

Office of County Commissioners
May 17, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, May 17, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Dan Holden led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Del Shelstad, Rusty Bell, Bob Maul, Collen Faber, Don Hamm, Commissioners; Susan F. Saunders, County Clerk and Mitch Damsky, County Attorney.

The following consent agenda was presented:

MINUTES

Board of Commissioners Fire Board Meeting, April 27, 2022

Board of Commissioners Directors Workshop, May 2, 2022

Board of Commissioners Regular Meeting, May 3, 2022

MONTHLY REPORTS

Clerk of District Clerk – April 2022

County Clerk – April 2022

Sheriff's Office – April 2022

Treasurer's Office – April 2022

PAYROLL PAYMENTS

April 30, 2022

AGREEMENTS

Amendment to the 2022 One Percent Tax Education and Survey Agreement between Campbell County, City of Gillette, Town of Wright, and the Campbell County Chamber of Commerce to amend the payment amount to \$25,000

LINE-ITEM TRANSFERS

Airport - Transfer \$10,000.00 from 751.6112 Electricity to 751.6114 Propane, Natural Gas; transfer \$1,000.00 from 751.6145 Consulting General to 751.6114 Propane, Natural Gas; transfer \$1,646.00 from 751.6517.3 Conference Seminar/Wrk to 751.6114 Propane, Natural Gas; transfer \$500.00 from 751.6052 Postage and Freight to 751.6114 to Propane, Natural Gas; transfer \$500.00 from 751.6053 Telephone to 751.6114 Propane, Natural Gas; transfer \$500.00 from 751.6102 Assoc, Comm, Dues, Fees to 751.6114 Propane, Natural Gas; transfer \$500.00 from 751.6118 Satellite TV/Music to 751.6114 Propane, Natural Gas; transfer \$1,000.00 from 751.7323 Crash Fire Rescue to 751.6114 Propane, Natural Gas; transfer \$1,000.00 from 751.6553 Clothing/Uniforms to 751.6114 Propane, Natural Gas; transfer \$500.00 from 751.6677 Grease Lubricants to 751.6114 Propane, Natural Gas; transfer \$3,999.00 from 751.6772 ILS Maintenance to 751.6114 Propane, Natural Gas; transfer \$500.00 from 751.6756 Painting Supplies to 751.6114 Propane, Natural Gas; transfer \$1,200.00 from 751.6758 Electrical Supplies to 751.6114 Propane, Natural Gas; transfer \$1,500.00 from 751.6760 Lighting Maintenance to 751.6114 Propane, Natural Gas; transfer \$500.00 from 751.6777.3 Hangar Maintenance to 751.6114 Propane, Natural Gas; transfer \$500.00 from 751.6777.4 Shop Maintenance to 751.6114 Propane, Natural Gas; transfer \$1,888.00 from 751.6323 Water/Sewer Engineer to 751.6114 Propane, Natural Gas; Transfer \$500.00 from

751.6674 Diesel to 751.6678 Gasoline; transfer \$500.00 from 751.6676 Hydraulic Fluid to 751.6751 Vehicle Parts Not Capital; transfer \$1,001.00 from 751.6752 Tires and Chains to 751.6767 General Equipment ; transfer \$889.00 from 751.6666 Janitorial Supplies to 751.6767 General Equipment ; transfer \$201.00 from 751.6531 General Supplies to 751.6767 General Equipment

Assessor - Transfer \$116.00 from 041.6531 General Supplies to 041.6092 Advertising/Publications

Extension - Transfer \$227.62 from 106.6283 Meals & Lodging to 101.6762 Office Furn & Equip; transfer \$265.00 from 106.6517.2 Staff Development to 101.6762 Office Furn & Equip; transfer \$49.00 from 106.6517.3 Conference & Seminar to 101.6762 Office Furn & Equip; transfer \$181.51 from 106.6517.4 Travel & Transportation to 101.6762 Office Furn & Equip; transfer \$1,759.70 from 106.7488 Program Support to 101.6762 Office Furn & Equip; transfer \$100.00 from 101.6531 General Supplies to 101.6053 Telephone

Museum - Transfer \$500.00 from 721.6052 Postage and Freight to 721.6092 Advertising; transfer \$1,500.00 from 721.6517.4 Travel & Transportation to 721.6092 Advertising; transfer \$800.00 from 721.6556 Photographic Supplies to 721.6092 Advertising; transfer \$500.00 from 721.6784 Exhibits to 721.6092 Advertising; transfer \$500.00 from 721.6948 Other Insurance to 721.6092 Advertising

Parks & Recreation - Transfer \$1,000.00 from 7710.6770 Grounds Maintenance to 7710.6703 Seed & Sod; transfer \$2,000.00 from 7710.6701 Fertilizer to 7710.6703 Seed & Sod; transfer \$2,000.00 from 7710.6767 General Equipment to 7710.6703 Seed & Sod; transfer \$1,000.00 from 7710.7362 Special Events to 7710.6703 Seed & Sod; transfer \$1,000.00 from 7710.6767 General Equipment to 7710.6783 Golf Cart Parts and Repairs

Public Works - Transfer \$8,367.19 from 020.7085 District Support Grants to 020.7085.20 Central Campbell County; transfer \$4,000.00 from 082.6111 Electricity, Water, Sewer to 082.6114 Propane, Natural Gas; transfer \$5,000.00 from 082.6787 Scale to 082.6114 Propane, Natural Gas; transfer \$6,000.00 from 082.6752 Tires and Chains to 082.6114 Propane, Natural Gas

POSITION VACANCY JUSTIFICATIONS

County Clerk – Deputy Clerk

Public Health – Public Health Response Coordinator (PHRC)

Public Works/Facilities Maintenance – Custodian I

Road & Bridge – Road & Bridge Superintendent

Sheriff's Office – Custodian I

Sheriff's Office – Detention Officer

TITLE CHANGE REQUEST

Airport – Change the title of the Marketing Coordinator Position/Pay Grade 107 to an Administrator Coordinator Position/Pay Grade 108.

HAND WARRANTS

Campbell County Clerk Tax Account	\$18,642.91
Campco Federal Credit Union	950.00
Campbell County Treasurer – FLX/HSA	3,210.83
Great West Trust Company	4,555.00
Campco Federal Credit Union	226.01

Campbell County Clerk Tax Account	266,074.50
Campbell County Treasurer – FLX/HSA	41,185.29
Great West Trust Company	26,695.00
Wyoming Child Support	1,423.51
CCEHBTA – Health	761,683.63
CCEHBTA – Dental	42,315.00
Delta Dental Plan of Wyoming	1,672.00
Gallagher Benefit Service (Reliance)	17,824.35
VSP of Wyoming	7,754.45
Black Hills Energy	1,594.78
Personal Frontiers Inc.	11,661.92

Commissioner Maul moved to approve all items of the Consent Agenda as presented.
 Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm presented the Commissioners upcoming calendar of events.

The plow crews and staff from the Road & Bridge Department that worked during the spring blizzard were presented with the Star Worthy Award.

Commissioner Bell moved to approve Resolution 3020 celebrating the 150th Anniversary of Yellowstone National Park, as presented. Commissioner Faber Seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Food Services Agreement between Campbell County and Trinity Services Group, Inc. to operate and maintain the food services at the Campbell County Detention Center, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Marketing Grant Application for the marketing campaign at the Northeast Regional Airport, in the amount of \$50,000 with a local match of \$50,000, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Aviation Encouragement Grant Application for costs associated with the Wings and Wheels event at the Northeast Wyoming Regional Airport, in the amount of \$2,500, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the submission of the NAVAIDS Grant Application for maintenance of the non-federal NAVAIDS at the Northeast Regional Airport, in the amount of \$24,248.30, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the submission of the Early Head Start Continuation Grant Application for the Children’s Developmental Services, in the amount of \$375,663 with a local match of \$93,916, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Early Head Start Cost of Living and Quality Improvement for the Children’s Developmental Services, in the amount of \$18,337, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to approve the revised Motor Vehicle Policy for Campbell County, effective May 18, 2022, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved approve the District Support Grant for Rocky Point Improvement and Service District in the amount of \$670.95 from Optional One Percent Sales Tax fund for mag chloride application to roads, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to proceed with the alteration and vacation of portions of Bishop Road as outlined in the Viewers Report, and set June 17, 2022, at noon, as the deadline for persons to file with the Office of Commissioners any objections to the vacation or claims for damages resulting from the alteration and vacation, pursuant to W.S. 24-3-111, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

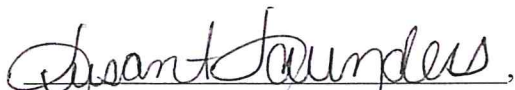
Commissioner Hamm moved to approve the submission of the Community Services Block Grant (CSBG) FY2023 Application, in the amount of \$189,839, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to approve the County Attorney’s Office to contract with Lubnau Law for civil assistance, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Mitch Damsky left the meeting at 10:15 AM.

Public Comment was provided.

There being no further business to come before the Commissioners the meeting was adjourned at 11:10 AM. The next regular meeting of the Commissioners will be held Tuesday, June 7, 2022, at 9:00 AM, in the Commissioners Chambers in the Courthouse.


Susan F. Saunders, Clerk
Board of County Commissioners


Del Shetslad, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County’s Website at: www.ccgov.net