

ELECTED OFFICIALS, APPOINTED BOARDS, DEPARTMENTS
JOINT POWERS BOARDS & EXTERNAL AGENCIES

January 17, 2023

Board of Commissioners Budget Message and Handbook distributed during Managers Meeting.

Wednesday – February 1, 2023

County Clerk will distribute budget packets to human service organizations (Human Service) and agencies not affiliated with Campbell County government (External Agencies) requesting funding from the County. (To include Energy Capital Economic Development (ECED), Conservation District & Predatory Management)

Friday – February 24, 2023

Deadline for Human Service/External Agencies to submit completed funding requests forms to the County Clerk. (To include ECED, Conservation District & Predatory Management)

Wednesday – March 1, 2023

Deadline for all county departments to submit requests for fleet, IT hardware & software and capital construction on forms provided in the Budget Handbook with submission to Fleet Management, Information Technology and Public Works, respectively.

Wednesday – March 15, 2023

County Clerk will email salary spreadsheets to county departments.

Thursday – March 16, 2023

CARE Board will review Human Service agency requests for recommendations to the Board of Commissioners.

Friday – March 31, 2023

CARE Board shall submit recommendations to the County Commissioners (via the Clerk) on Human Service agency funding requests.

Monday – April 3, 2023

Deadline for county departments to submit salary spreadsheets to the County Clerk.

Monday - April 10, 2023

Deadline for county departments to submit funding requests and projected revenue (you will enter your revenue into Tyler) to the Clerk's Office. Please submit one copy of supporting documentation and narrative according to the template provided in the Budget Handbook; individualized notebooks should not be prepared.

Deadline for the Land Board and Fire Board to submit funding requests. An original and ten (10) copies of their requested budget shall be submitted to the County Clerk's Office. Copies to each of the other governing bodies shall be provided as requested by them.

Wednesday – April 19, 2023

The Campbell County Board of Commissioners, Gillette City Council and Wright Town Council will meet to review and discuss the Joint Powers Board requests. Fire Board at 5:15 PM and Public Land Board at 6:30 PM in George Amos Memorial Building (GAMB) – Cottonwood Room.

Wednesday - April 19, 2023

Clerk's Office will distribute requested budgets to the Board of Commissioners.

Monday – Friday, April 24-28, 2023

Board of Commissioners review budget requests of county departments, External Agencies, Land Board, Fire Board and Human Service Agencies.

Wednesday – May 10, 2022

Office of the Commissioners will begin its notification to all departments and agencies of ***provisionally approved*** funding.

Tuesday - June 5, 2023

The Board of County Commissioners will review the proposed special district budgets for Campbell County Cemetery District, Campbell County Community Public Recreation District, Campbell County Weed and Pest District, and Gillette Community College District at 9:00 AM in the Commission Chambers.

Tuesday - June 6, 2023

The Board of County Commissioners will approve the proposed budget for publication as prepared by the County Clerk.

Monday - June 19, 2023

A Public Hearing will be held at 6:00 PM, **Commission Chambers, Courthouse**, on the Fiscal Year 2023-2024 Budget.

Tuesday - June 20, 2023

Date of adoption of the Fiscal Year 2023-2024 budget in the Commission Chambers in the Campbell County Courthouse regular meeting of the Board at 10:15 AM.

Wednesday - June 21, 2023

The Office of the Commissioners will begin written notification to agencies on approved budgets for Fiscal Year 2023-2024, after budget adoption.