



Owen Lindblom, President
Lewis Barnum, Vice President
Luke Malyurek, Member
Elgin Faber, Member
Brock Porch Member

**Northeast Wyoming Regional Airport Board Agenda
Wednesday, January 18, 2023
General Aviation Facility
2000 Airport Road Building #16**

- A. Airport Board Workshop - 12:00 P.m. - 4:00 P.m.
- B. 4:00 P.M. Meeting Called To Order - Pledge Of Allegiance
- C. 4:00 P.M. Welcome New Airport Board Members - Director Chatfield
- Elgin Faber - Term Expires 2026
 - Brock Porch - Term Expires 2027
- D. 4:05 P.M. Election Of Airport Board Officers For 2023
- President
 - Vice President
 - Secretary/Treasurer
- E. 4:25 P.M. Consent Agenda Items For Consideration
- Documents:
- [DECEMBER 2022.PDF](#)
[JANUARY 2023 ACCOUNTS PAYABLE REPORT.PDF](#)
- F. 4:25 P.M. Director's Report - Todd Chatfield
- Documents:
- [DIRECTORS REPORT JANUARY2022.PDF](#)
- G. 4:35 P.M. Engineer's Report - Morrison Maierle - Pat Stetson
- Documents:

[GCC MONTHLY ENGINEERS REPORT 01.18.2023.PDF](#)

H. 4:45 P.M. Task Order #12 - Rehab GA Apron - Pat Stetson

Documents:

[TASK ORDER 12 - REHABILITATE GA APRON.PDF](#)

I. 4:50 P.M. Schamber Hangar Development - Mr. Schamber

J. 4:55 P.M. Budget Committee - Todd Chatfield

K. 5:00 P.M. Adjourn

Note: The next Airport Board meeting is scheduled for Wednesday, February 15, 2023 at 4 p.m. at the GA terminal building. Agenda items for consideration must be approved by the Airport Director no later than the Thursday prior to the board meeting.

**Regular Meeting of the Northeast Wyoming Regional Airport Board
December 21, 2022**

Airport Board President Lindblom called the meeting to order at 4:00 p.m. Members present were Mr. Faber and Mr. Malyurek.

Meeting Called to Order and Pledge of Allegiance

Approve Consent Agenda:

Motion by Mr. Malyurek, second by Mr. Faber to approve the Consent Agenda, including the Accounts Payable Report, and the November 16, 2022, Airport Board Minutes as presented. Motion carried.

Director's Report – Shelly Besel:

Ms. Besel presented the following items to the Airport Board.

- Passenger Statistics – The airport had 4,034 passengers go through the airport in November. Making the year total 43,989 total passengers. For the same time in 2021, the airport had 43,883 total passengers.
- FAA Part 139 Inspection – The airport had our Part 139 inspection from December 5th through the 7th. Ron and the operations staff for did a great job getting ready for the inspection and maintaining a safe airport throughout the year. There were no major issues reported but Todd will wait to see the final inspection letter and report back to the board.
- Outgoing Board Members – Thank you to our outgoing board members Adrian Gerrits and Curtis Burdette. You have both been a tremendous asset to the airport board and we wish you well in your future endeavors.
- New Board Members – Interviews were held on Monday, December 19, 2022. At the Tuesday morning Commissioners meeting Elgin Faber was elected to fill Curtis Burdette's unexpired seat with his term running from December 20, 2022-December 30, 2026, and Brock Porch was elected for the full-term seat with his term running from January 1, 2023-December 31, 2027
- Administration Office Closed – The Administration Office will be closed December 26th – January 2nd as both Todd and I will be on vacation. We both are utilizing our vacation, so we do not lose the hours that we are not able to carry over into 2023. There is a sign above the hours by the Administration Office door indicating the on-call number for any immediate need or deliveries.
- Airport Board Retreat – The airport board will have a board retreat at noon on January 18, 2023, before the airport board meeting. Lunch will be served, and airport staff and airport board will go over projects and goals for 2023. Todd has asked MMI to be present to go over how projects work with the FAA and WYDOT.

There will be time to answer any questions that any of the board members will have. Hopefully all board members will be able to make the retreat.

- 16 Unit T-Hangar Damage – During the last snow event the 16-unit T-hangar was damaged with the loader. The damage has been reported to HR/Risk and a company has come out to give the airport a bid. Shelly has given the tenant affected by the damage credit for his rent until his hangar door is fixed.
- M-B Repair – During the last snow event the M-B broke down. The part has been ordered and its delivery is being expedited to get the piece of equipment operational.
- Next airport board meeting – The next meeting will be a joint board meeting with the County Commissioners held at the new General Aviation Building 2000 Airport Road building 16, on January 18, 2023, at 4 pm.

Engineers Report – Pat Stetson:

Mr. Pat Stetson of Morrison and Maierle presented the Engineer's Report to the Airport Board.

- 2021 General Aviation Terminal:
The project is still under suspended work until Van Ewing can begin the demolition on the existing building. A temporary Certificate of Occupancy was issued on Tuesday, July 1, 2022. The gate is installed and operational. It currently does not work with the remote controls in the equipment. The Contractor has been notified and will fix the problem.
- SPCC
Task Order 4 – 100% GCC CARES
This has been submitted.
- Rehabilitate RW 16/34 Study
Task Order 5 – 80% State 20% GCC PFC.
The runway design is slotted for 2024 with construction in 2025. Morrison-Maierle met with a material testing company to perform some nondestructive testing on the concrete for soundness, and to perform a geotechnical investigation. A rough draft with mainly conceptual options with cost associated with the options of panel replacement and asphalt overlay has been submitted to the State.
- SRE Midsized Loader
Task Order 6 – 90% State 10% GCC
The bid opening was held on July 28, 2022, with one bid received in the amount of \$342,930.00 (90% State Grant and 10% Local PFC). The expected delivery date is December 28, 2022, with equipment training on December 30, 2022. A pay

application will be submitted in January.

- Terminal Generator

Task Order 7 – 100% FAA CRSSA

50% of the plans were submitted to the county for review. The Project Manual has been drafted and will be submitted for review with the 90% submittal near the end of December. The delay comes from some additional equipment required to re-use the existing 35kW generator at the new GA Terminal that was added to the project.

- Airport Sewer Lift Station

Task Order 8

90% of the design has been submitted to the County for review and a Design Review meeting between Morrison-Maierle, County Facilities, and the airport was held on December 20, 2022, at the Airport Operations Building. The County Facilities mentioned that the structure around the lift station may not be large enough. If pursued this would increase the cost of the project. This project is funded through the Public Works division.

- PFC Application

Task Order 9

The notice has been posted on the airport website for public comments. Airline letters were submitted to the Airlines. The letter will be submitted to the State next month and can take up to 90 days to review.

- Request for Proposals for Fixed Base Operator

Task Order 10

The Request for Proposal was delivered in October and is currently out for selection. An addendum was issued on November 28, 2022. A few site visits have been done with more to follow.

Advertise RFP - October 27, 2022

Site Visit by Applicants by Appointment with Todd Chatfield

Deadline for Questions January 13, 2023

RFP Due to Airport January 23, 2023

Shortlist Notification February 3, 2023

Applicant Interview February 15, 2023

Board Meeting - March 15, 2023. Announce anticipated Board selection.

- Acquire SRE – Dedicated Broom

Task Order 11 – FAA Entitlement (93.75% FAA, 3.75% State, 2.5% PFC)

Morrison and Maierle is working on a draft of the Project Manual which includes the contracts, Special Provisions and Equipment Technical Specifications.

- Rehabilitate GA Apron

Task Order 12

Morrison and Maierle submitted a Scope of Work at the November board meeting, for board consideration, and have Task Order 12 on the December board agenda.

The cost of the total project is expected to be around \$1 Million using FY 2022 FAA Bipartisan Infrastructure Law (BIL) Funds. An independent fee estimate (IFE) has been completed and Director Chatfield has the findings.

- FAA Bipartisan Infrastructure Law (BIL) Funds for Terminals

These funds have been applied for and if approved will be used for upgrades to the Main Terminal. There has not been any notification of approval to date.

- South Side Hangar Development

Task Order 13

Morrison and Maierle will look at costs and come up with a design concept for the layout of the utilities to begin the South Side Hangar Development. Water, sewer, storm sewer and runoff, electrical, and natural gas demands will all be reviewed in conjunction with existing infrastructure.

Looking at proceeding with a CATEX. Also, the airport can use the remainder of the CARES Funds, \$470,000 to install utility infrastructure (power, water, sewer, etc.).

Task Order No. 12 – Rehab GA Apron – Pat Stetson

Mr. Stetson presented Task Order No. 12 to the Airport Board for their review and consideration. **Mr. Malyurek moved to approve Task Order #12 between the Northeast Wyoming Regional Airport Board and Morrison Maierle, Inc. for the Rehab of the GA Apron as presented, second by Mr. Faber. Moved by Mr. Malyurek to table Task Order 12, second by Mr. Faber. Motion carried.**

Task Order No. 13 – Southside Hangar Development Utility Study – Pat Stetson

Mr. Stetson presented Task Order No. 13 to the Airport Board for their review and consideration. **Mr. Faber move to approve Task Order #13 between the Northeast Wyoming Regional Airport Board and Morrison Maierle, Inc. for the Southside Hangar**

Development Utility Study not to exceed sixty-eight thousand dollars and zero cents (68,000.00) as presented, second by Mr. Malyurek. Motion carried.

Schamber Hangar Development – Tim Wick

Mr. Wick presented a schematic of sites for a new hangar to be built. Mr. Schamber was present at the meeting to discuss his plans for new large private hangar construction and a land lease with the Airport Board. The board reviewed the schematic and after discussion gave direction to Director Chatfield to meet with Mr. Schamber and the Engineers to complete a final site selection. Once the selection has been made Mr. Schamber was advised to write a letter of intent to the airport board with a diagram of the final site selection. Upon receipt the hangar development will be placed on the airport board agenda for consideration.

Adjourn

There being no further business before the Airport Board **motion by Mr. Faber to adjourn the meeting, second by Mr. Malyurek. Motion carried.**

Respectfully Submitted,

, Secretary/Treasurer

Owen Lindblom, President

JANUARY 2023 ACCOUNTS PAYABLE SUMMARY

INVOICE DATE	INVOICE NUMBER	VENDOR NAME	INVOICE DESCRIPTION	GROSS AMOUNT
01/05/2023	INV-9436	AdBay.Com Inc.	DECEMBER 2022 GRAPHIC DESIGN	2,300.00
01/03/2023	1120036	American Assn. of Airport Executives	RON SMITH'S MEMBERSHIP 4/1/23-3/31/24	275.00
01/04/2023	287238365131/JAN22	AT&T Mobility	DECEMBER 2022 CELL PHONES	175.88
12/31/2022	971-6	Bethesda Christian Broadcasting	DECEMBER 2022 ADVERTISING	330.00
11/25/2022	247405	Big Horn Tire Inc.	TIRE/LABOR	312.29
01/18/2023	23-1227	Bighorn Hydraulics Inc.	HOSE ASSEMBLY	95.91
01/09/2023	2507474663/JAN23	Black Hills Energy	NE WYOMING REGIONAL AIRPORT	15,357.37
12/28/2022	662228693	Bomgaars Supply Inc.	HYDRAULIC OIL	639.99
01/07/2023	265390	Bortz Inc.	WATER	7.45
01/10/2023	0016186011023/JAN23	Charter Communications	8313300720016186	266.13
01/05/2023	312/300029/DEC22	City of Gillette	1400 W LAKEWAY ROAD	44.29
12/23/2022	618042	Collins Communications Inc.	AIRPORT PA SYSTEM REPAIR	1,392.97
01/01/2023	2550336	DBT Transportation Services LLC	1/1/23-3/31/23 NAVAID MNT	6,501.50
12/14/2022	301426162	Douglas Budget LTD Partnership	DECEMBER 2022 ADVERTISING	150.00
12/28/2022	301426406	Douglas Budget LTD Partnership	DECEMBER 2022 ADVERTISING	150.00
12/07/2022	301426122	Douglas Budget LTD Partnership	DECEMBER 2022 ADVERTISING	300.00
12/14/2022	1667418	EDMO Distributors Inc.	COMMUNICATIONS EQUIPMENT	1,128.91
12/03/2022	303980720	Gillette News Record LLC	DEC 2022 WEB AD	425.00
01/12/2023	106849	Golden West Technologies Inc.	GA Terminal Conference Phone	746.11
12/15/2022	6359568	Hawkins Inc.	CHLORINE CYLINDERS	20.00
01/11/2023	11783	Jarevme Industries Inc.	NAME PLATES (FABER, PORCH)	58.00
11/30/2022	22110072	Keyhole Broadcasting LLC	RADIO ADV	156.00
11/30/2022	22110073	Keyhole Broadcasting LLC	RADIO ADV	96.00
12/31/2022	22120077	Keyhole Broadcasting LLC	RADIO ADV	96.00
12/31/2022	22120076	Keyhole Broadcasting LLC	RADIO ADV	156.00
12/31/2022	IN-1221247131	Legend Communications of Wyoming LLC	DECEMBER 2022 ADV	295.02
12/01/2022	12470	Lisa A. Levasseur	DECEMBER 2022 ADV	42.00
01/11/2023	73374	Menard Inc.	CHAIR MAT, KLEENEX	43.91
01/09/2023	000233032	Morrison Maierle, Inc.	PROF SERV RFP FOR FBO	13,297.00
01/09/2023	000233029	Morrison Maierle, Inc.	SPILL PREVENTION PLAN	1,800.00
01/09/2023	000233031	Morrison Maierle, Inc.	TASK ORDER 6	2,475.00
01/05/2023	US1044842	OAG Aviation Worldwide LLC	FIDS AND WEB COMP JAN 2023	577.25
01/10/2023	1308/DEC22	Powder River Energy CORP	NE WYOMING REGIONAL AIRPORT	13,346.83
12/31/2022	11374	Powder River Examiner LLC	DECEMBER 2022 ADV	120.00
12/28/2022	31134552	Purvis Industries LLC	GREASE COUPLER AND MISC PART	104.18
12/27/2022	545307-1760	Record Distributing LLC	PLOW BOLT, LOCK NUT, OIL FILTER	48.41
01/03/2023	547552-1760	Record Distributing LLC	BATTERY	199.49
01/02/2023	546974-1760	Record Distributing LLC	FLEETRANNER BELT	74.51
01/02/2023	546990-1760	Record Distributing LLC	24V-LAMP	39.99

JANUARY 2023 ACCOUNTS PAYABLE SUMMARY

12/30/2022270156-1760	Record Distributing LLC	HYDRAULIC AND OIL FILTER	89.49
01/09/2023549527-1760	Record Distributing LLC	2.5 DEF	37.98
01/13/2023550967-1760	Record Distributing LLC	AUTO PARTS	15.31
01/17/2023552208-1760	Record Distributing LLC	AUTO PARTS	78.93
01/12/2023550624-1760	Record Distributing LLC	AUTO PARTS	79.29
12/07/202294642	Serton Publishing Co.Inc.	DECEMBER 2023 ADV	202.50
12/21/202295175	Serton Publishing Co.Inc.	DECEMBER 2023 ADV	202.50
12/31/202295565	Serton Publishing Co.Inc.	DECEMBER 2023 ADV	319.00
01/05/2023180230	Slattery Enterprises Inc.	FUEL FARM PORTA POTTY	149.00
12/01/20223603394	Sundance Times Inc.	DECEMBER 2023 ADV	325.00
01/09/2023PR#13-AIP47	Van Ewing Construction Inc.	PAY REQUEST 13 - AIP 47 GA TERMINAL CONST	63,890.79
01/01/20234139991T020/1222	Waste Connections of Wyoming	3020-1020207-001	906.62
01/04/20236046/2023	WY DEQ/SHWD	2023 FUEL TANK STORAGE FEE TANKS 10,11 AND 12-6045	600.00
			<hr/>
			130,540.80

Directors Report

January 18, 2023, Airport Board Meeting

- Passenger Statistics – The airport had 4,119 passengers go through the airport in December. This brings the total for 2022 to 48,108 total passengers. The airport was down 1% in total passengers compared to 2021 and 28% from 2019. 2022 was 47% over the year 2020 numbers.
- Wings and Wheels Event 2023 – The airport staff has decided on the date of July 15, 2023, to host their 3rd annual Wings and Wheels event. The previous year's events conflicted with other events, so we are hoping we might be able to settle on the July 15th weekend date for the event's future. We decided this weekend so we could kick off the National High School Finals Rodeo for a free event for not only the local people but also for the many contestants and their families who will attend the rodeo.
- County Board Training – The county board training canceled in December has been rescheduled for February 22nd from 5:30 pm to 8 pm or February 23rd from 9 am to 11 am. Both trainings will be held at the Gillette College Presentation Hall. As a county board member, everyone is asked to attend at least one training if they haven't attended one of these classes in the past.
- Next airport board meeting – The next meeting will be a joint board meeting will be held at the new General Aviation Building 2000 Airport Road building 16, on February 15, 2023, at 4 pm.

ENGINEER'S REPORT

Northeast Wyoming Regional Airport Board Update
January 18, 2023



2021 General Aviation Terminal – FAA AIP 47, AIP 50; WYDOT AGC003A (Nothing New)

Task Order 3

Project is **still under suspended work** until Van Ewing can begin the demolition of the existing building. A temporary Certificate of Occupancy was issued Tuesday, 7/12/22.

Rehabilitate RW 16/34 Study – WYDOT AGC011 (Nothing New)

Task Order 5 – 80% State 20% GCC PFC

Runway design is slotted for 2024 with construction in 2025.

SRE Midsized Loader – WYDOT AGC002

Task Order 6

Bid Results \$342,930.00 - (90% State, Grant); (10% Local, PFC's)

Delivered on January 5th, 2023, with equipment training on same day. Pay application submitted to the contractor for signatures.

Terminal Generator (Nothing New)

Task Order 7

50% Plans were submitted to the County for review. Project Manual has been drafted and to be submitted for review with the 90% submittal near the end of January.

Airport Sewer Lift Station

Task Order 8

90% design to be submitted for County review on November 23rd, 2022. A 90% Design Review meeting between Morrison-Maierle, County Facilities, and the airport occurred on December 20th, 2022, at the Airport Ops Building. **Morrison-Maierle will submit to DEQ by the end of the month.**

PFC Application

Task Order 9

Airline Letters were submitted to the airlines. **Currently waiting for any Airline response.**

Request for Proposals for Fixed Base Operator

Task Order 10

The RFP was delivered in October is currently out for selection. Addendum 1 was issued on November 28th, 2022. **Addendum 2 was issued on January 4th, 2023.**

Advertise RFP -	October 27, 2022
Site Visit by Applicants	By Appointment with Todd Chatfield
Deadline for Questions	January 13, 2023
RFP Due to Airport	January 23, 2023
Shortlist Notification	February 3, 2023
Applicant Interview	February 15, 2023
Board Meeting	March 15, 2023. Announce anticipated Board selection.

Acquire SRE – Dedicated Broom

Task Order 11 – FAA Entitlement (93.75% FAA, 3.75% State, 2.5% PFC's)

Morrison-Maierle is working on a draft of the Project Manual which includes the contracts, Special Provisions and Equipment Technical Specifications.

Rehabilitate GA Apron

Task Order 12*

Morrison-Maierle submitted a Scope of Work at the November Board meeting, for board consideration, and a task order at the **January Board meeting** for next year's Rehabilitate GA Apron project. Cost of the total project is expected to be around \$1 Million using FY 2022 FAA Bipartisan Infrastructure Law (BIL) Funds. Airport sent the information to a company called Airport IFE. IFE came back and **Todd has completed the IFE Negotiation.**

South Side Hangar Development Utility Study

Task Order 13

As mentioned in the November Board meeting, Morrison-Maierle will look at costs and come up with a design concept for the layout of the utilities needed to begin the South Side Hangar Development. Water, sewer, storm sewer and runoff, electrical, and natural gas demands will all be reviewed in conjunction with the existing infrastructure.

Proceeding with a CATEX and retrieving as-built drawings of the latest utilities on the area. Also, airport can use remainder of CARES Funds, \$470,000 to install utility infrastructure (power, water, sewer, ect.).

FAA Bipartisan Infrastructure Law (BIL) Funds for Terminals- No Update

GCC applied for these funds for upgrades to the Main Terminal.

Exhibit A – Task Order No.: TWELVE (12)

For Master Agreement between the Owner, Northeast Wyoming Regional Airport And the Engineer, Morrison-Maierle

Task Order No.: Twelve (12)

In accordance with the Master Agreement for Professional Airport Engineering Services for the Northeast Wyoming Regional Airport between **Owner** and **Engineer** dated May 15, 2019 (Agreement), **Owner** and **Engineer** agree as follows:

Section A1 - SPECIFIC PROJECT DATA

A1.01 Effective Date of Task Order: December 21, 2022

A1.02 Project Title: Rehabilitate GA Apron

A1.03 Project Description: The general scope of work is to provide the Northeast Wyoming Regional Airport the Assistance with the Preliminary and Final Design Engineering for the Airport Improvements for the Rehabilitate GA Apron project. The scope shall include a brief study of the project layout, preparation of preliminary cost estimate, meetings with the OWNER, WYDOT, and FAA to discuss the project, preparing and submitting the application for Federal and State assistance, obtaining survey data, studying alternative construction phasing to minimize impacts to airport users, pavement design, preparation of opinions of total project costs, and preparation of preliminary and final plans and specifications.

A1.04 Funding: The Airport Improvement project will be funded with 93.75% FAA BIL Funds, 3.75% WYDOT Grant, and 2.5% local funds, paid with Passenger Facility Charges (PFC's).

Section A2 - SERVICES OF ENGINEER

2.01 *The specific services to be provided or furnished by Engineer under this Task Order are the services (and related terms and conditions) set forth in the following sections of the Master Agreement, such sections being hereby incorporated by reference:*

Design and Construction Administration of Airport Improvement Projects

- Phase I Programming and Pre-Design Activities for the Project
- Phase II Preliminary Design Engineering for the Project
- Phase III Final Design Engineering for the Project
- Phase IV Assistance in the Bidding Process
- Phase V Construction Phase Services including Resident Project Representative
- Phase VI Project Closeout

A2.02 Basic Services

The ENGINEER agrees to provide normal professional engineering and planning services in connection with the Project as set forth below:

1. Provide Environmental CATEX,
2. Provide Draft Construction Safety and Phasing Plan to airport, FAA, WYDOT, and tenants for review and comments, show phasing, haul routes, staging and stockpile areas,

3. Provide Design survey, ground topo, existing pavement ties, utilities locates,
4. Programming/Schematic (10%) meeting with Owner and Engineer.
5. Design Development (35%) meeting with Owner, Engineer, and Architect. Final layout will be selected, and proration calculations applied.
6. Prepare Final Construction Safety and Phasing Plan and submit to FAA and WYDOT. Final CSPP will be submitted through OE/AAA for airspace review. Submittals will include temporary equipment, cranes, stockpiles, and permanent building structures,
7. Prepare construction estimate,
8. Submit Final Design Report to Owner, FAA, and WYDOT,
9. Provide 75% and 95% plans and specifications for the construction to FAA, WYDOT, and Sponsor for review and comments,
10. Prepare Final plans and specifications,
11. Provide assistance in the project bidding process,
12. Provide prebid conference,
13. Prepare bid tabulations,
14. Prepare bid recommendation,
15. Prepare bid award to successful bidder,
16. Prepare Construction Management Plan (if required),
17. Provide construction observation,
18. Provide contract grant management,
19. Provide construction layout survey,
20. Provide AGIS as-built,
21. Provide ALP as-built,
22. Provide final project closeout documents to the Owner, FAA, and WYDOT including closeout contract documents with the Contractor, final project report, record drawings, and the ALP drawings update.

Section A3 – OWNER’S RESPONSIBILITY

The provisions of **Section 3 Owner’s Responsibilities** from the Master Agreement are hereby incorporated by reference.

The following SPONSOR’s responsibilities related directly to this project are added to this Task Order:

Section A4 - TIMES FOR RENDERING SERVICES

<u>Phase</u>	<u>Completion Date</u>
Phase I – Programming and Pre-Design Activities	November 2022
Phase II – Preliminary Design Engineering	January 2023
Phase III –Final Design Engineering	February 2023
Phase IV – Bidding Assistance	April 2023
Phase V - Construction Phase Services	Summer 2023
Phase VI – Project Closeout Services	Fall 2023

Section A5 - PAYMENTS TO ENGINEER

A5.01 Effective Rates for this Task Order

- A. The approved federal overhead rate in effect on the date of this Task Order is 65.83%.
- B. Per Diem, Subsistence and Transportation rate shall be as set forth in the Federal Travel Regulations.

A5.02. Summary of Total Compensation

The total compensation for services identified under this Task Order is estimated to be \$180,277.00 based on the following assumed distribution:

Phase	Method of Payment		Estimated Compensation
Phase I – Programming & Pre-Design Activities	Lump Sum		\$4,720.00
Phase II – Preliminary Design Services	Lump Sum		\$29,740.00
Phase III – Final Design Services	Lump Sum		\$17,070.00
Phase IV – Assistance in the Bidding Process	Lump Sum		\$7,840.00
Phase V - Construction Phase Services	Cost Plus Fixed Fee Direct Labor, Payroll & Overhead	\$90,057.00	\$109,017.00
	Reimbursable Expenses	\$5,451.00	
	Subconsultant Costs	\$0.00	
	Estimated Total Cost	\$95,508.00	
	Fixed Fee	\$13,509.00	
	Total Estimated Compensation	\$109,017.00	
Phase VI – Project Closeout Services	Lump Sum		\$11,890.00
TOTAL ESTIMATED COMPENSATION THIS TASK ORDER			\$180,277.00

Section A6 - CONSULTANTS:

None.

Section A7- OTHER MODIFICATIONS TO MASTER AGREEMENT:

None.

Section A8 - ATTACHMENTS:

A. Exhibit A – Engineering Budget & Scope of Work

Section A9 - DOCUMENTS INCORPORATED BY REFERENCE

- A. Master Agreement Dated May 15, 2019
- B. Exhibit B – Duties, Responsibilities, and Limitations of Authority of Resident Engineer (RE) or Resident Project Representative (RPR)
- C. Exhibit C – Notice of Acceptability of Work
- D. Exhibit D - Required Contract Provisions for Airport Improvement Program and for Obligated Sponsors

Section A10 - APPROVAL AND ACCEPTANCE:

A10.01 Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Master Agreement. Engineer is authorized to begin performance of Programming and Pre-Design Activities on the Project on (December 21, 2022), which date is confirmed upon receipt of a copy of this Task Order signed by **Owner**.

The Effective Date of this Task Order is as written in Section A1.01 above.

MORRISON-MAIERLE (ENGINEER)

NORTHEAST WYOMING REGIONAL AIRPORT (OWNER)

Signature Date

Signature Date

Jeff Feck, P.E.

Name

Name

Operations Manager

Title

Airport Board, President

Title

DESIGNATED REPRESENTATIVE
FOR TASK ORDER:

DESIGNATED REPRESENTATIVE
FOR TASK ORDER:

Tim Wick, P.E.

Name

Todd Chatfield, C.M.

Name

Sr. Airport Engineer, Project Manager

Title

Executive Airport Director

Title

2200 Foothills Blvd, Suite A, Gillette WY 82716

Address

2000 Airport Rd, Suite 108, Gillette, WY 82716

Address

twick@m-m.net

E-Mail Address

Todd.Chatfield@campbellcountywy.gov

E-Mail Address

307-687-1811

Phone

307-686-1042

Phone

Copyright Notice: This document is a MODIFIED version of EJCDC® E-505, Copyright © 2014 by the National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers, or is based in part on excerpts from copyrighted EJCDC documents. Those portions of the text that originated in copyrighted EJCDC documents remain subject to the copyright.

Y:\5289\2023 Rehabilitate GA Apron\01 Project Management\Contracts\Engineering\Task Order 12 - Rehabilitate GA Apron.docx