

Office of County Commissioners
February 7, 2023
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, February 7, 2023. Chairman Faber called the meeting to order at 9:00 AM. Pastor Caleb Nelson led the Invocation and the Pledge of Allegiance.

Present were Butch Knutson, Kelley McCreery, Del Shelstad, Colleen Faber, Jim Ford, Commissioners; Cindy Lovelace, County Clerk; Denton Knapp, Commissioners Executive Director

The following consent agenda was presented:

MINUTES

Board of Commissioners Museum Board Meeting, December 20, 2022
Board of Commissioners Directors Meeting, January 3, 2023
Board of Commissioners Regular Meeting, January 4, 2023 – Corrected Minutes
Board of Commissioners Regular Meeting, January 17, 2023
Board of Commissioners Special Meeting, January 25, 2023
Board of Commissioners Fire Board Meeting, January 25, 2023

MONTHLY REPORTS

County Clerk – January 2023
Sheriff's Office – January 2023
941 Tax Report – 4th Quarter 2022
Workers Comp – 4th Quarter 2022

PAYROLL PAYMENTS

January 7, 2023; January 21, 2023

CANCELLATION/REBATE OF TAXES

2021-181, 2021-182, 2021-183, 2021-184, 2021-185

LINE ITEM TRANSFERS

Clerk

Transfer \$825.00 from 100023-60500 Election Judges to 100023-64000 Supplies
Transfer \$5,000.00 from 100023-63360 Election, Ballot, Coding to 100023-62260 Professional Services
Transfer \$5,000.00 from 100021-64000 Supplies to 100021-62260 Professional Services

Coroner

Transfer \$1,000.00 from 100091-60200 Part-Time Reg to 100091-64150 Gasoline

Parks and Recreation

Transfer \$1,000.00 from 100772-65080 Building Maintenance to 100772-65000 Veh/Eq Repair/Maint-Veh Maint
Transfer \$140.00 from 100772-65080 Building Maintenance to 100774-64100 Clothing/Uniforms
Transfer \$150.00 from 100772-65080 Building Maintenance to 100772-63440 MiscExp
Transfer \$401.00 from 100774-64250 Landscaping Supplies to 100774-65000 Veh/Eq Repair/Maint-Veh Maint

OFFICIAL BOND AND OATH

Campbell County Predator Management Board – Kenda Ann Ford
Campbell County School District – Joseph Lawrence
Campbell County Treasurer – Rachael Knust
Pinnacle Heights Improvement & Service District – Anita Czapeczka

POSITION VACANCY JUSTIFICATIONS

Attorney’s Office – Deputy County Attorney
Attorney’s Office – Legal Assistant
Children’s Developmental Services – Early Childhood Instructor
Children’s Developmental Services – Early Childhood Special Education Instructor (2 Positions)
Children’s Developmental Services – Instructional Assistant
Library – Reference Services Specialist
Public Works – Custodial
Road & Bridge – Equipment Operator (2 Positions)
Sheriff’s Office – Administrative Assistant (2 Positions)
Sheriff’s Office – Detention Officer (3 Positions)

HAND WARRANTS

Campco Federal Credit Union	\$150.00
Circuit Court of Campbell County	488.05
Campbell County Treasurer – FLX/HSA	291,952.21
Great West Trust Company	28,960.00
Wyoming Child Support	1,320.13
CCEHBTA – Health/Dental	733,649.46
Delta Dental Plan of Wyoming	1,668.20
Gallagher Benefit Services (Reliance)	18,227.99
VSP of Wyoming	7,703.26
WAG – Criminal Investigation	30.00
IRS Department of Treasury	236.78
Wyoming Department of Revenue & Taxation	127.64
WAG – Criminal Investigation	30.00
Campco Federal Credit Union	150.00
Campbell County Clerk Tax Account	280,165.55
Campbell County Treasurer – FLX/HSA	45,588.05
Great West Trust Company	28,470.00
Sheridan County Circuit Court	316.10
Wyoming Child Support	1,320.13
Wyoming Department of Revenue & Taxation	526.83
Campbell County Clerk Tax Account	25,944.84
CCEHBTA – AFLAC	16,866.46
Campbell County Treasurer – FLX/HSA	6,245.82
Great West Trust Company	2,425.00
HM Life Insurance	171,559.64
Workers Compensation Division	108,747.75
CCEHBTA – Health/Dental	740,277.16
Delta Dental Plan of Wyoming	1,725.20
Gallagher Benefit Services (Reliance)	19,826.19
Vision Service Plan of Wyoming	7,931.69

Commissioner Shelstad moved the Board approve all items of the Consent Agenda as presented. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the vouchers as presented. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

ABC CLIO	Electronic Materials	\$3,381.00
Action Lock Key	Supplies/Vehicle/Equip Repair/Maint	\$191.85
AdBay Com	County Matching Market Grant	\$2,300.00
Advance Auto Parts	Miscellaneous Expense	\$30.03
Advanced Exercise Eq	Building Maintenance	\$101.31
Air Solutions	Building Maintenance	\$350.00
Air Tech Heating	Postage & Freight	\$854.46
Alignment Pros	Vehicle/Equip Repair/Maint	\$135.00
Allrecipes Magazine	Books and Printed Materials	\$24.00
AlSCO	Janitorial Services	\$166.29
Alternative Propane	Vehicle/Equip Repair/Maint	\$3,525.17
Amazon Capital Svc	Postage & Freight/Fed Op Grant Hlth WelCult Rec/Inmate Supplies/ Office Supplies/Bldg Maint	\$2,518.40
Amazon Courthouse	Postage & Freight/Fed Op Grant HlthWelCultRec/State Op Grant Pub Safety	\$348.49
Amazon Library	Office/Computer Supplies	\$74.15
American Airport Exe	Assn Dues, Fees and Licensure	\$275.00
American Family Life	Paroll Deductions	\$32.38
American Millennium	Communication/Network Expense	\$56.55
American Shooters	Law Enforcement Supplies	\$6,810.00
American Welding	Supplies	\$100.56
Animal Medical Cntr	Law Enforcement Supplies	\$140.19
Api Systems Integrat	CCJPFB Maintenance	\$555.00
Appraisal Institute	Assn Dues, Fees and Licensure	\$60.00
Architectural Spec	Building Maintenance	\$1,653.32
Arena Products Svc	Building Maintenance	\$6,696.14
Arete Design Group	Cap Outlay - Buildings Improv	\$287.50
Arrow Printing Grap	Supplies	\$944.00
Ascap	Assn Dues, Fees and Licensure	\$420.00
ATT Airport	Communication/Network Expense	\$175.88
ATT Childrens Devel	Fed Op Grant HlthWelCult Rec	\$138.23
ATT Park Recreation	Communication/Network Expense	\$232.99
Axis Forensic Tox	Radiology,Lab,Tox Services	\$1,080.00
Background Invest	Special Event / Program Cost	\$42.00
Baker Taylor Cont	Postage & Freight	\$82.39
Baker, Gregory A.	Assn Dues, Fees and Licensure	\$10.00

Barcodes	Tech Hardware Maint Contracts	\$184.99
Bargreen Ellingson	Postage & Freight	\$2,188.24
Basin Radio Network	Public Relations/Co Matching	
	Market Grant	\$845.02
Bauder, Trena R.	EE Dev Meet Air Meal Lodg/Ins Claim	\$4,036.00
Bear Creek Originals	Professional Services	\$453.85
Bell Nob Golf Shop	Assn Dues, Fees and Licensure	\$1,191.84
Bennett Weber Hermst	Professional Services	\$13,600.00
Big D Oil Company	Fuel	\$42.51
Big Horn Tire	Vehicle/Equip Repair/Maint	\$63,825.65
Bighorn Hydraulics	Vehicle/Equip Repair/Maint	\$167.26
Black Hills Chemical	Postage & Freight	\$1,913.23
Black Hills Enrg Gas	Utilities	\$147,812.38
Black Hills Pioneer	County Matching Market Grant	\$724.00
Blackstone Audio	Non-Print Materials	\$844.43
Bob Barker Company	Inmate Supplies	\$345.78
Bobcat Of Gillette	Vehicle/Equip Repair/Maint	\$218.20
Boller, Treasure L.	Supplies	\$40.44
Bomgaars	Supplies	\$1,311.13
Border States Elec	Building Maintenance	\$1,851.72
Borgialli, Kyle L	.Assn Dues, Fees and Licensure	\$10.00
Boys Girls Club Cc	1% Hum Serv & Extern Sub Ab	\$2,325.00
Brazelton, Derek R.	Assn Dues, Fees and Licensure	\$10.00
Breannas Bakery	Spec.Event/Program Cost	\$17.00
Brink, Murel F.	Assn Dues, Fees and Licensure	\$10.00
Brown, Dennis Allen	Assn Dues, Fees and Licensure	\$10.00
Burns McDonnell Eng	Reclamation/Remediation	\$19,273.55
Carr, Joli A.	Fed Op Grant HlthWelCult Rec	\$120.32
Carter, Jeffrey L.	Assn Dues, Fees and Licensure	\$10.00
Cash Wa Distributing	Supplies	\$8,089.44
Casteel, Julie B.	Supplies	\$33.75
CBH Co Op	Vehicle/Equip Repair/Maint	\$264.25
CC Chamber Of Commer	Pub Rel/ Committee Exp/	
	Spec.Event/Program Cost/	
	EE Dev Meal& Lodge	\$5,255.00
CC Dist Crt Rev Wit	Jurors & Witness Fees	\$864.38
CC Health Misc	EE Dev Meal % Lodge Lab Serv	\$332.50
CC Health Patient	Medical Services/Claims	\$18,658.00
CC Public Land Brd	Utilities/Capital/Fed Op Grant	\$286,750.20
CC School Dist Coop	Office/Computer Supplies	\$1,490.99
CDW Government	Cap Outlay-Computer/Tech Equip	\$1,011.08
CEM Sales & Service	Cap Outlay - Buildings Improv	\$2,286.96
Centner, Julie M.	Medical Services/Claims	\$1,436.00
Centurylink Long Dis	Communication/Network Expense	\$630.05
Centurylink Phone	Communication/Network Expense	\$17,361.92
Charm Tex	Inmate Supplies	\$1,025.00
Charter Comm Cable	Utilities/Network Exp	\$1,682.64

City Gillette Misc	Professional Serv/Office Equip/ Network Exp	\$11,212.00
City Gillette Util	Utilities/Network Exp	\$89,072.68
Clear Creek Counsel	Medical Services/Claims	\$255.00
Climb Wyoming	Fed Op Grant HlthWelCult Rec	\$4,612.65
Clinic Lab Blek Hill	Medical Services/Claims	\$5,768.00
Cloud, Ruth S.	Professional Services	\$180.00
CNA Surety	Other Insurance	\$150.00
Coca Cola Bottling	Supplies	\$696.00
Cody, Justin M.	Assn Dues, Fees and Licensure	\$10.00
Collection Prof	Professional Services	\$75.00
Collins Commun	Vehicle/Equip Repair/Maint/Media/ Prof Serv/Fed Op Grant	\$1,968.13
Communication Tech	Postage & Freight	\$799.68
Contractors Supply	Building Maintenance/Freight	\$482.25
Cordant Health Solut	Medical Services/Claims	\$3,361.51
Coremr	Software Cost	\$500.00
Corrisoft	Electronic Monitoring	\$192.44
Council Commnity Svc	Fed Op Grant HlthWelCult Rec	\$28,016.55
Counseling Connect	Local Op Grant Pub Safety	\$3,862.00
Cowboy State Rebuild	Vehicle/Equip Repair/Maint	\$286.01
Crescent Electric	Building Maintenance	\$26.48
Crum Electric Supply	Building Maintenance	\$946.00
Cue Health	Fed Op Grant HlthWelCult Rec	\$1,959.72
Cummins Sales Svc	Vehicle/Equip Repair/Maint	\$3,088.82
Custom Graphix Signs	Employment Testing/Background	\$60.00
DBT Transportation	Co Match	\$6,501.50
Dedic, Joshua R.	Assn Dues, Fees and Licensure	\$10.00
Dell Marketing	Software Cost	\$211,504.15
Demco	Supplies	\$84.11
Dickeys Bbq	Employment Testing/Background	\$1,161.45
Discount Tire	Vehicle/Equip Repair/Maint	\$681.20
Douglas Budget	Co Match Market Grant	\$600.00
DRM	Landscaping Supplies	\$3,277.28
Dupuis, Wade L.	Assn Dues, Fees and Licensure	\$10.00
EDMO Distributors	Postage & Freight	\$1,128.91
Einfalt, Harry Leero	Assn Dues, Fees and Licensure	\$10.00
Ekstrom, Brooke L.	EE Dev Meal Lodg	\$29.29
Employment Testing	Employment Testing/Background	\$158.00
Energy Car Wash	Vehicle/Equip Repair/Maint	\$11.00
English, Aaron G.	Assn Dues, Fees and Licensure	\$10.00
EX Thirty Five Creat	Fed Op Grant HlthWelCult Rec	\$1,500.00
Expresso Lube	Vehicle/Equip Repair/Maint	\$771.86
Fairfield Inn Chey	EE Dev Meal Lodg	\$678.00
Family Health	Medical Services/Claims	\$7,056.00
Fastcase	Law Library	\$250.00
Fastenal Company	Supplies	\$794.05

Fedderson, Justin M.	Assn Dues, Fees and Licensure	\$10.00
Federal Express	Postage & Freight	\$46.99
Fence Tech Services	Vehicle/Equip Repair/Maint	\$1,950.00
Fevold, Lyla Jean	Professional Services	\$499.29
FIB Mstrcrd Airport	Assn Dues, Fees and Licensure	\$7,401.98
FIB Mstrcrd Library	Software Cost	\$55.98
FIB Mstrcrd Park Rec	Public Relations/Promotions	\$3,905.88
Firemaster	Professional Services	\$62.50
First Natl Bnk Visa	EE Dev Meal Lodg/Fed Op Grant hlthWelCultRecPub Safety/Postage/ Vehicle maint/Dues/Ofc Supplies/ 1% Youth	\$19,533.97
Flogistix Wyoming	Building Maintenance	\$1,107.25
Flow Tech Fueling	Fuel	\$1,941.51
Floyds Truck Center	Vehicle/Equip Repair/Maint	\$1,180.29
Forensic Medicine	Medical Services/Claims	\$12,000.00
Furman, Craig M.	Investigation and Trial	\$50.00
Gale Cengage Learn	Books	\$1,360.85
Gallagher Benefit	Professional Services	\$6,083.33
Galls	Postage & Freight	\$28.20
Geis, Kevin F.	EE Dev Meal Lodg	\$90.00
Gillette Abuse Refug	1% Hum Serv & Extern Sub Ab	\$16,530.11
Gillette Babe Ruth	1% Youth Programs/Equip	\$3,000.00
Gillette Comm Colleg	Misc Exp	\$1,525.00
Gillette Mem Chapel	Med Supplies	\$1,700.00
Gillette News Record	Publications/Co Match Market Grant/ Fed Op Grant HlthWelCultRec	\$2,644.37
Gillette Optometric	Medical Services/Claims	\$385.04
Gillette Printing	Postage & Freight	\$683.80
Gillette Steel	Vehicle/Equip Repair/Maint	\$210.12
Gillette Winsupply	Building Maintenance	\$1,340.87
Glaser, Jane C.	EE Dev Meal Lodge	\$63.72
Global HR Research	Medical Supplies	\$1,118.00
Golden West Tech	Fed Op Grant Pub Works	\$746.11
Grainger	Supplies	\$141.14
Grimms Pump Industrl	Vehicle/Equip Repair/Maint	\$564.12
Grossenburg Implemnt	Vehicle/Equip Repair/Maint	\$48.33
Grubb, Amber L.	State Op Grant HlthWelCultRec	\$140.30
Hakert, Richard J.	Royalty Payments/Easements	\$2,376.00
Hawkins	Supplies	\$10,559.86
Heartland Kubota	Vehicle/Equip Repair/Maint	\$237.78
Hieb, Michael J.	Assn Dues, Fees and Licensure	\$10.00
High Glass Window	Building Maintenance	\$1,599.00
Hobby Lobby	Spec Event/Program	\$70.24
Holden, Edmond B.	Assn Dues, Fees and Licensure	\$10.00
Holiday Inn Ex Chey	EE Dev Meal Lodge	\$1,488.00
Homax Oil Sales	Fuel/Lubricants	\$97,930.51

Home Depot Maint	Supplies	\$199.00
Home Depot Parks Rec	Spec Event/Program/Supplies	\$173.64
Home Depot Sheriff	Law Enf Supplies	\$147.50
Home Fire Foods	EE Dev Meal Lodg/Spec Event	\$453.50
Humphrey Law	Legal and Court Costs	\$8,490.65
IBM Corp	TechLease	\$17,800.45
Idler, Haley R.	EE Dev Meal Lodg	\$79.24
Inland Truck Parts	Supplies	\$1,925.25
Innes, James R.	Assn Dues, Fees and Licensure	\$10.00
Interstate Batt BH	Vehicle/Equip Repair/Maint	\$539.80
Intrinsic Interventi	State Op Grant Pub Safety	\$1,446.00
James Tire Service	Vehicle/Equip Repair/Maint	\$621.51
JLC Sign Graphic	Supplies	\$58.00
Johnson, Richard L.	Assn Dues, Fees and Licensure	\$10.00
Johnstone Supply	Bldg Maint	\$381.15
Kanopy Electronic	Materials	\$281.00
Kaplan Early Learn	Fed Op Grant HlthWelCult Rec	\$1,435.60
Karls Tv	CCJPFB Maintenance	\$4,409.79
Kasseburg Canine	Cap Outlay - Equipment	\$10,000.00
Keffeler, Tracy L.	Insurance Claims Expense	\$1,331.00
Keyhole Broadcasting	County Matching Market Grant	\$504.00
Kimball Midwest	Vehicle/Equip Repair/Maint	\$464.59
Knecht Home Center	Building Maintenance	\$39.17
Knittel, Joshua B.	Assn Dues, Fees and Licensure	\$10.00
Knopp, Charity R.	Supplies	\$21.38
KSLT KLMP KTPT	County Matching Market Grant	\$330.00
Kuchler, Joseph W.	Fed Op Grant HlthWelCult Rec	\$160.00
Lakeshore Learning	Fed Op Grant HlthWelCult Rec	\$2,186.64
Les Schwab Tires	Vehicle/Equip Repair/Maint	\$171.90
Levi Strohschein	Bldg Maint	\$1,160.00
Library Foundation	Postage & Freight	\$88.04
Library Market	Software Cost	\$2,000.00
Lindblom, Reba L.	EE Dev Meal Lodg	\$6.35
Little Sprouts	Professional Services	\$600.00
Little Tikes Daycare	Professional Services	\$230.00
Lodge at Deadwood	Fed Op Grant HlthWelCult Rec	\$496.00
Lynns Auto Repair	Postage & Freight	\$2,773.02
Macpherson Thompson	Legal and Court Costs	\$360.00
Magnolia Journal	Books and Printed Materials	\$20.00
Martinez, Raena L.	EE Dev Meal Lodg	\$66.25
Matheny, Scott Dougl	Assn Dues, Fees and Licensure	\$10.00
Maul, Daniel L.	Assn Dues, Fees and Licensure	\$10.00
McMahon, Pamela K.	Legal and Court Costs	\$26.00
McRae, Ashley D.	Fed Op Grant HlthWelCult Rec	\$1,032.95
Medical Arts Lab	Medical Services/Claims	\$2,503.00
Menards Airport	Supplies	\$43.91
Menards Landfill	Supplies	\$107.68

Menards Maintenance	Supplies	\$3,594.54
Menards Museum	Supplies	\$25.71
Menards Park Rec	Program Cost	\$1,369.95
Menards Road Bridge	Tools	\$196.23
Menards Sheriff	Bldg Maint	\$185.58
Midwest Connect	Postage & Freight	\$171.27
Midwest Tapes	Supplies	\$2,335.13
Mitchell McCormick	Software Cost	\$325.00
Mooney, Scott A.	Assn Dues, Fees and Licensure	\$10.00
Morgan, Tobey J.	Janitorial Services	\$400.00
Morrison Maierle	Cap Outlay - Buildings Improv	\$32,697.00
Motorola Solut Maint	Communication/Network Expense	\$4,066.28
MSR West	Office/Computer Supplies	\$4,437.48
Nannemann Bros Auto	Vehicle/Equip Repair/Maint	\$60.00
Naramore, James J Md	Medical Services/Claims	\$1,000.00
Nelson Auto Glass	Vehicle/Equip Repair/Maint	\$614.50
Norco	Supplies	\$12,671.26
North Star Lighting	Cap Outlay - Vehicles	\$500.00
Novus Auto Glass	Vehicle/Equip Repair/Maint	\$390.00
OAG Flightview	County Matching Market Grant	\$577.25
Octane Garage	Vehicle/Equip Repair/Maint	\$303.62
ODP Business Solutio	Spec Event/Office Supplies	\$5,445.55
Office Shop	Office Equip Maint Contracts	\$523.07
OMNI Digital Prod	1% Youth Programs/Equip	\$1,275.00
On Time Sports	Public Relations/Promotions	\$325.00
One Call Wyoming	Reclamation/Remediation/Cmp	\$0.75
Opsec Security	Supplies	\$450.00
Optum Flex	Professional Services	\$292.50
Optum HSA	Professional Services	\$1,121.25
Oreilly Auto Parts	Vehicle/Equip Repair/Maint	\$235.78
Original Watermen	Clothing/Uniforms	\$41.97
Osborn, Trevor B.	Assn Dues, Fees and Licensure	\$10.00
Overdrive	Electronic Materials	\$4,766.95
Overhead Door Co	Bldg Maint	\$569.00
Pacific Steel Recyc	Vehicle/Equip Repair/Maint	\$1,011.53
Padova, Mary L.	Assn Dues, Fees and Licensure	\$10.00
Paintbrush Services	Vehicle/Equip Repair/Maint	\$899.00
PB Clerk	OfficeEquip/Computer/TechLease	\$702.18
Penworthy Company	Books and Printed Materials	\$291.97
Personal Frontiers	Medical Services/Claims/1% Hum Serv	\$16,024.66
PFM Asset Management	Professional Services	\$9,581.11
Pharmchem	Medical Supplies	\$597.55
Phillips Curling	Special Event / Program Cost	\$193.08
Piekkola, Sena M	EE Dev Meal Lodge	\$48.38
Pizza Hut	Misc Expense	\$1,610.00
Plainsman Printing	Postage & Freight	\$1,101.70
PMCH	Professional Services	\$13,541.00

Poole, Amy J.	Fed Op Grant HlthWelCult Rec	\$185.58
Postge Phone Clerk	Postage & Freight	\$13,318.30
Postge Phone Library	Postage & Freight	\$7,000.00
Powder River En Utl	Utilities	\$27,620.21
Powder River Exam	County Matching Market Grant	\$120.00
Powder River Heating	Cap Outlay - Buildings Improv	\$2,704.03
Powder River Worksaf	Special Event / Program Cost	\$792.00
Pownall, Paul J.	Assn Dues, Fees and Licensure	\$10.00
Prime Rib Restaurant	Board and Committee Expenses	\$4,692.65
Priority Dispatch	Cap Outlay - Equipment	\$4,944.00
Proffer, Jerril	Insurance Claims Expense	\$709.50
Provost, Daniel J.	Assn Dues, Fees and Licensure	\$10.00
Purvis Industries	Building Maintenance	\$2,635.88
Push Pedal Pull	Building Maintenance	\$1,408.36
Qdoba Mexican Grill	Board and Committee Expenses	\$552.00
QED Environmental	Reclamation/Remediation/Cmp	\$1,733.00
Quadient Leasing	Postage & Freight	\$287.52
Quill Corporation	Supplies	\$466.71
R B Tire	Vehicle/Equip Repair/Maint	\$154.54
Rain Locker Car Wash	Vehicle/Equip Repair/Maint	\$296.21
Rapid Fire Protect	Building Maintenance	\$1,035.00
Razor City Locksmith	Bldg Maint/Supplies	\$33.00
Record Supply	Vehicle/Equip Repair/Maint	\$6,416.07
Rhoades, Kyle M	Assn Dues, Fees and Licensure	\$10.00
Ricardos Cleaning	Janitorial Supplies	\$1,440.00
Rising Edge	Cap Outlay - Buildings Improv	\$4,324.12
Rocky Mtn Business	Professional Services	\$5,803.56
Safeguard Bus QBS	Supplies	\$2,084.14
Sams, Gary D.	Assn Dues, Fees and Licensure	\$10.00
Sanofi Pasteur	Medical Supplies	\$603.65
Schumacher, Vicki L.	Assn Dues, Fees and Licensure	\$10.00
Schurtz, Jessica R.	EE Dev Meal Lodg	\$163.76
Second Chance Minist	1% Hum Serv & Extern Sub Ab	\$2,121.34
Securitymetrics	Professional Services	\$7,750.00
Sentinel.Offender	State Op Grant Pub Safety/ Elect Monitoring	\$648.00
Servall Uniform	Clothing/Uniforms	\$869.02
Servpro Gillette	Building Maintenance	\$1,374.00
Sesac	Assn Dues, Fees and Licensure	\$1,104.00
Sheridan Co Hist Soc	Special Event / Program Cost	\$284.93
Sherwin Williams	Building Maintenance	\$821.57
Sign Boss	Printing/Spec Forms/Archiving	\$777.00
Silver Screen Adv	Fed Op Grant HlthWelCult Rec	\$3,600.00
Simpsons Printing	Printing/Spec Forms/Archiving	\$1,405.00
Society Human Res	Assn Dues, Fees and Licensure	\$229.00
Source Office Tech	Supplies	\$1,825.35
Sportsmith	Supplies	\$106.04

Starr, Mark J.	Janitorial Supplies	\$17.82
Stearns, Tyler J	Assn Dues, Fees and Licensure	\$10.00
Stericycle	Medical Supplies	\$543.60
Stotz Equipment	Supplies	\$206.09
Structural Dynamics	Cap Outlay - Buildings Improv	\$518.70
Stryker Medical	Postage & Freight	\$8,300.52
Summit Fire Protect	Building Maintenance	\$369.25
Summit Food Services	Misc Expense	\$244.25
Sun Brite Cleaners	Special Event / Program Cost	\$26.00
Sundance Times	County Matching Market Grant	\$325.00
Surf N Suds	Medical Supplies	\$37.80
Taft Engineering	Cap Outlay - Equipment	\$35,780.53
Target Sign Company	Public Relations/Promotions	\$325.00
Teachers Corner Kids	Fed Op Grant HlthWelCult Rec	\$153.95
Temperature Tech	Building Maintenance	\$829.00
The Grease Barrel	Vehicle/Equip Repair/Maint	\$1,303.91
Thomas Y Pickett	Professional Services	\$13,500.00
Thomson Reuters West	Books and Printed Materials	\$807.11
Thunder Basin Ford	Vehicle/Equip Repair/Maint	\$833.21
Thyssenkrupp Elevat	Professional Services	\$9,763.55
Top Office Products	Postage & Freight	\$2,180.25
Torgersons	Cap Outlay - Vehicles	\$625.00
Total Construction	Royalty Payments/Easements	\$77.40
Trebron Company	Software Cost (Subs/Maint)	\$10,464.66
Tri State Truck Equi	Postage & Freight	\$848.62
Trinity Services Grp	Supplies	\$56,335.70
Tru Tech Products	Building Maintenance	\$24.67
True North Consultin	EE Dev Meet Air Meal Lodg	\$1,150.00
Tyler Tech	Professional Services	\$25,800.00
U S Golf Assn	Professional Services	\$2,350.00
U S Post Dist Crt	Postage & Freight	\$332.00
U S Post Treasurer	Postage & Freight	\$3,108.82
Unique	Management	\$72.10
United Parcel Serv	Postage & Freight	\$153.45
Universal Athletic	Program Cost/Janitorial Supplies/ Emp Testing	\$6,672.56
Urbin Law Office	Legal and Court Costs	\$1,527.65
US Assure	Buildings/Property Insurance	\$2,531.00
UW Business Office	Professional Services	\$5,730.00
Van Ewing Const	Cap Outlay - Buildings Improv/ Fed Cap Grant	\$141,219.44
Verizon Adlt Drg Crt	Communication/Network Expense	\$145.82
Verizon Emergcy Mgmt	Communication/Network Expense	\$38.52
Verizon Juv Prob	Communication/Network Expense	\$249.05
Verizon Public Hlth	Communication/Network Expense	\$251.72
Verizon Public Works	Communication/Network Expense	\$568.33
Verizon Sheriff	Communication/Network Expense	\$4,831.81

Veto Enterprises	Insurance Claims Expense	\$2,199.96
Violet Communication	Fed Op Grant Gen Gov	\$4,366.00
Visionary Broadband	Communication/Network Expense	\$7,313.30
Visitation Advocacy	1% Hum Serv & Extern Sub Ab	\$4,868.82
Vista Leasing Co	OfficeEquip/Computer/TechLease	\$1,836.80
Vital Records Cont	Professional Services	\$260.53
Walker Funeral Home	Medical Supplies	\$3,400.00
Walmart Children Dev	Public Relations/Promotions	\$1,136.03
Walmart Extension	Supplies	\$268.82
Walmart Juvenile Fam	State Op Grant Pub Safety	\$138.60
Walmart Library	Supplies	\$168.95
Walmart Park Rec	Special Event / Program Cost	\$3,579.55
Walmart Sheriff	Office/Computer Supplies	\$29.31
Walter, Sharry	Insurance Claims Expense	\$954.12
Warne Chem Equip	Landscaping Supplies	\$278.90
Waste Connections	Utilities	\$3,493.90
Water Guy	Professional Services	\$750.00
Webb, Jana E.	Office/Computer Supplies	\$62.34
Welborn Sullivan Mec	Legal and Court Costs	\$60.00
Weld Laboratories	Professional Services	\$156.00
Western Ecosystems	Professional Services	\$123.38
Western Stationers	Office/Computer Supplies	\$2,540.67
Western Waste Sol	Utilities	\$1,376.50
Weston Co Gazette	County Matching Market Grant	\$42.00
Westwood Pharmacy	Medical Services/Claims	\$6,121.45
Wex Fleet Universal	Fuel	\$566.89
White Marcus, Dottie	Misc Expense	\$60.00
Whites Energy Motors	Vehicle/Equip Repair/Maint	\$3,685.31
Whites Frontier Mtrs	Vehicle/Equip Repair/Maint	\$2,254.71
Whole Life Counsel	Fed Op Grant HlthWelCult Rec	\$2,475.00
Whova	Fed Op Grant HlthWelCult Rec	\$2,849.00
Winland Car Wash	Vehicle/Equip Repair/Maint	\$14.00
Work Warehouse	Supplies	\$357.58
Wright Auto Parts	Vehicle/Equip Repair/Maint	\$37.10
Wright Water Sewer	Utilities	\$601.00
WY Dept Agriculture	Professional Services	\$80.00
WY Dept Health Prev	Medical Services/Claims	\$1,169.00
WY Enterprise Tech	Office Equip Maint Contracts	\$27.16
WY Enviro Qual Shwm	FenceBridgeFuel Storage Maint	\$600.00
WY Family Services	Office/Computer Supplies	\$10.00
WY Retirement Life	Payroll Deductions	\$576.00
WY Retirement System	Retirement	\$449,624.42
WY State Archives	Non-Print Materials	\$285.00
WY Workforce Unempl	Workers Comp/Unemployment	\$6.84
Wyo Clerk Dist Crt	Assn Dues, Fees and Licensure	\$150.00
Wyo Co Treas Assn	EE Dev Meal Lodg	\$200.00
Wyoming Assn Fairs	Assn Dues, Fees and Licensure	\$150.00

Wyoming Behavioral	Medical Services/Claims	\$3,770.00
Wyoming Machinery	Vehicle/Equip Repair/Maint	\$31,920.33
Wyoming Rents	Supplies	\$198.00
Wyoming Water Sol	Supplies	\$1,352.34
Youth Emergency Serv	Professional Services	\$41,645.90
Zamboni	Vehicle/Equip Repair/Maint	\$771.73

Commissioner Shelstad presented the Commissioners upcoming calendar of events.

- February 7th – Pre-Budget Workshop | 2:00 PM | Chambers
- February 14th – Chamber Lunch Speaker Series | 11:30 AM | CAM-PLEX Energy Hall
- February 15th – Pre-Budget Workshop | 1:00 PM | Chambers
- February 20th – President’s Day | Courthouse Closed | No Directors Meeting
- February 21st – 8:00 AM Board Briefing | 9:00 AM Regular Meeting | Chambers
- February 22nd – Board Training | 5:30 PM | Gillette College Main Building – Presentation Hall
- February 23rd – Board Training | 9:00 AM | Gillette College Main Building – Presentation Hall

Chairman Faber announced the Wyoming Game and Fish is proposing the closing of Area 4 to all hunting.

Commissioner Shelstad moved the Board accept the resignation of Amanda Wells and appoint Tracy Archer and Samantha Krebsbach to the Employee Recognition Committee to each serve an unexpired three (3) year term from February 7, 2023 to June 30, 2024. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner Knutson moved the Board approve the Creation and Classification of the Financial Coordinator for the Fire Department and approve the Job Description and Pay Grade 109, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board ratify the following CARE Board appointments: Liza Thompson, elected by the Town of Wright, to serve a term from January 23, 2023 to January 31, 2026. Crystal (Cris) Schmitz and Mikki Pierce, elected at the Day of Hope at the Council of Community Services, both representing Campbell County’s low-income population, to each serve a term from January 25, 2023 to January 31, 2027. Commissioner Shelstad seconded the motion. All voted Aye. Motion carried.

Commissioner McCreery moved the Board approve the resignation of Cheryl Chitwood and appoint Pamela Merchen to the Child Support Authority Board to serve an unexpired term from February 7, 2023 to June 30, 2024. Commissioner Knutson seconded the motion. All voted Aye. Motion carried.

Commissioner Ford moved the Board approve the Amended County Commissioners Regular Meeting Schedule, Resolution Number 2037.1, to hold additional workshops in February and March 2023, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad moved the Board approve the Memorandum of Understanding between the Wyoming Commissioners Association (WCCA) and Counties serving as Cooperative Agencies in the Bureau of Land Management’s effort to revise the Greater Sage Grouse Plan, with counties paying equal share to total 20% of consulting fees, and term ending June 30, 2024, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Commissioner Shelstad approved the Board approve the Order on the Petition for Enlargement of Benmor Estates Improvement and Service District, determining that an election need not be held, in accordance with

Wyoming Statute §22-29-301, as presented. Commissioner Ford seconded the motion. All voted Aye. Motion carried.

Discussion was held on the Purchase and Sale Agreement for Real Property between Campbell County School District No. 1 and Campbell County for the Bus Barn/Transportation Facility located on Warlow Drive, Lot 4E of the Resubdivision of Lot 4A, Bicentennial Park Subdivision. Public comment was received. Commissioner Shelstad moved to table the following agenda items for discussion at a future scheduled workshop:

- a) Purchase and Sale Agreement for Real Property between Campbell County School District No. 1 and Campbell County for the Bus Barn/Transportation Facility located on Warlow Drive, Lot 4E of the Resubdivision of Lot 4A, Bicentennial Park Subdivision.
- b) Special Warranty Deed conveying Lot 4E of the Resubdivision of Lot 4A, Bicentennial Park Subdivision from Campbell County to Campbell County School District No. 1.
- c) First Amendment of Westwood High School Property Exchange Memorandum of Understanding between Campbell County School District No. 1, City of Gillette, and Campbell County.

Commissioner Ford seconded the motion. 4 voted Aye. 1 voted Nay. Motion carried.


Public Hearing was held for a new Retail Liquor License to Prairie Sky Venue, LLC. Commissioner Shelstad moved the Board approve a new Retail Liquor License to Prairie Sky Venue LLC for the term of February 7, 2023, to February 6, 2024, as presented. Commissioner McCreery seconded the motion. All voted Aye. Motion carried.

Chairman Faber read the Board of Commissioners Meeting Protocols regarding public comments. Public Comment was received.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:07 AM. The next regular meeting of the Commissioners will be held Tuesday, February 21, 2023, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Cindy Lovelace, County Clerk
Board of County Commissioners



Colleen Faber, Chairman
Board of County Commissioners

In accordance with W.S. 18-3-516(f) the required County Notices of Publication are available on the County's Website at: www.campbellcountyyw.gov

