

Campbell County Juvenile and Family Drug Court

Management Committee and Operational Team Meeting

Tuesday, May 17, 2022

12:00 p.m.-1:00 p.m.

Aspen Room

Present: Judge Kim Hoff, Jim Lyon Jr. (also proxy for Sheri England), Char Edwards, Bonnie Volk (also proxy for DaNece Day), Sally Craig, JR Bailey, Jamie Hurich, Jammie Walker, Heidi Phipps, Commissioner Don Hamm, Ryan Anderson, and Siobahn Gonzalez

Meeting Called to Order- 12:05 pm

Approval of Prior Board Minutes

Heidi Phipps moved to approve the April meeting minutes. Jim Lyon Jr. seconded. Motion carried.

Program Update

JR Bailey provided an update for the April 2022 program
April 2022 Monthly Report

YIT: 6 served in April

JFDC: 2 served in April

Court of Origin:

Juvenile Court: 2

Circuit Court: 3

Municipal Court: 2

Circuit & Muni: 1

Step Stone: 5

YES House: 3

Residential Treatment: 0

Phase I: 4

Phase II: 1

Phase III: 2

Graduated: 0

Terminated: 1

Absconded: 0

Relapses: 0

New Participants: 1

Pending: 0

Referrals: 4

Upcoming Graduations: May 18th, July 6th, and July 13th

Coordinators Teleconference

Jim Lyon Jr. reported that the coordinators call was held on May 9, 2022. It was discussed during this call about the conference being held next week from May 24, 2022, to May 27, 2022, and that the agenda for next week is still yet to be final. It was discussed that the contracts were received and is being reviewed for the fiscal year of 2023. The final draft for the contracts is pending but once received, Jim Lyon Jr. will present this to the Commissioner's for approval. During this call it was discussed about CST being moved from Department of Health to the Judicial Branch which will not have any affect on the Juvenile Family Drug Court.

FY23 Funding

Jim Lyon Jr. and Char Edwards reviewed the contract for the funding. Juvenile Family Drug Court is being awarded \$98,558 in which will fund for 4 Juvenile slots and 4 YIT slots and drug testing. The cash match for this funding is \$36,252. Both combined, the funding totals to \$134,810. Regarding the COVID funding, which is in place from now to March 2023, there is \$14,716.84 left in which will be used for substance abuse services, mental health services, graduation & incentives, Quality of Life, and any other services to meet the participants needs. During a Commissioner's Management Meeting yesterday, the funding for CJSB in the amount of \$135,493 was discussed. \$47,850 is for Drug Court, \$20,000 is for the mental health services provided, \$19,857 is for the substance abuse services provided, and \$7,993 is for case management (Quality of Life). Jim reported that there is no longer an application process needed for City 1%. Juvenile Family Drug Court requested to receive \$15,000, in which this Drug Court was receiving \$9,000 previously. Having the extra funding could help provide better and more services for the Juvenile Family Drug Court participants.

Budget Update- There currently are no updates due to the purchase orders not being due till May 20, 2022. As soon as the purchase orders are done by May 20, 2022, then Mr. Jim Lyon Jr. will email the JFDC board with the updated budget information.

Gift Card Audit- Jim mentioned that Campbell County now has a new grant specialist, Kristin Young. Grant Specialist Kristin Young and Drug Court Assistant Siobahn Gonzalez did a gift card audit, and all numbers match up. Kristin Young was also provided a policy for the gift card audit.

CST Monthly Reconciliation- In the monthly CST reconciliation, all the treatment minutes for the IOP and Substance Abuse have been submitted and there has been no feedback. The treatment minutes for the YIT's, CST estimate was 7,720 minutes and actual count showed 7,360 treatment minutes. Juvenile treatment minutes estimated to 2,885 and the actual shows 2,955 treatment minutes. Jim Lyon Jr. stated that this topic will be discussed during the next coordinators meeting.

Other Business

In the past week, a letter was received by the Gillette City Council regarding the Optional One Percent Sales Tax funds. This Council discussed and has considered the funding request for \$10,000 and recommended that this be included in the City's fiscal year 2022/2023 annual budget. This annual budget is scheduled to be adopted on June 21, 2022. Jim Lyon Jr.

Regarding Drug Court, Jim mentioned that there is a Drug Court graduation tomorrow, May 18, 2022, and extended an invite to the board. There was also mentioned of a possible sanction tomorrow during Drug Court. The Drug Court meeting begins at 4:00PM and graduation begins at 4:30PM.

Trainings

State Treatment Court Training will be held in Laramie, WY from May 24, 2022, to May 27, 2022. Jim Lyon Jr. also made mention about the training series that will run twice a month from August 2022 to November 2022.

Next board meeting will be held on June 21, 2022.

Meeting Adjourned- 12:35 pm

