

Office of County Commissioners
March 15, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, March 15, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Pastor Dal Grubbs led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Rusty Bell, Del Shelstad, Colleen Faber, Bob Maul, Commissioners; Susan F. Saunders, County Clerk; Emily Williams, Deputy County Attorney and Brandy Elder, HR Director. Commissioner Don Hamm was present telephonically.

The Commissioners held a workshop with PFM Investment Management on the 4th Quarter 2021 report.

The following consent agenda was presented:

MINUTES

- Board of Commissioners Special Meeting, February 18, 2022
- Board of Commissioners Directors Workshop, February 28, 2022
- Board of Commissioners Regular Meeting, March 1, 2022
- Board of Commissioners Special Meeting, March 8, 2022

MONTHLY REPORTS

- Clerk of District Court – February 2022
- County Clerk – February 2022
- Sheriff's Office – February 2022

PAYROLL PAYMENTS

- February 19, 2022
- February 28, 2022

CAPITAL REQUESTS

HR/Risk Department – To purchase eight (8) Adult, eight (8) Pediatric CPR pads and five (5) AED Batteries, in the amount of \$2,238.30 from account 020.7531.

Parks & Recreation – Originally budgeted \$62,000 for the purchase of a Toro Groundsmaster 4100 10.5 ft Wide Area Mower and requesting to reallocate \$2,000 from tractor replacement funds to cover the price increase, total amount \$64,000 from account 037.7238.

LINE-ITEM TRANSFERS

Assessor's Office - Transfer \$500.00 from 041.6531 General Supplies to 041.6673 Gasoline

Clerk's Office - Transfer \$353,300.00 from 014.7078 Other Grants to 705. Various Grant

Public Health - Transfer \$3,400.00 from 181.6664 Serum to 181.6332 Indigent Burials

Public Works - Transfer \$19,600.00 from 082.6848 Other Repairs/Maint to 082.6751 Vehicle Parts (not Capital)

MOBILE COMPUTING DEVICE

- Attorney's Office – Emily Williams, Deputy County & Prosecuting Attorney

POSITION VACANCY JUSTIFICATIONS

Commissioners Office – Grant’s Specialist
Road & Bridge – Equipment Operator
Road & Bridge – Mechanic
Treasurer’s Office – Deputy County Treasurer I (2 Positions)

HAND WARRANTS

Campbell County Treasurer – FLX/HSA	\$41,975.66
Campco Federal Credit Union	226.01
Campbell County Clerk Tax Account	257,186.30
Great West Trust Company	26,961.00
Sheridan County Circuit Court	292.80
Wyoming Child Support	1,423.51
State of Wyoming – Department of Revenue & Taxation	408.49
HM Life Insurance	164,047.20
Campbell County Clerk Tax Account	18,656.45
Campco Federal Credit Union	950.00
Campbell County Treasurer – FLX/HSA	3,210.83
Great West Trust Company	4,555.00
WAG – Division of Criminal Investigation	15.00
Campco Federal Credit Union	226.01
Campbell County Clerk Tax Account	267,861.28
Campbell County Treasurer – FLX/HSA	40,905.66
Great West Trust Company	27,315.00
Wyoming Child Support	1,423.51
CCEHBTA – Health	768,723.80
CCEHBTA – Dental	42,723.60
Delta Dental Plan of Wyoming	1,683.40
Gallaher Benefit Services (Reliance)	18,602.54
VSP of Wyoming	7,831.51
National Software	2,796.95
First National Bank Visa	78.64
First Interstate Bank Mastercard – Airport	2,068.70
First Interstate Bank Mastercard – Park & Rec	526.76

Commissioner Bell moved to approve all items of the Consent Agenda, as presented.
Commissioner Faber seconded the motion. All Voted -Aye. Carried.

Commissioner Maul presented the Commissioners upcoming calendar of events.

Commissioner Faber moved to appoint Maureen Costello to the Employee Recognition Committee to serve an unexpired three-year term ending June 30, 2023. Commissioner Maul seconded the motion. All Voted -Aye. Carried.

Commissioner Maul moved to approve the Contract between Wyoming Department of Health, Behavioral Health Division and Campbell County Juvenile and Family Drug Court to provide allowable substance abuse use disorder treatment services within the Substance Abuse Block

Grant COVID Emergency Funding Grant, in the amount of \$14,716.84, as presented. Commissioner Bell seconded the motion. All Voted -Aye. Carried.

Commissioner Faber moved to take from the table the Means First Extension Water & Sewer District Petition for Enlargement. Commissioner Bell seconded the motion. All Voted -Aye. Carried.

Commissioner Faber moved to approve the Order on the Petition for Enlargement of Means First Extension Water and Sewer District, determining that an election need not be held, in accordance with Wyoming Statute 22-29-301, as presented. Commissioner Maul seconded the motion. All Voted -Aye. Carried.

Commissioner Bell moved to approve Resolution Number 3006 Opposing the Northern Rockies Ecosystem Protection Act, HR 1755, as presented. Commissioner Faber seconded the motion. All Voted -Aye. Carried.

Commissioner Faber moved to approve Resolution Number 3007 to vacate the Final Order Approving the Alteration and Partial Vacation of T-7 and Haight Roads, originally ordered on June 21, 2016. Commissioner Maul seconded the motion. All Voted -Aye. Carried.

Commissioner Faber moved to approve the Final Order Approving the Alteration and Vacation of Portions of T-7 and Haight Roads, Resolution Number 3008, as presented. Commissioner Maul seconded the motion. All Voted -Aye. Carried.

Commissioner Faber moved to approve the Hettinger Simple Subdivision Request, Case Number 22.01 CRSD to divide a 40.676 acre tract into two parcels, Parcel 1 – 11.46 acres and Parcel 2 – 29.216 acres, as presented. Commissioner Bell seconded the motion. All Voted -Aye. Carried.

Commissioner Bell moved to approve the Saddle Ridge Subdivision Preliminary Plat, Case Number 22.01 COSP, as presented. Commissioner Faber seconded the motion. Commissioner Faber –Aye. Commissioner Maul – Nay. Commissioner Bell – Aye. Chairman Shelstad – Aye. Commissioner Hamm – Aye. Carried.

A Public Hearing was held at 10:15 AM for the purpose of hearing a zoning request for the Saddle Ridge Subdivision. The applicant has requested that the proposed new subdivision be zoned R-S, Residential Suburban.

Commissioner Faber moved to approve the Saddle Ridge Subdivision Zoning Request, Case Number 22.01 COZ, to rezone the 20-lot subdivision from unzoned to R-S (Rural Suburban), effective upon approval of the final plat. Commissioner Bell seconded the motion. Commissioner Faber –Aye. Commissioner Maul – Nay. Commissioner Bell – Aye. Chairman Shelstad – Aye. Commissioner Hamm – Aye. Carried.

A Public Hearing scheduled for 10:20 AM was heard at 10:25 AM for the purpose of the hearing a zoning request for the Dove Creek Subdivision. The applicant has requested that the proposed new subdivision be zoned R-R, Rural Residential.

Commissioner Bell moved to approve the Dove Creek Subdivision Zoning Request, Case Number 21.02 COZ, to rezone the 5-lot subdivision from unzoned to R-R (Rural Residential), effective upon approval of the final plat. Commissioner Faber seconded the motion. All Voted - Aye. Carried.

Commissioner Bell moved to approve the Campbell County Compensation Committee Recommendation for Fiscal Year 2022-2023, as presented. Commissioner Faber seconded the motion. All Voted -Aye. Carried.

Commissioner Bell moved to approve the Campbell County Salary Range Placement Table, effective July 2, 2022, as presented. Commissioner Faber seconded the motion. All Voted -Aye. Carried.

A Workshop was held with Energy Capital Economic Development & Industrial Task Force.

Public Comment was given.

There being no further business to come before the Commissioners the meeting was adjourned at 11:55 AM. The next regular meeting of the Commissioners will be held Tuesday, April 5, 2022, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, County Clerk
Board of County Commissioners



Del Shelstad, Chairman
Board of County Commissioners