

**Campbell County Board of Health**  
**2301 South 4-J Road**  
**Gillette, WY 82718**  
**May 19, 2022**

Present: Jane Glaser, MSN, RN, APHN Public Health Executive Director; Kelly Hubbard, RN, BSN; Reba Lindblom, RN, BSN, ANLC; Susie Hooker; Val Amstadt, PA; Dr. K. Patel, County Health Officer; Rebecca Saracione, Office Manager; Nick Bouzis, Chairman; Billie Wilkerson, MD

The May 19, 2022, Board of Health Meeting was called to order by Chairman Nick Bouzis.

Introductions were made.

Billie Wilkerson moved to approve the March 10, 2022, Board of Health minutes, Susie Hooker second the motion, motion carried.

**FINANCIAL OFFICER'S REPORT:**

Rebecca completed purchase orders on time in both JD Edwards and Tyler, no issues were mentioned by Clerk's office or Commissioners.

**CONSUMER HEALTH REPORT:**

Doug Evans not present. Rebecca Dow, his counterpart is not present.

**HEALTH OFFICER REPORT:**

- Dr. Patel reports that COVID is coming back. We do have anti-viral medications available. There are 2 exposures to Avian Flu in Campbell County, the State is monitoring them.

**PUBLIC HEALTH NURSING REPORT:**

- Personnel Changes (Jane):
  - Nurse Position: Sena Piekkola was hired and will start May 23, 2022.
  - Public Health Response Coordinator: Ivy McGowan-Castleberry has accepted a position with the Governor's office and her last day will be June 10, 2022. The position has been approved and advertised.

**UNFINISHED BUSINESS:**

- COVID-19 numbers (Jane): Averaging about 1 day for positive cases in Campbell County. We have plenty of anti-viral medication.
- COVID-19 Vaccine Grant and Carpet (Jane): The vaccine grant was approved and two years to use the monies. Jane will be purchasing mobile fridge/freezers with some of those funds. Jane submitted for the high traffic areas to get new carpet using the grant monies and that was approved. The areas that need to be done after the high traffic areas will be funded by available public works monies, and if needed, Jane will ask the commissioners for additional funding. We are working with Two Guys Deco as they have installed the carpet in the lobby.
- FAIR (Jane): Brandy in Human Resources sent the Fair Board the letter stating that Public Health would no longer be able to provide a first aide booth at the fair.

**NEW BUSINESS**

- Budget (Jane): 22/23 budget was submitted. There were some increases in salaries with the Commissioners recommendations for COLA and our utilities budget has increased as well. Jane has not heard anything from the Commissioners office. Budget should be adopted in June by the Commissioners and then a vote by the Public Health Board in July.
- Adult Health Referrals (Jane): With public health becoming fully staffed, we are looking into opening up adult health referrals, possibly in July after the new nurse is trained.

**OTHER BUSINESS:**

- Rocky Mountain Children's Hospital (Jane/Reba): Public Health has entered an agreement with Rocky Mountain Children's Hospital, for their Pediatric GI clinic to use an exam room(s) here at Public Health to see their patients, once a month. They will bring their own staff to check in and see patients. Depending on the availability of seats on the plane, they may be able to bring their Nurse Practitioner as well and see more patients. We have done this in the past with cardiology and the geneticist, so we anticipate this working out well for the community.
- PHRC Audit (Jane): Public Health had the compliance audit with the State, and we passed. There were no concerns, and they were pleased with the operations of the Public Health Response Coordinator.
- Immunization Audit (Jane): Public Health had the immunization audit which went very well. They were quite impressed with the AccuVax machines. In 2021 we gave 2,270 doses of just the VFC (federally funded) vaccines at a cost of \$165,999.76 and out of that we only had four wasted doses at 0.001% which totaled approximately \$83.00. Of those four doses, only one was expired. Jane is very proud of Reba as the Vaccine Coordinator and the Nurses.

- Formula shortage (Jane): Dr. Wilkerson spoke with Jane earlier in the week and requested that Public Health put out messaging on the formula shortage. Jane has since put out messaging on our Public Health website with links to The American Academy of Pediatrics, HealthyChildren.org, the FDA, and local medical providers as resources in regard to the formula shortage, the importance of not feeding infants homemade formula and checking with your medical provider before using a homemade formula. WIC has been working diligently to go out each morning to the different stores to see what formula is available so that they can inform their clients. Public Health is working hard to educate clients as well. The FDA has lifted the ban on Similac; however, it will still be a few months before we see improvement.

The next Board of Health meeting will be July 21, 2022.

Dr. Bouzis moved to adjourn, Susie Hooker second the motion, motion carried.

---

Susie Hooker, Vice-Chairman      Date

---

Rebecca Saracione, Secretary      Date