

Office of County Commissioners
January 18, 2022
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, January 18, 2022. Chairman Shelstad called the meeting to order at 9:00 AM. Paster Ed Sisti led in prayer and Chairman Shelstad led the Pledge of Allegiance.

Present were Rusty Bell, Del Shelstad, Colleen Faber, Bob Maul, Commissioners; Susan F. Saunders, County Clerk; Emily Williams, Deputy County Attorney and Carol Seeger, Commissioners Administrative Director.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Directors Workshop, January 4, 2022
Board of Commissioners Regular Meeting, January 5, 2022

MONTHLY REPORTS:

Clerk of District Court – December 2021
County Clerk – December 2021
Sheriff's Office – December 2021

PAYROLL PAYMENTS:

December 25, 2021
December 31, 2021

AGREEMENTS:

Amendment One to the Contract for the Community Services Block Grant (CSBG) between Wyoming Department of Health, Public Health Division and Campbell County to amend Attachment A, Statement of Work with Attachment A-1, Revised Statement of Work.

Information Returns Services Agreement between National Software, Inc. (dba 1099FIRE) and Campbell County Clerk to provide assistance in the creation and filing of 1095 forms to the IRS.

CHANGE IN POSITION ALLOCATION REQUESTS:

Fire Department – Change the Firefighter, Band FD1/3 position to an Engineer, Band FD2

MILEAGE RATES:

Adoption of Internal Revenue Service 2022 Mileage Rates to \$.585 (58.5¢ per mile) for Business Mileage and \$.18 (18¢ per mile) for Medical Mileage.

OFFICIAL BOND AND OATH:

Joseph Lawrence – Board of Cooperative Higher Education Services
Kenda Ford – Campbell County Predatory Board
Elaine Backer – Green Valley Improvement & Service District
Rebecca Vondrak – Sundog Improvement & Service District

POSITION VACANCY JUSTIFICATIONS:

Airport – Airport Operations Tech I
Children's Developmental Services – Administrative Assistant

Children’s Developmental Services – Early Childhood Special Education
Instructor

Children’s Developmental Services – Instructional Assistant

Public Works/Facilities Maintenance – Custodian II

Treasurer’s Office – Deputy County Treasurer I (2 Positions)

HAND WARRANTS:

Campbell County Clerk Tax Account	\$308,058.15
Campbell County Treasurer – FLX/HSA	3,144.98
Campco Federal Credit Union	1,176.01
Great West Trust Company	32,310.00
Sheridan County Circuit Court	289.42
Wyoming Child Support	1,094.75

Commissioner Bell moved to approve all items of the Consent Agenda as presented.
Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Katrina Larsen and Clara Noyola Rosiles, with the custodial staff, were presented with the MVP award.

Commissioner Faber moved to approve the Final Order Approving the Vacation of Orlando Drive, Resolution Number 3002, as presented. Commissioner Bell seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to table the Order on the Petition for Enlargement of Means First Extension Water & Sewer District. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Campbell County Juvenile & Family Drug Court’s application to the Wyoming Department of Health for Fiscal Year 2023 Court Supervised Treatment Program operating grant, in the amount of \$144,429 with a local cash match of \$36,252, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Economic Development Administration (EDA) Grant Application for the Pronghorn Industrial Park Project, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the submission of the Wyoming Child Care Sub Grant Application to assist the Children’s Developmental Services of Campbell County with operational costs to safely remain open and provide childcare to Wyoming families, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve the Request for Capital Purchase for the District Court Judge’s Office of Administration to purchase a security camera and LCD monitor, in the amount of \$748, from contingency funds, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Commissioner Designated Liaisons for 2022, as presented. Commissioner Faber seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to approve Campbell County through the Board of Commissioners act as a cooperating agency in the NEPA process on the Sage Grouse Management Plan. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Bell moved to approve the Budget Message and calendar for Fiscal Year 2022-2023, as presented. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

Commissioner Faber moved to convene into executive session to discuss personnel. Commissioner Maul seconded the motion. All Voted – Aye. Carried.

The Board reconvened into their regular meeting at 10:30 AM.

There being no further business to come before the Commissioners the meeting was adjourned at 10:30 AM. The next regular meeting of the Commissioners will be held Tuesday, February 1, 2022, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, County Clerk
Board of County Commissioners



Del Shekstad, Chairman
Board of County Commissioners