

Office of County Commissioners
April 19, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, April 19, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Josh Yelton led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Rusty Bell, Del Shelstad, Colleen Faber, Bob Maul, Don Hamm, Commissioners; Susan F. Saunders, County Clerk, and Mitch Damsky, County Attorney.

The following consent agenda was presented:

MINUTES

Board of Commissioners Museum Board Meeting, March 15, 2022
Board of Commissioners Special Meeting, March 29, 2022
Board of Commissioners Senior Citizens Board Meeting, March 30, 2022
Board of Commissioners Library Board Meeting, March 30, 2022
Board of Commissioners Children's Developmental Services Board Meeting,
March 30, 2022
Board of Commissioners Directors Workshop, April 4, 2022
Board of Commissioners Executive Session, April 4, 2022
Board of Commissioners Regular Meeting, April 5, 2022

MONTHLY REPORTS

Clerk of District Court – March 2022
Clerk's Office – March 2022
Sheriff's Office – March 2022
Treasurer's Office – March 2022

PAYROLL PAYMENTS

March 31, 2022
April 2, 2022

CANCELLATION/REBATE TAXES

#4356, 4357, 4358, 4359, 4360, 4361, 4362, 4363, 4364, 4365, 4366, 4367, 4368,
4369, 4370, 4371, 4372, 2021-48, 2021-49, 2021-50, 2021-51

CAPITAL REQUESTS

Road & Bridge – Request to change capital purchase from two End Dump Trucks
(budget amount \$360,000) to purchase a 150 AWD Motor Grader, in the amount of
\$312,441, from account 020.7192

LINE ITEM TRANSFERS

Children's Developmental Services - Transfer \$540 from 702.6665.1 Food-Non
Reimbursable US to 702.6690 Kitchen Supplies

Extension Office - Transfer \$550 from 103.6517.3 Conference/Seminar Work to
103.6283 Meals & Lodging; transfer \$275 from 102.6281 Auto to 102.7342 Program
Support; transfer \$250 from 102.6517.4 Travel & Transp. to 102.6517.2 Staff
Development; transfer \$200 from 102.6283 Meals & Lodging to 102.7342 Program
Support

Library - Transfer \$1,500 from 713.6022 Fulltime-Regular Reference to 713.6023 Fulltime-O.T.; transfer \$1,000 from 714.6112 Electricity-Wright Branch to 714.6114 Propane, Natural Gas, Wright Branch

Museum - Transfer \$900 from 721.6302 Airplane, Train, Bus to 721.6321

Contract Labor

Parks & Recreation - Transfer \$2,500 from 7705.6777 Building Maintenance to 7705.7362 Special Events; transfer \$450 from 7705.7355.24 Bantam Basketball to 7705.7355.28 Soccer; transfer \$1,050 from 7705.6321 Contract Labor to 7705.7355.28 Soccer

Public Works - Transfer \$3,015.65 from 020.7085 District Support Grants to 020.7085.52 Box N Ranch; transfer \$2,160 from 020.7085 District Support Grants to 020.7085.23 Prairieview Champion; transfer \$21,000 from 082.6752 Tires and Chains to 082.6114 Propane/Natural Gas

Sheriff's Office - Transfer \$2,000 from 051.6150 Spec'l Crime Investigations to 051.6696 K-9 Expense; transfer \$3,000 from 051.6750.2 Police Equip Repairs to 051.6754 Lubricants; transfer \$6,000 from 051.6751 Vehicle Parts to 051.6754 Lubricants; transfer \$45,000 from 052.6117 Heat, Lights, & Water to 051.6673 Gasoline

POSITION VACANCY JUSTIFICATIONS

Children's Developmental Services – Instructional Assistant (2 Positions)

Clerk of District Court – File Clerk

Juvenile Probation – Community Services Supervisor

Library – Branch Services Specialist

Library – Circulation Services Specialist

Library – Youth Services Specialist

Public Works – Engineering Technician

HAND WARRANTS

Wyoming Department of Revenue & Taxation	\$168.81
Campeo Federal Credit Union	226.01
Campbell County Clerk Tax Account	260,777.09
Campbell County Treasurer – FLX/HSA	41,169.16
Great West Trust Company	26,675.00
Wyoming Child Support	1,423.51
HM Life Insurance	162,413.18
Clerk of District Court – Campbell County	140.00
Campbell County Sheriff – Civil Account	100.00
Clerk of District Court – Campbell County	100.00
Campeo Federal Credit Union	950.00
Campbell County Clerk Tax Account	18,617.67
Campbell County Treasurer – FLX/HSA	3,210.83
Great Trust Company	4,555.00
CCEHBTA – Health	765,810.82
Delta Dental Plan of Wyoming	1,683.40
Gallagher Benefit Services (Reliance)	18,876.24
VSP of Wyoming	7,831.32
CCEHBTA – Dental	42,695.60
Campbell County Clerk Tax Account	259,946.33

Campeo Federal Credit Union	226.01
Campbell County Treasurer – FLX/HSA	40,342.79
Great West Trust Company	26,770.00
Wyoming Child Support	1,423.51
Mary Ann C. Michael	720.00
Wyoming Department Workforce Services – WC	61,318.86
State of Wyoming – Department of Health	150.00
First National Bank Visa	29.99
Capital One	42.68

Commissioner Faber moved to approve all items of the Consent Agenda as presented.

Commissioner Maul seconded the motion. All voted – Aye. Carried.

Commissioner Faber presented the Commissioners upcoming calendar of events.

Commissioner Maul moved to approve the Sub-Contract Award between the Wyoming Division of Criminal Investigation (DCI) and Campbell County Sheriff’s Office for High Intensity Drug Trafficking Area funding in the amount of \$94,743 for the period of January 1, 2022 to December 31, 2022, as presented. Commissioner Faber seconded the motion. All voted – Aye. Carried.

Commissioner Faber moved to approve the submission of the Wyoming 2022 State Homeland Security Grant for the purchase of a Peraton Remotec Hybrid Radio Controller, in the amount of \$55,000, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved to approve the submission of the HRSA-22-061 Rural Communities Opioid Response Program grant application, in the amount of \$2,000,000, for the period of September 1, 2022, to August 31, 2026, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the District Support Grant Application for Bennor Estates Improvement and Service District in the amount of \$11,520.75 from Optional One Percent Sales Tax fund for crushed concrete and mag chloride, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the District Support Grant Application for Donkey Creek Improvement and Service District in the amount of \$6,184 from Optional One Percent Sales Tax fund for limestone road base and mag chloride, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the District Support Grant Application for Fox Ridge Subdivision Improvement and Service District in the amount of \$4,962.50 from Optional One Percent Sales Tax fund for crushed concrete and road blading, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Hamm moved to approve the District Support Grant Application for Graceland Improvement and Service District in the amount of \$9,050 from Optional One Percent Sales Tax fund for road blading, scoria placement, and culvert install, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the District Support Grant Application for Overbrook Improvement and Service District in the amount of \$4,100 from Optional One Percent Sales Tax fund for evaluating and air lifting water well, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the District Support Grant Application for Stonegate Improvement and Service District in the amount of \$14,283.25 from Optional One Percent Sales Tax fund for limestone road base and mag chloride, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the District Support Grant Application for Wessex Improvement and Service District in the amount of \$7,250 from Optional One Percent Sales Tax fund for water system pumps, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve for Randy Wirfel, applicant, to present the Ludog Subdivision Final Plat for approval consideration prior to joining the Overbrook Improvement and Service District, as presented. Commissioner Maul seconded the motion. All Voted – Nay. Failed.

The Public Hearing scheduled for 10:15 AM was heard at 10:45 AM. The purpose of the public hearing was to approve budget amendments to the Fiscal Year 21-22.

Commissioner Bell moved to approve the Budget Amendments for Fiscal Year 2021-2022, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve to waive the Landfill Tipping Fees on May 13th and 14th for the Town of Wright's Annual Cleanup Days, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to move Campbell County investment dollars from WGIF accounts to Wyoming Class accounts. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to convene into executive session to discuss pending litigation. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

The Commissioner reconvened into regular session at 11:20 AM.


Commissioner Bell moved to file a Notice of Appeal in Case #39836. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber left the meeting at 11:25 AM.

Public Comment was given.

Commissioner Hamm left the meeting at 12:00 PM.

There being no further business to come before the Commissioners the meeting was adjourned at 12:15 PM. The next regular meeting of the Commissioners will be held Tuesday, May 3, 2022, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, County Clerk
Board of County Commissioners



Del Shelstad, Chairman
Board of County Commissioners