

Office of County Commissioners  
February 15, 2022  
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, February 15, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Commissioner Faber led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Rusty Bell, Del Shelstad, Colleen Faber, Bob Maul, Don Hamm, Commissioners; Susan F. Saunders, County Clerk; Emily Williams, Deputy County Attorney and Carol Seeger, Commissioners Administrative Director.

The following consent agenda was presented:

MINUTES

Board of Commissioners Fire Board Meeting, January 26, 2022  
Board of Commissioners Special Meeting, January 27, 2022  
Board of Commissioners Directors Workshop, January 31, 2022  
Board of Commissioners Regular Meeting, February 1, 2022

MONTHLY REPORTS

County Clerk – January 2022  
Sheriff's Office – January 2022  
Sheriff's Office, Detention – January 2022  
Treasurer's Office – January 2022  
Worker's Comp – 4th Quarter 2021

PAYROLL PAYMENTS

January 22, 2022  
January 31, 2022

CANCELLATION/REBATE OF TAXES

4345, 4346, 4347, 2021-42, 2021-43

LINE-ITEM TRANSFERS

Airport - Transfer \$100.00 from 751.6091 Public Relations and Promotions to 751.6958 Other/Surety Bonds; transfer \$5,427.28 from 751.6674 Diesel Fuel to 751.6673 Gasoline; transfer \$1,500.00 from 751.6145 Consulting General to 751.6673 Gasoline

Assessor's Office - Transfer \$865.30 from 041.6531 General Supplies to 041.6233 Computer Maint Contracts; transfer \$809.61 from 041.6531 General Supplies to 041.6751 Vehicle Parts

Children's Developmental Services - Transfer \$5,481.36 from 703.6032 Early Intervention Part-Time Temp to 702.6032 Early Education/Child Care Part-Time Temp; transfer \$348.00 from 702.6381 Early Education/Child Care Hep B/Criml Bkcg to 702.6383 Early Education/Child Care NAEYC Accreditation; transfer \$457.00 from 702.6710 Early Education/Child Care Classroom Supplies to 702.6383 Early Education/Child Care NAEYC Accreditation; transfer \$95.59 from 703.6022.309 Early Intervention Full-Time Regular Bus Driver II to 703.6023 Early Intervention Full-Time OT

Clerk's Office - transfer \$300,000.00 from 013.6140 Legal to 013.7533 Wage Adj Fund; transfer \$59,401.00 from 013.6146 Consulting Data to 013.7533 Wage Fund;

transfer \$75,000.00 from 013.6937 Wellness to 013.7533 Wage Adj Fund; transfer \$300,000.00 from 013.7072 County Match to 013.7533 Wage Adj Fund; transfer \$13,800.00 from 013.7535 Catastrophic Cont to 013.7533 Wage Adj Fund; transfer \$111,200.00 from 013.7535 Catastrophic Cont to 013.7533.01 Wage Adj Fund Bds; transfer \$849,786.00 from 051.6042 Benefits to 051.6042.1 Retirement; transfer \$824,764.00 from 052.6042 Benefits to 052.6042.1 Retirement; transfer \$147,856.00 from 081.6042 Benefits to 081.6042.1 Retirement; transfer \$141,474.00 from 082.6042 Benefits to 082.6042.1 Retirement; transfer \$254,824.00 from 481.6042 Benefits to 481.6042.1 Retirement; transfer \$40,138.00 from 7701.6042 Benefits to 7701.6042.1 Retirement; transfer \$20,353.00 from 7702.6042 Benefits to 7702.6042.1 Retirement; transfer \$19,608.00 from 7703.6042 Benefits to 7703.6042.1 Retirement; transfer \$88,642.00 from 7704.6042 Benefits to 7704.6042.1 Retirement; transfer \$101,271.00 from 7705.6042 Benefits to 7705.6042.1 Retirement; transfer \$50,396.00 from 7710.6042 Benefits to 7710.6042.1 Retirement; transfer \$10,578.00 from 7711.6042 Benefits to 7711.6042.1 Retirement; transfer \$500.00 from 023.6092 Advertising to 023.6093 Publication/Legal Notice; transfer \$5,000.00 from 023.6052 Postage & Freight to 023.6093 Publication/Legal Notice

Fair - Transfer \$750.00 from 731.6961 Buildings/Office to 731.6694 Straw & Bedding; transfer \$300.00 from 731.6961 Buildings/Office to 731.6102 Assoc., Comm., Dues & Fees; transfer \$750.00 from 731.6961 Buildings/Office to 731.6517.3 Conference/Seminar/Wrksh; transfer \$100.00 from 731.6961 Buildings/Office to 731.6052 Postage & Freight; transfer \$100.00 from 731.6961 Buildings/ Office to 731.6053 Telephone

Human Resources - Transfer \$830.00 from 161.6102 Assoc. Comm. Dues and Fees to 161.6101 Periodicals

Museum - Transfer \$11.55 from 721.7026 Board Expenses to 721.6713 Sales Tax Payments; transfer \$600.00 from 721.6784 Exhibits Maint to 721.6321 Contract Labor

Parks and Recreation - Transfer \$50.00 from 7704.6687 Landscape Sup to 7702.6788 Tools; transfer \$150.00 from 7704.6687 Landscape Sup to 7708.6768 Tools; transfer \$335.00 from 7701.6532 Computer Sup to 7701.6233 Computer Maint; transfer \$175.00 from 7701.6518 Other Contractual Services to 7701.6517.5 Meals and Lodging; transfer \$940.00 from 7710.6022 Full-Time Salary to 7710.6023 Full-Time OT; transfer \$935.00 from 7710.6024.313 Club House Outside Services to 7710.6025 Part-Time OT; transfer \$45.00 from 7703.6022 Full-Time Regular to 7703.6023 Full-Time OT; transfer \$45.00 from 7712.6024.302 Pool Staff to 7712.6025 Part-Time OT

Public Health - Transfer \$61.01 from 502.7238 Miscellaneous to 502.6052 Postage & Freight - transfer \$3,400.00 from 181.6664 Serum to 181.6332 Indigent Burials

Public Works - Transfer \$1,000.00 from 082.6848 Other Repairs & Maintenance to 082.6777 Building Maintenance; transfer \$39.66 from 081.6022 Full-Time Regular to 081.6023 Full-Time OT; transfer \$4,500.00 from 020.7085 District Support Grants to 020.7085.39 Overbrook I&S District; transfer \$3,268.85 from 020.7085 District Support Grants to 020.7085.50 Means, Carter & North Hannum I&S District

Treasurer's Office - Transfer \$27,325.00 from 031.6022 Full-Time Regular to 031.6024 Part-Time Regular; transfer \$400.00 from 031.6023 Full-Time OT to 031.6025 Part-Time OT

POSITION VACANCY JUSTIFICATIONS

Assessor's Office – Appraiser  
Office of Commissioners – Grant Specialist  
Public Works/Facilities Maintenance – Custodian I

RESOLUTIONS

Resolution 3002.1 – Amended Order Approving the Vacation of Orlando Drive

SICK LEAVE TRANSFERS - RATIFY

Transfer of 40 hours from Employee #568481 to Employee #538847  
Transfer of 10 hours from Employee #668692 to Employee #674865

HAND WARRANTS

Campbell County Clerk Tax Account	\$547,237.58
WAG – Division of Criminal Investigations	15.00
Campco Federal Credit Union	1,176.01
Campbell County Clerk Tax Account	25,574.97
Campbell County Treasurer – FLX/HSA	49,041.49
Great West Trust Company	32,061.00
Sheridan County Circuit Court	650.49
Wyoming Child Support	1,423.51
Gallagher Benefit Service (Reliance)	18,297.02
VSP of Wyoming	8,038.12

Commissioner Bell moved to approve all items of the Consent Agenda as presented.  
Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber read the Commissioners Calendar of Events.

Commissioner Faber moved to approve the audit prepared by Bennett, Weber & Hermstad, LLP for the fiscal year ending June 30, 2021, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Maul moved to approve the Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Campbell County for COVID-19 vaccination outreach activities, in the amount of \$631,765, as presented. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Christopher and Dana Reeve Foundation Grant Application for the purchase of a SoloRider Golf Car to accommodate golfers with disabilities at the Bell Nob Golf Course, in the amount of \$14,700, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve Policy Number 403 of the Campbell County Personnel Guidelines pertaining to sick leave revising the process for approval of sick leave donations, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the new position of “HR/Risk Management Specialist” with a Pay Range of 107 and the Position Vacancy Justification request to fill the new position, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve Amendment One to the OneWyo Opioid Settlement Memorandum of Agreement between the State of Wyoming and all Participating Local Governments, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried. All Voted – Aye. Carried.

Commissioner Faber moved to approve Resolution Number 3004 to post the speed limit between Mile Post 0 to Mile Post 3.95 on Northern Drive to be 50 mph. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve Resolution Number 3005 lowering the speed limit between Mile Post 1.3 and Mile Post 5.16 on Northern Garner Lake Road from 70 mph to 65 mph. Commissioner Hamm seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to add the taking of Public Comment on matters of general interest to its regular meeting agenda, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.


Commissioner Hamm moved to approve the Public Comment Protocols, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Public Comment was given.

The Sheriff’s Office presented Commissioner Maul with a Public Safety Service Award for his 50 Years with the Sheriff’s Office Posse Search and Rescue Team and the Commissioners presented him with a Challenge Coin for his years of service and commitment to Campbell County.

There being no further business to come before the Commissioners the meeting was adjourned at 11:10 AM. The next regular meeting of the Commissioners will be held Tuesday, March 1, 2022, at 9:00 AM in the Commissioners Chambers in the Courthouse.

  
Susan F. Saunders, County Clerk  
Board of County Commissioners

  
Del Sheistad, Chairman  
Board of County Commissioners