

Campbell County CARE Board
(Community, Advocacy, Resources, Education)
 Date March 14, 2022

Present

- | | |
|---|--|
| <input checked="" type="checkbox"/> Commissioner Maul | <input checked="" type="checkbox"/> Jenna Waldner |
| <input type="checkbox"/> Vacant | <input type="checkbox"/> Vacant |
| <input checked="" type="checkbox"/> Richard Burton | <input type="checkbox"/> Cris Schmitz |
| <input checked="" type="checkbox"/> Michelle Geffre | <input type="checkbox"/> Liza Thomson |
| <input checked="" type="checkbox"/> Sandy Lenz | <input type="checkbox"/> Vacant – CC Liaison |
| <input checked="" type="checkbox"/> Sandra Beeman, CC | <input checked="" type="checkbox"/> Susan Saunders, CC |
| | <input checked="" type="checkbox"/> Emily Williams, CC |

The meeting was called to order by Richard Burton at **12:06 p.m.**

Please note: Commissioner Maul attended in Commissioner Hamm’s absence, and Susan Saunders, Emily Williams, and Sandra Beeman are not voting members. There was no quorum present at this meeting.

Meeting Minutes:	We did not have a quorum, so meeting minutes for February will be approved at April’s meeting if a quorum is present.
Treasurer’s Report:	<p>We did not have a quorum, so treasurer’s report for February will be approved at April’s meeting if a quorum is present.</p> <p><u>CSBG Invoices:</u> No Concerns. Sandy will share spreadsheets with Sandra that Beth used to send via Google Drive.</p> <p><u>County 1% Invoices:</u> No Concerns. Sandy will share spreadsheets with Sandra that Beth used to send via Google Drive.</p> <p><u>Review of Special Account:</u> \$2,045.00 remains the balance in this account, but registrations/other costs for GARF to attend CSNOW training, as well as our appreciation lunch needs to be entered. Look for updated balance at April Meeting.</p>
Programmatic Data:	<u>Customer Satisfaction/Client/Service Counts:</u> Sandra will look to see where these are located and the status of the surveys. No other updates.
Unfinished Business	<u>2 Open Board Positions:</u> 2 elected positions open. An advertisement was placed in the NR, but no applications received. Reaching out to potential applicants and spreading the word.

	<p>Site Visits: CSBG/1% Site Visit still needs completed with CCS. Sandy will find and forward CSBG audit form to the board.</p>
New Business:	<p><u>Special Needs Assessment</u>: This is still rolling along. Tiffany Comer with The Align Team is to come to Gillette to have a Focus Group in two different sessions to obtain data later in March. CARE Board is invited (and encouraged) to attend.</p> <p><u>CSNOW Conference</u>: Sandra to look to see if GARF got registered to attend the conference.</p> <p><u>CAP60</u>: Sandra to look to see if she can log in to see this information for Gillette Reproductive Health. Tiffany Comer with the Align Team is also needing this information.</p> <p><u>Agency Funding</u>: Agency funding was discussed at length on the process this year. CARE Board will submit any questions they may have to Sandra by April 15th. CARE Board will then meet on April 20th for a special meeting to discuss funding recommendations. CARE Board will then meet with the Commissioners on April 25th (lunch will be provided).</p>
Agency/Committee Updates:	<p><u>Agency Updates</u>: Our board members reiterated the importance of our member duties, as well as conflict of interest when associating/working with our agencies as a CARE board member. Michelle is on the Ride and Shine Board and will abstain from agency funding decisions with this organization, and Richard Burton is on the Energy Capital Habitat for Humanity Board and will also abstain from agency funding decisions with this organization. If agencies are funded, both members will need to remove themselves from either of the two boards as to not have a conflict of interest with the CARE Board. No other agency updates.</p>
Upcoming Calendar Dates:	<p>Our next Board Meeting will be on April 11th, 2022 at 12:00 p.m. in the Commissioner's Conference Room.</p> <p>Agency Questions submitted to Sandra by April 15th.</p> <p>CARE Board Special Meeting to discuss agency funding on April 20th, 2022 at 12:00 p.m. in the Commissioner's Conference Room.</p> <p>CARE Board to meet with CC Commissioner's to discuss recommendations for funding on April 25th, 2022. Lunch will be provided, more detail to come here.</p>

The meeting was adjourned at **12:58 p.m.**