

## Exhibit A – Task Order No.: ELEVEN (11)

### For Master Agreement between the Owner, Northeast Wyoming Regional Airport And the Engineer, Morrison-Maierle

#### Task Order No.: Eleven (11)

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In accordance with the Master Agreement for Professional Airport Engineering Services for the Northeast Wyoming Regional Airport between **Owner** and **Engineer** dated May 15, 2019 (Agreement), **Owner** and **Engineer** agree as follows:

#### Section A1 - SPECIFIC PROJECT DATA

**A1.01** Effective Date of Task Order: November 16, 2022

**A1.02** Project Title: Acquire SRE Dedicated Broom

**A1.03** Project Description: Northeast Wyoming Regional Airport currently does not have a dedicated broom. During their annual Part 139 inspection, it was recommended to acquire a designated broom to assist in snow removal operations. The airport has found that the current multi-tasking M-B 5 with the plow and broom does a good job of removing snow, however crews often have to make a second pass with the broom only. By purchasing a designated broom, the snow removal operations will be more efficient, and the runway will experience less interruptions. We are anticipating approximately 400 days from award to delivery of the new SRE equipment.

Northeast Wyoming Regional Airport intends to acquire one (1) piece of snow removal equipment, specifically a cab forward airport chassis designed for front mounted brooms, tow brooms and other attachments. The attachments that will be acquired under this project will be the front mounted broom and the plow.

**A1.04** Funding: FAA Entitlements, State and Local Funding

#### Section A2 - SERVICES OF ENGINEER

**2.01** *The specific services to be provided or furnished by Engineer under this Task Order are the services (and related terms and conditions) set forth in the following sections of the Master Agreement, such sections being hereby incorporated by reference:*

##### **Design and Construction Administration of Airport Improvement Projects**

- Phase I Programming and Pre-Design Activities for the Project (Master Agreement Section 2.01 B.)
- Phase II Preliminary Design Engineering for the Project (Master Agreement Section 2.01 B.)
- Phase III Final Design Engineering for the Project (Master Agreement Section 2.01 B.)
- Phase IV Assistance in the Bidding Process (Master Agreement Section 2.01 B.)
- Phase V Construction Phase Services including Resident Project Representative (Master Agreement Section 2.01 B.)
- Phase VI Project Closeout (Master Agreement Section 2.01 B.)

#### **A2.02** Basic Services

The ENGINEER agrees to provide normal professional engineering and planning services in connection with the Project as set forth below:

1. Research specific project requirements with Owner, FAA, and WYDOT staff and review equipment options with available suppliers.
2. Determine project requirements to meet Owner, FAA, and WYDOT specifications. Prepare project specifications and bid package.
3. Provide and distribute specifications and bid package documents to potential supplier for the acquisition project set forth above.
4. Prepare a final opinion of probably cost based on the final specifications for use as a guide in considering bids at the bid opening.
5. Attend bid opening, tabulate bids and make recommendations to the Owner in awarding the contract.
6. Prepare a Recommendation of Award, Notice of Award, and Award Contract documents for the equipment.
7. Prepare pay applications.
8. Assist Owner in assuring equipment satisfactorily meets the specifications. Complete and submit the project final close-out report with photos.
9. Provide Owner with assistance in FAA or WYDOT related audits.

### **Section A3 – OWNER’S RESPONSIBILITY**

The provisions of **Section 3 Owner’s Responsibilities** from the Master Agreement are hereby incorporated by reference.

The following SPONSOR’s responsibilities related directly to this project are added to this Task Order:

### **Section A4 - TIMES FOR RENDERING SERVICES**

<u>Phase</u>	<u>Completion Date</u>
Phase I – Programming and Pre-Design Activities	Jan/Feb 2023
Phase II – Preliminary Design Engineering	Jan/Feb 2023
Phase III –Final Design Engineering	March 2023
Phase IV – Bidding Assistance	March 2023
Phase V - Construction Phase Services	Remaining 2023
Phase VI – Project Closeout Services	Summer/Fall 2024

### **Section A5 - PAYMENTS TO ENGINEER**

#### **A5.01 Effective Rates for this Task Order**

- A. The approved federal overhead rate in effect on the date of this Task Order is 65.83%.
- B. Per Diem, Subsistence and Transportation rate shall be as set forth in the Federal Travel Regulations.

**A5.02. Summary of Total Compensation**

The total compensation for services identified under this Task Order is estimated to be \$ 28,500 based on the following assumed distribution:

<b>Phase</b>	<b>Method of Payment</b>	<b>Estimated Compensation</b>
Phase I – Programming and Pre-design	Lump Sum	\$ 2,062.00
Phase II – Preliminary Design	Lump Sum	\$ 6,071.00
Phase III – Final Design	Lump Sum	\$ 6,840.00
Phase IV – Bidding Services	Lump Sum	\$ 5,079.00
Phase V – Construction Phase Services	Lump Sum	\$ 4,031.00
Phase VI – Project Closeout	Lump Sum	\$ 4,417.00
<b>TOTAL ESTIMATED COMPENSATION THIS TASK ORDER</b>		<b>\$ 28,500.00</b>

**Section A6 - CONSULTANTS:**

*None.*

**Section A7- OTHER MODIFICATIONS TO MASTER AGREEMENT:**

*None.*

**Section A8 - ATTACHMENTS:**

*None.*

**Section A9 - DOCUMENTS INCORPORATED BY REFERENCE**

- A. Master Agreement Dated May 15, 2019
- B. Exhibit B – Duties, Responsibilities, and Limitations of Authority of Resident Engineer (RE) or Resident Project Representative (RPR)
- C. Exhibit C – Notice of Acceptability of Work
- D. Exhibit D - Required Contract Provisions for Airport Improvement Program and for Obligated Sponsors

**Section A10 - APPROVAL AND ACCEPTANCE:**

**A10.01** Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Master Agreement. Engineer is authorized to begin performance of Programming and Pre-Design Activities on the Project on (January 20, 2021), which date is confirmed upon receipt of a copy of this Task Order signed by **Owner**.

The Effective Date of this Task Order is as written in Section A1.01 above.

**MORRISON-MAIERLE, Inc. (ENGINEER)**

**NORTHEAST WYOMING REGIONAL AIRPORT (OWNER)**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

Zane Green, P.E.  
Name

Owen Lindbloom  
Name

Operations Manager  
Title

Airport Board, President  
Title

DESIGNATED REPRESENTATIVE  
FOR TASK ORDER:

DESIGNATED REPRESENTATIVE  
FOR TASK ORDER:

Tim Wick, P.E.  
Name

Todd Chatfield, C.M.  
Name

Sr. Airport Engineer, Project Manager  
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