

Children's Developmental Services of Campbell County
Board of Director's Meeting
April 27, 2022

MEETING PLACE:

Children's Developmental Services of Campbell County Board of Directors met in a regular meeting, April 27, 2022.

CALL TO ORDER:

The meeting was called to order by Chairman Bertine Bahige at 6:01p.m.

PUBLIC COMMENT:

There was no public comment.

INTRODUCTIONS:

Present: Board Members Wendy Balo, Cindy Reardon (via teleconference), and Bertine Bahige. Director Bob Tranas, Early Childhood Special Education Manager Trena Bauder, Early Head Start Coordinator Stephanie Stevens, Early Childhood Manager Tausha Edmonds, Financial Services Manager Jana Webb, and Administrative Coordinator Bel Christiansen. Absent: Holly Hink, and Tyler Watts.

ADDITIONS TO AGENDA:

There were no additions to the agenda.

READING OF MINUTES:

March Board Minutes:

March 30, 2022, minutes were reviewed.

Wendy Balo made a motion to approve the March 30, 2022, minutes as submitted. Cindy Reardon seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

All Staff Training:

Date correction: the All Staff training is scheduled for August 11-12, 2022, not August 10-11, 2022.

Wendy Balo made a motion to approve the Center closure for the All Staff training for August 11-12, 2022. Cindy Reardon seconded. With a unanimous vote, the motion carried.

NEW BUSINESS:

REGION XIII PDDS:

Annual Part B Self-Assessment:

The Department of Education added a Part B self-assessment to the annual Monitor. The assessment has been completed by Part B staff and the report will be submitted by June 1, 2022.

EARLY CHILDHOOD EDUCATION:

Wyoming Early Learning Standards:

Tausha Edmonds shared copies of the Wyoming Early Learning Standards, which have been approved by the Wyoming Department of Education. Early Childhood staff will align these standards with Creative Curriculum and Teaching Strategies GOLD.

NAEYC Accreditation:

Tausha Edmonds presented the Accreditation Decision Report highlighting a 93.75% overall pass rate.

EARLY HEAD START:

2022-2023 Grant Application:

Stephanie Stevens reviewed the Application for Federal Assistance and Community Assessment Update.

Wendy Balo made a motion to approve the application as presented for \$365,663.00 in Program Operations and \$10,000.00 in Training and Technical Assistance for a total of \$375,663.00 in federal dollars and \$93,916.00 in non-federal dollars for a total request of \$469,579.00 Bertine Bahige seconded. With a unanimous vote, the motion carried.

2022 Head Start Funding Increase:

Quality improvement and COLA funds will be applied to the 2022-2023 county budget.

Professional Services Agreement:

Heidi Gillette has entered into an agreement with Children's Developmental Services to provide consultation and support for nutrition services.

Cindy Reardon made a motion to accept the Professional Services Agreement with Heidi Gillette at the rate of \$75 per hour. Wendy Balo seconded. With a unanimous vote, the motion carried.

Information Memorandum:

Families who receive SNAP benefits are now eligible for Early Head Start services.

BUDGET:

CDS Personnel Request:

Bob Tranas reviewed the request to add two additional positions, Early Interventionist and Speech Language Pathologist, to the 2022-2023 budget.

Wendy Balo made a motion to accept the request as written. Bertine Bahige seconded. With a unanimous vote, the motion carried.

2022-2023 CDS-CC Budget:

Bob Tranas reviewed the proposed budget for the 2022-2023 fiscal year.

Wendy Balo made a motion to accept the 2022-2023 budget as stated. Cindy Reardon seconded. With a unanimous vote, the motion carried.

OTHER NEW BUSINESS:

Board Contact Information:

All Board of Directors agreed to have their emails added to the county website.

Board Terms:

Wendy Balo and Cindy Reardon's Board terms expire at the end of June 2022.

DIRECTOR'S REPORT:

April Director's Report:

Bob Tranas provided an overview of the Director's Report for April.

TREASURER'S REPORT:

March's Financial Report:

Jana Webb presented the January Treasurer's Report. 63% of revenues have been received, and 63% have been expended, with 75% of the year passed.

Wendy Balo made a motion to accept the March's Treasurer's report as submitted. Cindy Reardon seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

March's Statistical Report:

March's Statistical Report was reviewed.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is May 25, 2022 at 6:00 P.M. at the Children's Developmental Services of Campbell County.

ADJOURN:

There being no further business, Wendy Balo made a motion to adjourn. Bertine Bahige seconded the motion. With a unanimous vote, the motion carried. Meeting adjourned at 7:00 pm.

Respectfully Submitted,

Wendy Balo, Secretary
CDS -CC Board of Directors

Bertine Bahige, Chairman
CDS -CC Board of Directors