

Campbell County Juvenile and Family Drug Court

Management Committee and Operational Team Meeting

Tuesday, March 21, 2023

12:00 p.m.-1:00 p.m.

GAMB Ponderosa Room

Present: Judge Kim Hoff, Jim Lyon (Proxy for Heidi Phipps), Char Edwards, Bonnie Volk (Proxy for DaNece Day), Sally Craig, Sheri England (Proxy for Ryan Anderson), Commissioner Jim Ford, Dawn Rech, and Siobahn Gonzalez

Meeting Called to Order- 12:00 pm

Approval of Prior Board Minutes

Sheri England moved to approve the prior meeting minutes. Bonnie Volk seconded. Motion carried; minutes approved.

Program Update

February 2023 Monthly Report

YIT: 6 served in February

JFDC: 3 served in February

Court of Origin:

Juvenile Court: 3 (CL, RM, AO)

Circuit Court: 3 (DA, CP, CR)

Municipal Court: 2 (RH, KK)

Circuit & Municipal Court: 1 (MS)

Step Stone: 4 (MS, DA, CR, RH) served in February

YES House: 4 (RM, AO, KK, CL) served in February

Residential Treatment: 1 (CP)

Phase I: 3 (CR, KK, CL)

Phase II: 4 (MS, CP, AO, RM)

Phase III: 2 (RH, DA)

Graduated: 0

Terminated: 0

Absconded: 0

Relapses: 0

New Participants: 2 (CL, KK)

Pending: 0

Referrals: 0

Upcoming Graduations: RH- March 15th, DA- April 19th

Coordinators Teleconference: Jim explained that this coordinators teleconference was the first call with the new program manager Ashley Provenchio. The funding panel has met, and they sent the award letters out to the departments. Regarding the policy and procedure manual, the coordinators were asked to wait till the State can speak with the Judiciary consultant and see how they want to proceed. There should be more information about this manual in May 2023. For the May conference in Laramie WY, the coordinators will receive a \$1,499 stipend. As Jim receives more information about this conference, he will pass on that information to the team. The Supreme Court hired a national consultant to work on the transition plan as the Drug Courts go from the State to Judiciary.

Code of Conduct for Campbell County Boards: The board members were asked to sign a Code of Conduct for Campbell County and to turn into Jim Lyon.

CST Award Letter: The award letter was sent to the departments and JFDC was allotted 2 additional juvenile slots. The amount is \$125, 719.68 which is for 4 adult slots and 6 juvenile slots. \$2, 839.50 was allotted for drug testing which made this an increase of \$567.50 compared to last fiscal year. Then there was \$7, 076.30 for surcharge for special funding. The total amount awarded to JFDC is \$135, 635.48.

Training's: The May training is the Rocky Mountain Prevention and Traffic Safety Summit. The training will be May 24-25, 2023, in Laramie Wyoming. The NADCP training will be in Houston, TX this year from June 26, 2023, to June 29, 2023. DaNece Day will be the JFDC Member to go to this. Regarding Tall Cop, he is booked for Campbell County on September 30, 2024, in the evening for Teachers & Parents, then on October 1st, 2024, during the morning and afternoon. He will be doing a community scan as well. The Prevention Council and the CC School District will be paying for this. This will be taking place at the Heritage Center at the CamPlex.

Budget Update- For budget this year, the City 1% money and COVID funding has been expended. The FY23 February Invoice for budget has been attached to the minutes for the board to look at.

Other Business- Jim stated that the renewal of provider contracts are due by June 30, 2023, if the providers want to renew. Char Edwards will assist in getting the contracts set up. Jamie Hurich let JFDC team know that this would be her last year in which case an RFP will need to be sent out. Char Edwards will be retiring on June 1, 2023. Jim will be meeting with Judge Causey and Healy to speak with them about JFDC tomorrow to go over terms & conditions.

Meeting Adjourned-12:45PM