

**Campbell County CARE Board**  
**(Community, Advocacy, Resources, Education)**  
 March 16th, 2023

**Present**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Commissioner Ford | <input checked="" type="checkbox"/> Cris Schmitz           |
| <input type="checkbox"/> Lindsay Turgeon              | <input checked="" type="checkbox"/> Liza Thomson           |
| <input checked="" type="checkbox"/> Richard Burton    | <input checked="" type="checkbox"/> Amanda Muhlbauer       |
| <input type="checkbox"/> Michelle Geffre              | <input type="checkbox"/>                                   |
| <input checked="" type="checkbox"/> Megan Swords      | <input checked="" type="checkbox"/> Kristin Young, Liaison |
| <input checked="" type="checkbox"/> Mikki Pierce      | <input type="checkbox"/>                                   |

The meeting was called to order by Richard Burton at **11:16am** in the Commissioner's Board Room.

<b>Introductions &amp; Meeting Minutes:</b>	Meeting Minutes from 1/19/2023 meeting approved. Richard Burton motioned, Chris Schmitz seconded, motion carried.
<b>Treasurer's Report:</b>	<ul style="list-style-type: none"> <li>• CSBG Financial Report – spending plans requested from agencies. GARF &amp; PFI are exhausting other funding sources and are confident they will bill the grant fully.</li> <li>• County 1% - agency bills coming in and most funds being spent at rate expected.</li> <li>• TANF-CPI - agency bills coming in and most funds being spent at rate expected.</li> <li>• CARE Board Special Account – Used for Operation Greenlight and underbill on FY22 contract in the amount of \$447.94 for the CSBG and \$.37 for CSBG CARES</li> </ul> <p>Chris Schmitz motioned, Amanda Muhlbauer seconded, motion carried to accept Treasurer's Report.</p>
<b>Unfinished Business:</b>	<ul style="list-style-type: none"> <li>○ Organizational Standards Update             <ul style="list-style-type: none"> <li>▪ Strategic Plan Discussion (please watch training sent via email)</li> </ul> </li> </ul> <p>CSNOW has updated this process.</p> <p>Accepting Mikki Pierce &amp; Crystal (Cris) Schmitz re-election, Liza Thomson Town of Wright appointment Terms: Liza Thomson, appointed by the Town of Wright. Filled term expiring 1/31/2026.</p> <p>Crystal (Cris) Schmitz, elected on 1/25/2022 at the election held at the Day of Hope at the Council of Community Services on January 25<sup>th</sup>, 2023. Filled term ending 01/31/2027.</p>

	<p>Mikki Pierce, elected on 1/25/2022 at the election held at the Day of Hope at the Council of Community Services on January 25<sup>th</sup>, 2023. Filled term ending 01/31/2027.</p> <ul style="list-style-type: none"> <li>○</li> <li>○</li> <li>○ – Amanda Muhlbauer motioned, Cris Schmitz seconded motion to accept board terms carried.</li> <li>○ Travel Approval – GARF requested travel to conference.</li> </ul>
<p><b>New Business:</b></p>	<ul style="list-style-type: none"> <li>○ TANF-CPI &amp; CSBG Quarterly Report – Kristin Young presented quarterly reports. Agencies meeting goals.</li> <li>○ Megan Swords &amp; Mikki Pierce Results Oriented Management &amp; Accountability (ROMA) training – Share Out – Training was great and informative</li> <li>○ Communication Plan – Monthly Theme Calendar – Community Action Partnerships Toolkit</li> <li>○ County 1% Applications – See books &amp; prepare for next meeting.</li> </ul>
<p>Agency/Committee Updates</p>	<ul style="list-style-type: none"> <li>● Next Board Meeting - April 20<sup>th</sup>, 2023 at 11am.</li> <li>● County 1% Recommendations to Commission – Morning of Monday, April 24<sup>th</sup>, 2023</li> </ul>

The meeting was adjourned at 11:55am