

Campbell County Juvenile & Family Drug Court

**MANAGEMENT COMMITTEE and
OPERATIONAL TEAM MEETING**
Tuesday, December 20th, 2022
12:00 p.m. - 1:00 p.m.
Aspen Room

Agenda

1. Approval of prior board meeting Minutes Judge Hoff
2. Program Update JR Bailey
3. Coordinators Teleconference Jim Lyon
 - There was no coordinators teleconference held for December 2022.
4. CST FY24 Application Jim Lyon
 - Draft application was completed, forwarded, & reviewed by Judge Hoff & Char Edwards. There were recommendations for edits sent by Char regarding this draft. These recommendations are being added, edited, and completed.
 - The due date for the Commissioners is January 3, 2023. This will be in time for the January 17, 2023, JFDC meeting. The goal is to have this completed and turned in by end of this month.
 - The due date for CST is February 1, 2023.
5. Budget Update
 - FY23 November Invoice
 - There is an expense string being added under the CST budget for “professional services” to pay the substitute judge and money will be transferred from “office supplies” into that expense string. The amount that will be transferred will be approximately \$550. This expense string was built and is in the approval process.
6. Other Business

There are reconstruction projects happening upstairs on the second floor that will affect the monthly JFDC meetings, the CJSB meeting in March, and the weekly court hearings this upcoming year from January 2023 to May 2023. The Aspen meeting room will be occupied by employees from the second floor and Courtroom C will be unavailable for use. Here is information where the monthly meetings will be held and options for JFDC weekly court sessions and staffing’s under #1 and #2:

 - 1) 2023 Board meeting’s
 - January- May 2023 will be held at GAMB in the Ponderosa room.
 - June- December 2023 will be back in the Aspen Room of the Courthouse
 - 2) 2023 Staffing and Court Hearing options:
 - Option 1-Judge Castano’s Court Room
 - Option 2- Commissioners Chambers

- Option 3-GAMB
- 3) Tall Cop Presentation
- In extensive conversations and emails with the Tall Cop. Due to the Tall Cop being busy and booked out, there are no dates available to be booked in 2023.
 - The Tall Cop Presentation will have to be scheduled in 2024. Dates are currently undetermined for when this presentation will be booked for.
 - The funding for the community scan, presentation, and his travel, will come from CCSD and the Prevention Council.
- 4) JFDC Assessment
- The PACT Assessment from Noble is being currently reviewed. There was a demonstration held for this on December 16, 2022. This PACT Assessment will be used by all Juvenile Services in Campbell County such as JFDC, Probation, and Diversion. It will cost \$5,364 a year for 8 users and a onetime 2-day training will cost \$4,400.
- 5) Regarding board training, please remember that this is mandatory for all board members to attend at least one time during their term. The reschedule date is to be determined. Cod of Ethics is part of what will be presented and I anticipate that the board will be asked to sign a Code of Ethics.

2023 Meeting Schedule

January 17, 2023	February 21, 2023	March 21, 2023
April 18, 2023	May 16, 2023	June 20, 2023
July 18, 2023	August 15, 2023	September 19, 2023
October 17, 2023	November 21, 2023	December 19, 2023