$4,000.00 from 023.6052 Postage and Freight to 023.6531 General Supplies

OFFICIAL BOND & OATH

Rocky Point – Rebecca Ann Vondrak

Village of Heritage – Rebecca Ann Vondrak

POSITION VACANCY JUSTIFICATIONS

Public Health – Public Health Nurse (2 Positions)

Parks & Recreation – Mechanic, Senior | Position approved at the June 21, 2022, meeting with incorrect pay grade. Pay grade updated from 107 to 108.

SALARY RANGE PLACEMENT TABLE - CORRECTION

Salary Range Placement Table for FY2022-2023 – Formatting errors were corrected and positions no longer in use were removed.

HAND WARRANTS

Wyoming Department of Revenue & Taxation	\$1,665.78
CCEHBTA – Health	764,581.77
CCEHBRA – Dental	42,353.60
Delta Dental Plan of Wyoming	1,683.40
HM Life Insurance	162,256.23
Gallaher Benefit Services (Reliance)	18,539.87
VSP of Wyoming	7,825.38
Campco Federal Credit Union	950.00
Campbell County Clerk Tax Account	18,994.27
Campbell County Treasurer – FLX/HSA	2,335.83
Great West Trust Company	4,555.00
Wyoming Retirement System	622,454.10
Campco Federal Credit Union	150.00
Campbell County Clerk Tax Account	310,429.04
Campbell County Treasurer – FLX/HSA	1,494.50
Great West Trust Company	27,610.00
Sheridan County Circuit Court	290.20
Wyoming Child Support	1,375.59

Commissioner Bell moved to approve all items of the Consent Agenda as presented.

Commissioner Hamm seconded the motion. All Voted - Aye. Carried.

Commissioner Hamm presented the Commissioners upcoming calendar of events.

Commissioner Faber moved to approve up to four hours of paid leave to encourage regular full-time county employees to volunteer an equal number of hours of their own time at the National High School Finals Rodeo to be held at Cam-Plex July 17-23, 2022, with approval by the department head, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to approve to terminate the Coalition Family Health Center Access Contract with the Wyoming Quality Healthcare Coalition, LLC effective December 31, 2022, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Memorandum of Understanding between the City of Gillette and Campbell County to provide Juvenile Diversion Services and Community Service

Supervision for the youth in Campbell County, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to approve the Community Juvenile Services Board Contract between the Wyoming Department of Family Services and Campbell County in the amount not to exceed \$135,493 for the period of July 1, 2022, to June 30, 2024, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to reappoint Kim Hoff serving as Magistrate, Jim Lyon, Jr. serving as Juvenile & Family Drug Court Coordinator, and Heidi Phipps serving as Campbell County School District representative to the Juvenile & Family Drug Court Board, each serving a three-year term ending June 30, 2025. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to accept the resignations of Crystal Helm and Jenna Waldner and ratify the appointments of Mikki Pierce to serve an unexpired term ending January 1, 2023, and Lindsay Turgeon to serve an unexpired term ending January 1, 2024, both representing Campbell County's low-income population. Commissioner Maul seconded the motion. All voted – Aye. Carried.

Commissioner Faber moved to appoint Corinne Miller, representing Campbell County to the Sixth Judicial District Child Support Authority Board to serve a three-year term, ending June 30, 2025. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to appoint Vicki Gilmour and Nichole Shelstad to serve on the Children's Developmental Services Board, each serving a three-year term, ending June 30, 2025. Commissioner Hamm seconded the motion. Chairman Shelstad abstained from the discussion and from the vote due to a possible conflict of interest. All Voted – Aye. Carried.

Commissioner Faber moved to reappoint Nathan Henkes, representing the County Attorney's Office, Thomas O'Neal, representing the County Sheriff's Office and Chuck Deaton, representing the Gillette Police Department, each serving a three-year term, ending June 30, 2025. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to reappoint Jeff Boardman and Trent Jones to the Joint Powers Fire Board, each serving a three-year term, ending June 30, 2025. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to reappoint Thomas Holm to the Rockpile Museum Board to serve a three-year term, ending June 30, 2025. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to appoint Chelsie Collier and Charles Butler to the Library Board, each serving a three-year term, ending June 30, 2025. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to accept the resignation from Jeff Esposito and appoint Erika Peckham to the Joint Powers Lodging Tax Board to serve an unexpired three-year term, ending December 31, 2023. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to reappoint Ryan Gross to the Parks & Recreation Board to serve a five-year term, ending June 30, 2027. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to reappoint Kurt Siebenaler to the Planning Commission to serve a three-year term, ending June 30, 2025. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to accept the resignation from Troy Allee from the Public Land Board and appoint Bob Maul to the Public Land Board to serve an unexpired three-year term, ending June 30, 2023. Commissioner Hamm seconded the motion. Commissioner Maul abstained from the discussion and vote, due to a possible conflict of interest. Commissioner Hamm – Aye; Commissioner Bell – Nay; Commissioner Faber – Aye; Commissioner Maul – Abstained; Chairman Shelstad – Aye. Carried.

Commissioner Bell moved to appoint Larry Mills to the Public Land Board to serve a three-year term, ending June 30, 2025. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to reappoint Robert Hollander to the Regional Water Panel to serve a five-year term, ending June 30, 2027. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to reappoint Matt Avery and Patricia Burns to the Senior Center Board, each serving a three-year term, ending June 30, 2025. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to appoint Lisa Harry, representing Campbell County Health to the State Miner's Hospital Board to serve a four-year term, ending June 30, 2026. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved to convene into a Public Hearing. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

The Public Hearing scheduled for 10:15 AM was heard at 10:20 AM. The purpose of the Public Hearing is to hear comments regarding the proposed alteration and vacation of portions of Bishop Road and the creation of Caballo Court.

Commissioner Faber moved to approve the Final Order Approving the Alteration and Vacation of Portions of Bishop Road and the Creation of Caballo Court, Resolution Number 3022, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Budget Amendments for Fiscal Year 2022-2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Budget Amendments Fiscal Year 2022-2023					
	Fund	Type	Acct#	\$Amount	Description
Increase	General Fund	Expense	100013.67310	41,850.	Local Cap Grant (EDA)
Increase	General Fund	Cash Carryover	1000.46160	41,850.	Cash Carryover
Increase	General Fund	Expense	100231.68220	1,200.	Computer Equipment
Decrease	General Fund	Expense	100411.68200	1,200.	Capital Equipment
Increase	General Fund	Revenue	100779.43820	40,000.	City Pool MOU
Decrease	General Fund	Cash Carryover	1000.46160	40,000.	Cash Carryover
Increase	General Fund	Revenue	100701.various	688,270.	Combine Cost Centers
Decrease	General Fund	Revenue	100702.various	613,270.	Combine Cost Centers
Decrease	General Fund	Revenue	100703.various	140,000.	Combine Cost Centers
Increase	General Fund	Expense	100701.various	2,763,008.	Combine Cost Centers
Decrease	General Fund	Expense	100702.various	1,378,631.	Combine Cost Centers
Decrease	General Fund	Expense	100703.various	1,390,299.	Combine Cost Centers
Decrease	General Fund	Expense	100704.various	84,851.	Combine Cost Centers
Decrease	General Fund	Cash Carryover	1000.46160	90,773.	Cash Carryover
Decrease	General Fund	Expense	100084.68120	150,000.	Condensing Tower Maint.
Increase	General Fund	Expense	100084.68160	73,000.	Maintain Well Pumps
Increase	General Fund	Expense	100084.68160	50,000.	Bicentennial Infield Mix
Decrease	General Fund	Cash Carryover	1000.46160	27,000.	Cash Carryover
Increase	Grant Fund	Expense	310311.67010	86,664.	Federal Marketing Grant
Increase	Grant Fund	Revenue	310311.42400	86,664.	Federal Marketing Grant
Decrease	Grant Fund	Expense	310311.67400	86,664.	Unanticipated Grant
Decrease	Grant Fund	Revenue	310311.42840	86,664.	Unanticipated Grant
Increase	Grant Fund	Expense	310703.various	65,000.	CCSD Pass-Through
Increase	Grant Fund	Revenue	310703.42460	65,000.	CCSD Pass-Through
Increase	Fleet Fund	Expense	120121.68210	10,000.	Vehicle Replacement
Increase	Fleet Fund	Cash Carryover	120121.46160	10,000.	Cash Carryover
Increase	1% Fund	Expense	170711.66955	9,150.	Wright Branch 1% Funding
Increase	1% Fund	Cash Carryover	170711.46160	9,150.	Wright Branch 1% Funding

Additional Budget Amendments					
Increase	Grant Fund	Expense	310705.67040	1,921.	CDS Grant
Increase	Grant Fund	Revenue	310705.42460	1,921.	CDS Grant
Increase	General Fund	Cash Carryover	1000.46160	65,000.	Cash Carryover
Decrease	General Fund	Cash Carryover	1000.46160	8,616.	Change in Mill

Commissioner Bell moved to approve the Mill Levy for Fiscal Year 2022-2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

**Fiscal
Year 2022-
2023**

Fund	Total Cash & Cash Reserves Available For Budget	Total Estimated Revenue Available For Budget	Estimated Total Cash and Revenues Available For Budget	Estimated Total Requirement For Appropriation	Estimate Of Tax Requirements	
					Amount	Mill Levy
Campbell County	\$28,866,493	\$59,089,673	\$87,956,166	\$139,034,386	\$51,078,220	11.253

Detail of Fund Requirements:

County Commissioners - Executive	\$393,727	Health Department	\$2,228,357
County Commissioners - Administrative	\$679,823	Information Technology Services	\$2,743,803
County Commissioners - General County	\$5,847,128	Emergency Management	\$230,177
County Commissioners - Capital Outlay	\$890,829	County Juvenile Probation	\$1,323,138
County Grants	\$19,720,660	County Building Maintenance	\$3,618,385
County Adult Treatment Court	\$338,111	Children's Developmental Services	\$3,056,705
County Clerk - Administrative	\$1,843,216	Library	\$3,802,392
County Clerk - Other County Costs	\$860,600	Museum	\$516,001
County Clerk - Elections	\$312,116	Fair	\$557,037
County Treasurer - Administrative	\$1,597,017	Airport	\$535,556
County Assessor - Administrative	\$1,270,353	Parks & Recreation	\$6,319,509
County Sheriff - Administrative	\$9,744,987	Vehicle / Equipment Replacement	\$1,973,478
County Sheriff - Detention Center	\$9,539,208	Campus Maintenance	\$30,000
County Sheriff - 24/7	\$60,000	Joint Powers Rec Maint Reserve	\$150,000
County Sheriff - Dare	\$5,000	PILT	\$1,200,000
County Sheriff - Commissary	\$50,000	Gaming Funds	\$0
County Attorney	\$3,054,130	1% Optional Sales Tax	\$10,969,009
Public Works - Administrative	\$1,283,598	E-911 Equipment Fund	\$357,000
Public Works - Landfill	\$2,011,488	1% Optional Sales Tax (JPB)=Fire Dept.	\$472,750
Public Works - Capital Construction	\$18,293,027	Municipal Tax(JPB)=Complex & Fire Dept.	\$8,698,335
Fleet Department	\$142,889	Tech Education Maintenance Reserve	\$30,000
County Coroner	\$287,011		
County Extension Department	\$422,377	Sub Total	<u>\$48,811,632</u>
County District Court	\$1,727,704	Grand Tot:	<u>\$139,034,386</u>
County Road & Bridge	\$7,056,832		
Human Resources	<u>\$2,790,923</u>		
Sub Total	<u>\$90,222,754</u>		

Board of County Commissioners
of Campbell County, Wyoming

By: _____
Chairman

Attest: _____
County Clerk

FY 2022-2023 Assessed Valuation 4,539,270,189

Commissioner Bell moved to approve the Order Levying Requisite Taxes for Fiscal Year 2022-2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

**ORDER LEVYING REQUISITE TAXES
FISCAL YEAR 2022/2023**

WHEREAS, on June 21, 2022, this Board adopted a County budget for the 2022- 2023 fiscal year ending June 30, 2023; and
 WHEREAS, after deducting all other cash and estimated revenue, it is necessary for the balance to be raised by general taxation; and
 WHEREAS, W.S. §39-13-102(g) provides that the Board of County Commissioners shall levy the requisite taxes for the year on or before the first Monday of August; and
 WHEREAS, W.S. §11-5-111 provides that the Board of County Commissioners shall levy a tax to carry out the purpose of the Wyoming Weed and Pest Control Act; and
 WHEREAS, W.S. §18-9-201 (b) provides that the Board of County Commissioners may levy a tax for a Public Recreation District; and
 WHEREAS, W.S. §21-13-201(a) provides that the Board of County Commissioners shall levy a tax of six (6) mills for the support and maintenance of the public schools; and
 WHEREAS, W.S. §35-2-414(b) provides that the Board of County Commissioners shall levy a tax for hospital districts; and
 WHEREAS, W.S. §35-8-314(b) provides that the Board of County Commissioners shall levy a tax for special cemetery districts; and
 WHEREAS, W.S. §39-13-104(c)(i) provides that the Board of County Commissioners shall levy a tax for property within the limits of incorporated cities and towns; and
 THEREFORE, IT IS HEREBY ORDERED that, pursuant to the above-cited statutory authorities, property taxes are levied to raise the following amounts for the Fiscal Year ending June 30, 2023:

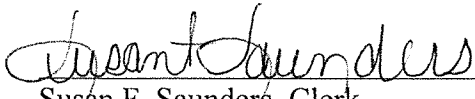
	Amount	Mill Levy
County General Fund	\$ 50,998,701	11.235
Campbell County Weed & Pest District	\$ 1,863,761	0.411
Campbell County School District		
Public Schools	\$ 27,235,621	6.000
Community Public Recreation District	\$ 4,539,270	1.000
BOCHES	\$ 2,269,635	0.500
Campbell County Hospital District	\$ 13,617,811	3.000
Campbell County Cemetery District	\$ 3,914,769	0.862
City of Gillette	\$ 3,077,108	8.000
Town of Wright	\$ 96,550	8.000
Gillette Community College District	\$ 11,553,532	2.545

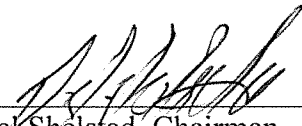
Severability: If any provision of this resolution is held or deemed inoperative or unenforceable, the same shall not affect any other provision or directive which can be independently construed.

ORDERED this 6th day of July 2022
 BOARD OF COUNTY COMMISSIONERS
 CAMPBELL COUNTY, WYOMING

Public Comment was given.

There being no further business to come before the Commissioners the meeting was adjourned at 11:05 AM. The next regular meeting of the Commissioners will be held Tuesday, July 19, 2022, at 9:00 AM, in the Commissioners Chambers in the Courthouse.


Susan F. Saunders, Clerk
Board of County Commissioners


Del Shelstad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.ccgov.net