

Exhibit A – Task Order No.: TWELVE (12)

For Master Agreement between the Owner, Northeast Wyoming Regional Airport And the Engineer, Morrison-Maierle

Task Order No.: Twelve (12)

In accordance with the Master Agreement for Professional Airport Engineering Services for the Northeast Wyoming Regional Airport between **Owner** and **Engineer** dated May 15, 2019 (Agreement), **Owner** and **Engineer** agree as follows:

Section A1 - SPECIFIC PROJECT DATA

A1.01 Effective Date of Task Order: December 21, 2022

A1.02 Project Title: Rehabilitate GA Apron

A1.03 Project Description: The general scope of work is to provide the Northeast Wyoming Regional Airport the Assistance with the Preliminary and Final Design Engineering for the Airport Improvements for the Rehabilitate GA Apron project. The scope shall include a brief study of the project layout, preparation of preliminary cost estimate, meetings with the OWNER, WYDOT, and FAA to discuss the project, preparing and submitting the application for Federal and State assistance, obtaining survey data, studying alternative construction phasing to minimize impacts to airport users, pavement design, preparation of opinions of total project costs, and preparation of preliminary and final plans and specifications.

A1.04 Funding: The Airport Improvement project will be funded with 93.75% FAA BIL Funds, 3.75% WYDOT Grant, and 2.5% local funds, paid with Passenger Facility Charges (PFC's).

Section A2 - SERVICES OF ENGINEER

2.01 *The specific services to be provided or furnished by Engineer under this Task Order are the services (and related terms and conditions) set forth in the following sections of the Master Agreement, such sections being hereby incorporated by reference:*

Design and Construction Administration of Airport Improvement Projects

- Phase I Programming and Pre-Design Activities for the Project
- Phase II Preliminary Design Engineering for the Project
- Phase III Final Design Engineering for the Project
- Phase IV Assistance in the Bidding Process
- Phase V Construction Phase Services including Resident Project Representative
- Phase VI Project Closeout

A2.02 Basic Services

The ENGINEER agrees to provide normal professional engineering and planning services in connection with the Project as set forth below:

1. Provide Environmental CATEX,
2. Provide Draft Construction Safety and Phasing Plan to airport, FAA, WYDOT, and tenants for review and comments, show phasing, haul routes, staging and stockpile areas,

3. Provide Design survey, ground topo, existing pavement ties, utilities locates,
4. Programming/Schematic (10%) meeting with Owner and Engineer.
5. Design Development (35%) meeting with Owner, Engineer, and Architect. Final layout will be selected, and proration calculations applied.
6. Prepare Final Construction Safety and Phasing Plan and submit to FAA and WYDOT. Final CSPP will be submitted through OE/AAA for airspace review. Submittals will include temporary equipment, cranes, stockpiles, and permanent building structures,
7. Prepare construction estimate,
8. Submit Final Design Report to Owner, FAA, and WYDOT,
9. Provide 75% and 95% plans and specifications for the construction to FAA, WYDOT, and Sponsor for review and comments,
10. Prepare Final plans and specifications,
11. Provide assistance in the project bidding process,
12. Provide prebid conference,
13. Prepare bid tabulations,
14. Prepare bid recommendation,
15. Prepare bid award to successful bidder,
16. Prepare Construction Management Plan (if required),
17. Provide construction observation,
18. Provide contract grant management,
19. Provide construction layout survey,
20. Provide AGIS as-built,
21. Provide ALP as-built,
22. Provide final project closeout documents to the Owner, FAA, and WYDOT including closeout contract documents with the Contractor, final project report, record drawings, and the ALP drawings update.

Section A3 – OWNER’S RESPONSIBILITY

The provisions of **Section 3 Owner’s Responsibilities** from the Master Agreement are hereby incorporated by reference.

The following SPONSOR’s responsibilities related directly to this project are added to this Task Order:

Section A4 - TIMES FOR RENDERING SERVICES

<u>Phase</u>	<u>Completion Date</u>
Phase I – Programming and Pre-Design Activities	November 2022
Phase II – Preliminary Design Engineering	January 2023
Phase III –Final Design Engineering	February 2023
Phase IV – Bidding Assistance	April 2023
Phase V - Construction Phase Services	Summer 2023
Phase VI – Project Closeout Services	Fall 2023

Section A5 - PAYMENTS TO ENGINEER

A5.01 Effective Rates for this Task Order

- A. The approved federal overhead rate in effect on the date of this Task Order is 65.83%.
- B. Per Diem, Subsistence and Transportation rate shall be as set forth in the Federal Travel Regulations.

A5.02. Summary of Total Compensation

The total compensation for services identified under this Task Order is estimated to be \$180,277.00 based on the following assumed distribution:

Phase	Method of Payment		Estimated Compensation
Phase I – Programming & Pre-Design Activities	Lump Sum		\$4,720.00
Phase II – Preliminary Design Services	Lump Sum		\$29,740.00
Phase III – Final Design Services	Lump Sum		\$17,070.00
Phase IV – Assistance in the Bidding Process	Lump Sum		\$7,840.00
Phase V - Construction Phase Services	Cost Plus Fixed Fee Direct Labor, Payroll & Overhead	\$90,057.00	\$109,017.00
	Reimbursable Expenses	\$5,451.00	
	Subconsultant Costs	\$0.00	
	Estimated Total Cost	\$95,508.00	
	Fixed Fee	\$13,509.00	
	Total Estimated Compensation	\$109,017.00	
Phase VI – Project Closeout Services	Lump Sum		\$11,890.00
TOTAL ESTIMATED COMPENSATION THIS TASK ORDER			\$180,277.00

Section A6 - CONSULTANTS:

None.

Section A7- OTHER MODIFICATIONS TO MASTER AGREEMENT:

None.

Section A8 - ATTACHMENTS:

A. Exhibit A – Engineering Budget & Scope of Work

Section A9 - DOCUMENTS INCORPORATED BY REFERENCE

- A. Master Agreement Dated May 15, 2019
- B. Exhibit B – Duties, Responsibilities, and Limitations of Authority of Resident Engineer (RE) or Resident Project Representative (RPR)
- C. Exhibit C – Notice of Acceptability of Work
- D. Exhibit D - Required Contract Provisions for Airport Improvement Program and for Obligated Sponsors

Section A10 - APPROVAL AND ACCEPTANCE:

A10.01 Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Master Agreement. Engineer is authorized to begin performance of Programming and Pre-Design Activities on the Project on (December 21, 2022), which date is confirmed upon receipt of a copy of this Task Order signed by **Owner**.

The Effective Date of this Task Order is as written in Section A1.01 above.

MORRISON-MAIERLE (ENGINEER)

NORTHEAST WYOMING REGIONAL AIRPORT (OWNER)

Signature Date

Signature Date

Jeff Feck, P.E.

Name

Name

Operations Manager

Title

Airport Board, President

Title

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Tim Wick, P.E.

Name

Todd Chatfield, C.M.

Name

Sr. Airport Engineer, Project Manager

Title

Executive Airport Director

Title

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