

Campbell County CARE Board
 (Community, Advocacy, Resources, Education)
 Date February 14, 2022

Present

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|---|--|
| <input checked="" type="checkbox"/> Commissioner Hamm | <input checked="" type="checkbox"/> Jenna Waldner |
| <input type="checkbox"/> Vacant | <input type="checkbox"/> Vacant |
| <input checked="" type="checkbox"/> Richard Burton | <input checked="" type="checkbox"/> Cris Schmitz |
| <input type="checkbox"/> Michelle Geffre | <input type="checkbox"/> Liza Thomson |
| <input checked="" type="checkbox"/> Sandy Lenz | <input checked="" type="checkbox"/> Beth Raab, Liaison |

The meeting was called to order by Richard Burton at **11:48 a.m.** at Prime Rib Restaurant (Small Lunch Provided by CARE Board – Appreciation Lunch)

Meeting Minutes:	Cris made a motion to approve the January Meeting Minutes, and Jenna seconded. Motion passes.
Treasurer’s Report:	<p>Cris made a motion to approve the January invoices after a quick recap by Jenna. Sandy seconded the motion, motion passes.</p> <p>CSBG Invoices: No Concerns.</p> <p>County 1% Invoices: No Concerns.</p> <p>Review of Special Account: No changes, \$2,045.00 remains the balance in this account.</p>
Programmatic Data:	<p><u>Customer Satisfaction/Client/Service Counts:</u> Beth to remind agencies to have these surveys filled out. They are starting to trickle in from PFI, CCS, and GARF.</p> <p>No other updates.</p>
Unfinished Business	<p><u>2 Open Board Positions:</u> 2 elected positions open. An advertisement was placed in the NR, but no applications received. Reaching out to potential applicants and spreading the word.</p> <p>Site Visits: CSBG/1% Site Visit still needs completed with CCS.</p>
New Business:	<p><u>Beth:</u> Congratulations are in high order for Beth, as she has accepted a senior grants position with John Hopkins University!!!! We will miss her GREATLY as she has done an <i>outstanding</i> job as our liaison for our board, and her hard work and dedication has not gone unnoticed. We certainly appreciate her, her time, her thoroughness, and her dedication to us. Beth’s shoes will be</p>

	<p>hard to fill, but nonetheless, we are very excited for her opportunities that lie ahead! 😊</p> <p><u>Special Needs Assessment:</u> A Kick-Off Meeting was held last week with Tiffany Comer from the Align Corporation, Sandy Lenz, Jenna Waldner, and Beth Raab as Tiffany discussed the process of the Special Needs Assessment. Sandy gave a brief recap of the meeting, which generally was getting an idea from us of what we are looking for, and Tiffany briefly explained the process. We will wait to hear from her again on what she needs (probably about beginning of March) when they start working on the needs assessment.</p> <p><u>CSNOW Conference:</u> GARF has submitted a request to the CARE Board to ask for help in cost for two attendees from their organization to attend. Sandy made a motion to approve \$1,000 of their costs (with \$350 of that expense being their registration fees), Jenna 2nd the motion, motion passes with no further discussion.</p>
<p>Agency/Committee Updates:</p>	<p><u>Agency Updates:</u> Beth read an update from PFI that stated that grants are still being looked at and sought after and applied for. PFI continues to see a continuous flow of clients who are in need. It was also mentioned that PFI has applied for a line of credit in the amount of \$25,000 *just in case* - for financial solvency. They hope not to utilize these funds, but have it readily available, just in case. If they utilize these funds, they will pay it back on a monthly basis. They are also looking at concession opportunities for the 2022 Horseracing.</p> <p>No other agency updates.</p> <p>Our board members reiterated the importance of our member duties, as well as conflict of interest when associating/working with our agencies as a CARE board member.</p>
<p>Upcoming Calendar Dates:</p>	<p>Our next Board Meeting will be on March 14th, 2022 at 12:00 p.m. in the Commissioner's Conference Room.</p>

The meeting was adjourned at **12:20 p.m.**