MEETING PLACE:
The Children’s Developmental Services of Campbell County Board of Directors met in a regular meeting, March 31, 2021.

CALL TO ORDER:
The meeting was called to order by Chairman Bertine Bahige at 6:02p.m.

PUBLIC COMMENT:
There was no Public Comment.

INTRODUCTIONS:

ADDITIONS TO AGENDA:
Bob Tranas added two items to the Agenda:
Wyoming Dept. of Education – Early Childhood Part B 619 Funding Request
Early Head Start COLA Funding Request

READING OF MINUTES:
February 2021:
February 2021 minutes were reviewed.

Wendy Balo made a motion to approve the February 2021 minutes as written. Tyler Watts seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:
There was no old business.

NEW BUSINESS:
There was no new business.

REGION XIII PDSS:
Part C Report Card:
Trena Bauder provided the July 1, 2019 – June 30, 2020 Part C report. We are waiting for data to justify results.
Part B – Department of Education Monitor:
Trena Bauder provided a verbal update sharing that no compliance issues for CDS were found with our data.

Wyoming Department of Education – Early Childhood Part B 619 Funding Request:
Bob Tranas presented the Part B 619 Funding Request for a total of $16,531.00. The funds will support three projects including Curriculum training for classroom staff, Developmental screening kits, and a marketing plan to improve child-find efforts.

Wendy Balo made a motion to approve the Part B 619 Funding Request as submitted. Holly Hink seconded. With a unanimous vote, the motion carried.

EARLY CHILDHOOD EDUCATION:
Week of the Young Child:
Tausha Edmonds shared a schedule of events that will take place to celebrate and promote Week of the Young Child.

EARLY HEAD START:
Program Instruction – 2021 Funding Increase:
Stephanie Stevens shared information on a funding increase for Head Start and Early Head Start programs that will include a 1.22 cost of living adjustment, additional funding for migrant and seasonal programs, and continued response to COVID-19.

Early Head Start COLA Funding Request:
Stephanie Stevens presented an Early Head Start COLA Funding Request. The request is for $4,407.00. There will not be a request for any COVID-19 funds.

Holly Hink made a motion to approve the Early Head Start COLA Funding Request as submitted. Wendy Balo seconded. With a unanimous vote, the motion carried.

Community Assessment Update:
Stephanie Stevens provided an update on the completed Community Assessment. The assessment ensures that the correct families are being reached and recruited.

BUDGET:
Bob Tranas presented the 2021-2022 proposed budget.

Wendy Balo made a motion to accept the 2021-2022 proposed budget as presented. Holly Hink seconded. With a unanimous vote, the motion carried.

Capital Requests:
Bob Tranas presented a capital request for a washer and dryer that would be purchased with COVID-19 funds.

Wendy Balo made a motion to accept the capital request for the washer and dryer and submitted. Tyler Watts seconded. With a unanimous vote, the motion carried.
OTHER NEW BUSINESS:

2019-2020 Annual Report:
Bob Tranas presented the 2019-2020 Campbell County Annual Report.

Strategic Plan Update:
Bob Tranas provided an update on progress that has been made with objectives that were set in November.

DIRECTOR’S REPORT:
March Director’s Report:
Bob Tranas provided a written Director’s Report for March.

TREASURER’S REPORT:
February Treasurer’s Report:
Bob Tranas presented the February Treasurer’s Report.

Wendy Balo made a motion to accept the February Treasurer’s Report as submitted. Holly Hink seconded. With a unanimous vote, the motion carried.

EHS Semi Annual Federal Financial Report:
Bob Tranas presented the EHS Semi-annual financial report.

Holly Hink made a motion to accept the EHS Semi Annual Federal Financial Report as submitted. Wendy Balo Seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:
January Statistical Report:
The January statistical report was reviewed.

ADJOURN:
There being no further business, Tyler Watts made a motion to adjourn. Wendy Balo seconded. With a unanimous vote, the motion carried. Meeting adjourned at 7:10 pm.

NEXT MEETING DATE:
The next scheduled meeting for Children’s Developmental Services of Campbell County Board of Directors is April 28, 2021 at 6:00 P.M. at the Children’s Developmental Services of Campbell County.

Respectfully Submitted,

Cindy Reardon, Secretary
CDS -CC Board of Directors

Bertine Bahige, Chairman
CDS -CC Board of Directors